

LICENCED PREMISES INCIDENT REPORT
Submitting Officer

Shoulder No:	C3232	Name:	██████████ Police Licensing Officer
Station:	RBWM	LPA:	

Incident References

Premises Name:	Akaya Lounge	Location:	307-309 High Street, Slough SL1 1BD
Incident Date:	11/02/2025	Incident Time:	12:15
Command & Control URN:	N/A	Crime Report(s):	N/A
CCTV Seized:	N/A		
Sources of Information:	Licensing Meeting		

Nature of Incident – what happened?

Pre-arranged Licensing meeting held at Windsor Police Station with ██████████ also known as ██████████ ██████████ Premises Licence Holder, PC ██████████ Frodsham, NH Officer and ██████████ Police Licensing Officer. The meeting was arranged to discuss the breaches of the Licence found during a joint Immigration visit on the 11/01/2025 and the breaches found on the 24/01/2025. Breach of Licence found by PC Boyd on the 11/01/2025 was CCTV was not able to be downloaded when requested and 3 further breaches were found by ██████████ Police Licensing Officer during a visit on the 24/01/25. The breaches found on the 24/01/2025 were: the ID scanner was switched off and not being used, Refusal Register was not able to be found and shown to Police and the SIA Door Supervisor Register could not be found and shown to Police.

██████████ informed us that he will make sure ██████████ his Manager is able to download any requested CCTV - PC Frodsham stated that CCTV must be downloaded without staff having to contact the CCTV Company to give the password to the Manager to then download footage. This is not acceptable and they should learn how to download, which also includes ██████████ as when ██████████ is not at the venue ██████████ will need to be able to download any CCTV that may be requested. ██████████ said he would get this sorted out today.

In relation to the ID scanner condition ██████████ stated that he thought this was just for the Shisha customers. ██████████ informed him that at the moment ALL customers have to shown ID on entry. ██████████ did inform ██████████ that she was willing to amend this condition so that customers after a certain time on a Friday and Saturday evening would have to have ID taken for the scanner. This would have to be a Minor Variation application. ██████████ was told that until the Minor Variation application had been submitted and granted this condition has to be adhered to. ██████████ said that this would happen. ██████████ stated that she would email ██████████ a proposed condition on the ID scanner later this afternoon. In relation to the Refusal Register and Door Supervisor Register ██████████ informed us they have these. Advice given to ensure that all staff are made aware of where these Registers are kept so that if the staff are asked to show these to the Police they know where they are kept.

██████████ also informed ██████████ that she expected full co-operation towards Police Officers and for staff not to be obstructive. ██████████ stated that he wasn't obstructive towards Officers and that he wants to work with the Police. Due to the breaches of the Premises Licence ██████████ was issued a Police Warning. ██████████ was also informed that a further licensing check would be conducted and any further breaches found may result in the Premises Licence being reviewed as another Warning Letter will not be issued.

Premises Response – what part did staff play? How did they react/assist? (include good/poor performance)

 N/A

 ██████████ - ██████████