

## Slough Borough Council

Information needed	Details
Report To:	Cabinet
Date:	15 April 2024
Subject:	Recommendations to Cabinet from CISC Task and  Finish Group
Chief Officer:	Monitoring Officer
Contact Officer:	Scrutiny Officer
Ward(s):	All
Exempt:	NO
Appendices:	Supporting documents at 3.0

### 1. Summary and Recommendations

- 1.1 This report sets out recommendations arising from [Item 4 on Agenda of the Corporate Improvement Scrutiny Committee 28 November 2023](#). This relates to a Task and Finish Group established to provide a view on the preparedness of the Adult Social Care department for Inspection by the Care Quality Commission (CQC). It seeks a response to each recommendation (Table 1) according to the options set out in Section 2.4

#### Recommendation:

That the Cabinet approves the recommended response (Table 1 Column iii) to each recommendation (Table 1, column i) with reference to the options set out in Section 2.4.

### 2. Report

#### Introduction

- 2.1 The key roles and functions of Scrutiny in Slough are set out in Article 6, Sections 2-6 of the constitution and include (6.2.ii):

“make reports and/or recommendations to the full Council and/or the Executive and/or any other Committee in connection with the discharge of any functions;”

- 2.2 Table 1 (below) sets out:

- i. The recommendations to Cabinet agreed by CISC at its meeting on 28 November 2023;
- ii. A link to the relevant source document or minutes for each recommendation;
- iii. The Cabinet’s recommended response;
- iv. Notes and links to any formal report to the Cabinet (either at this meeting or expected at a future meeting) that addresses the recommendations and their implementation or otherwise; and
- v. The Relevant Cabinet Member and Director

- 2.3 The Cabinet is asked to respond accordingly, following the options set out in Section 2.4.
- 2.4 There are four response options available to Cabinet, as set out in section 17.2 of the Overview and Scrutiny Procedure Rules:
- a. NOTE AND NOT AGREE the recommendation, on the grounds that [insert rationale];
  - b. NOTE AND AGREE the recommendation, or a specific part of the recommendation (noting whether action is already underway, and which named director will implement it and by what date;
  - c. REFER the matter to Full Council or a committee for action; or
  - d. REQUEST FURTHER WORK BY OFFICERS in response to the recommendation (e.g. .to evaluate options to implement and report back to cabinet for final decision by [date]).

### 3.0 Supporting Documents

- [Cover report](#) for ITEM 4, 28 November CISC
- [Appendix A: Report of Task and Finish Group](#)
- [Mijnutes of CISC 28 November 2023](#)

**Table 1.** Recommendations requiring Cabinet response.

i. Recommendation	ii. Source of recommendation (link to CISC report/ minutes)	iii. CABINET RESPONSE (from options 2.4 a-d above)	iv. Explanatory notes provided by Cabinet Member (with link to any relevant cabinet report)	v. Name of Cabinet Member and Executive Director
<p>Focus resources on those areas where self-assessment has identified the most opportunity for improvement. Consideration should be given to whether some areas could be safely deprioritised in order to deliver more impactful improvements in another areas.</p>	<p><a href="#">ITEM 4 Report</a></p> <p><a href="#">Appendix A: Report of Task and Finish Group</a></p>	<p>NOTE AND AGREE</p>	<p>This action is underway. A RAG status is provided against each of the quality statements and monthly review of progress is taking place.</p> <p>Some red items continue to feature. Work will continue to attempt to reduce high risk items through 24/25.</p> <p>Assurance structure changing in April 24 to an 'Adults' Board focus</p>	<p>Cllr Wright</p> <p>Marc Gadsby</p>
<p>Carry out an audit of officers' data analysis skills to identify the analytical skills and capabilities of officers in different departments across the organisation. Staff with data skills should be used to help mitigate those risks identified by the self-assessment that are dependent on data collection, analysis and interpretation (recognising that</p>	<p><a href="#">ITEM 4 Report</a></p> <p><a href="#">Appendix A: Report of Task and Finish Group</a></p>	<p>NOTE AND <u>NOT</u> AGREE</p>	<p>The availability of and limitations of this skill set are well documented and known to be stretched.</p> <p>The Department has arranged for some additional interim resource to be made available. Progress is taking place however to significantly</p>	<p>Cllr Wright</p> <p>Marc Gadsby</p>

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not all risks are addressed by this skillset)			reduce risk, additional support, beyond the council's current capacity is required.	
Prepare an 'inspection visit action plan' that will be used to guide the council upon receipt of notification of a pending inspection.	<a href="#">ITEM 4 Report</a>  <a href="#">Appendix A: Report of Task and Finish Group</a>	NOTE AND AGREE	<p>This action is underway.</p> <p>Briefings provided to some key stakeholders. (These will require updating upon notification)</p> <p>Evidence folder established</p> <p>Sample cases Audited 30 out of 50</p> <p>Further work required to continue to reduce risk.</p>	<p>Cllr Wright</p> <p>Marc Gadsby</p>
Ensure that the Integrated care systems/Board continues to be engaged with and that it understands its role and relevance in an inspection of Adult Social Care (noting that they will be subject to their own CQC inspection too).	<a href="#">ITEM 4 Report</a>  <a href="#">Appendix A: Report of Task and Finish Group</a>	NOTE AND AGREE	<p>Some information has been shared with ICS however to note that this organisation is going through a significant re-structure.</p> <p>Learning from RBWM and Bracknell Forest to follow as they use the same ICS and are subject to</p>	<p>Cllr Wright</p> <p>Marc Gadsby</p>

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			<p>inspection earlier than Slough.</p> <p>More intensive briefing sessions to follow upon notification of inspection.</p>	
<p>Document the Slough Story and a Vision for ASCs ambition as soon as possible and circulate it to stakeholders as the first phase in the Council's engagement on the pending CQC assessment.</p>	<p><a href="#">ITEM 4 Report</a> <a href="#">Appendix A: Report of Task and Finish Group</a></p>	<p>NOTE AND AGREE</p>	<p>The Slough Journey is reasonably well document and this has been shared as part of mock inspection work undertaken by Ray James working on behalf of ADASS.</p> <p>Market Position Statement and Adult Social Care Strategy are on the agenda for April 24 Cabinet</p> <p>More intensive briefing sessions on the Slough story and Vision to follow upon notification of inspection.</p>	<p>Cllr Wright</p> <p>Marc Gadsby</p>

