

## **SLOUGH BOROUGH COUNCIL**

<b>REPORT TO:</b>	Cabinet
<b>DATE:</b>	20 <sup>th</sup> June 2022
<b>SUBJECT:</b>	Cabinet Portfolios and Responsibilities 2022/23
<b>PORTFOLIO:</b>	Leader of the Council
<b>CHIEF OFFICER:</b>	Director of Corporate Operations
<b>CONTACT OFFICER:</b>	Nick Pontone, Democratic Services Lead
<b>WARD(S):</b>	All
<b>KEY DECISION:</b>	NO
<b>EXEMPT:</b>	NO
<b>DECISION SUBJECT TO CALL IN:</b>	NO
<b>APPENDICES:</b>	A – Lead Members and Portfolios

### **1 Summary and Recommendations**

1.1 To advise the Cabinet of portfolios and the Members responsible for them.

#### **Recommendations:**

Cabinet is requested to resolve:

- (a) That the Cabinet note the portfolios and responsible Lead Members as appointed by the Leader of the Council.
- (b) That the appointment of Councillor Pavitar Kaur Mann as Deputy Leader of the Council be noted.

**Reason:** For the Cabinet to note the Lead Members and their portfolios as appointed by the Leader of the Council from after the Annual Meeting of Council on 19<sup>th</sup> May 2022.

#### **Commissioner Review**

Commissioners have reviewed this report.

### **2 Report**

#### **Introductory paragraph**

2.1 In accordance with the Council's Constitution, the Leader has determined the number of Councillors appointed to the Cabinet and the portfolios they will hold.

This was reported to the Annual Meeting of Council held on 19<sup>th</sup> May 2022 with the appointments coming into effect following that meeting.

## Options considered

There are no alternative options as the report is to note the decisions taken by the Leader of Council in appointing Cabinet Members and the portfolios they hold.

## Background

2.2 The Leader of the Council has appointed the following Councillors to Cabinet portfolios listed below:

Councillor Swindlehurst	Leader of the Council and Lead Member for Council Recovery, Forward Strategy & Economic Development
Councillor Mann	Deputy Leader of the Council and Lead Member for Housing & Planning
Councillor Ajaib	Lead Member for Customer Services, Procurement & Performance
Councillor Akram	Lead Member for Leisure, Culture & Community Empowerment
Councillor Anderson	Lead Member for Financial Oversight & Council Assets
Councillor Bains	Lead Member for Public Protection, Regulation & Enforcement
Councillor Hulme	Lead Member for Children's Services, Lifelong Learning & Skills
Councillor Nazir	Lead Member for Transport & The Local Environment
Councillor Pantelic	Lead Member for Social Care and Public Health

2.3 Article 7 of the Council's Constitution states that the Cabinet will consist of "the Leader and at least two but not more than nine Members appointed to the Cabinet by the Leader."

2.4 The full list of Cabinet portfolios is set out in Appendix A.

## 3. Implications of the Recommendation

### 3.1 Financial implications

3.1.1 In accordance with the Members' Allowance Scheme approved by Council, members of the Cabinet are entitled to a Special Responsibility Allowance. The

costs of Members' allowances are met from the budget for allowances, which sits within the wider Democratic Services budget.

### 3.2 Legal implications

3.2.1 The recommendations within this report meet legal requirements. The Constitution provides for the Leader of the Council to appoint Cabinet Members and the portfolios they will hold.

### 3.3 Risk management implications

3.3.1 There are no identified risks in noting this report.

### 3.4 Environmental implications

3.4.1 None.

### 3.5 Equality implications

3.5.1 None.

## 4. **Background Papers**

None.

**Lead Member Portfolios**

**Council Recovery, Forward Strategy & Economic Development -  
James Swindlehurst**

- Council Forward Strategies
- Council Communications
- Legal, Democratic & Member Services
- Council Constitution, Policy & Scrutiny Support
- Local Government Relationships
- SBC Forward Plans (incl. Strategic Recovery/Improvement Plan)
- Economic Development & Inward Investment (including relationship with Thames Valley Berkshire LEP)

**Housing & Planning –  
Pavitar Kaur Mann**

- Homelessness Prevention & Rough Sleeping
- Social & Affordable Housing Supply
- SBC Housing Companies (operational/housing matters)
- Housing Repairs Services & Estate Management
- Private Sector Housing Regulation/standards
- Council-Managed Neighbourhood Shopping Parades
- Town Centre Management and 'Meanwhile' Uses
- Regional & Sub-Regional Plans
- Planning & Development Management
- Slough Local Plan Preparation & Place Strategy

**Financial Oversight & Council Assets -  
Rob Anderson**

- Budget Strategy & Financial Planning
- Financial Governance & Oversight
- Financial Recovery Planning
- Fraud Prevention & Counter-Fraud Activity
- Corporate Landlord Function
- Capital Programme
- Council Asset Planning & Asset Disposals
- Commercial Companies and SBC Investments
- Corporate Accounts (Including SBC Companies)
- Audit (including Relationship with External Auditors)

## **Transport & The Local Environment - Mohammed Nazir**

- Public Transport & Active Travel
- Council Fleet Management & Future Transport Planning
- Taxi & Minicab Licensing
- Cycling & Walking Strategies & Plans
- Relationships with Bus & Rail Operators
- Surface Access to Heathrow Airport
- Highway Maintenance/Street-works & Street-lighting
- Parks, Open Spaces & Allotments
- Grounds Maintenance & Public Realm Standards
- Air Quality, Climate Change & Flood Prevention
- Waste Management/Refuse Collection/Recycling
- Energy Efficiency & Decarbonisation

## **Children's Services, Lifelong Learning & Skills – Christine Hulme**

- Education & School Improvement
- Early Years & SEND services
- School Admissions. School Places & Pupil Attendance
- Corporate Parenting, Foster Care, Adoption
- Youth Engagement
- Children's Centres, Nurseries, Play Strategy
- Children & Young People's Safeguarding
- Early Intervention
- Unaccompanied Asylum Seekers
- Slough Children's Company (Slough Children First)
- Library Service, Careers Services and Lifelong Learning Skills Training and Apprenticeships

## **Social Care and Public Health – Natasa Pantelic**

- Adult Social & Community Care
- Older People's Services
- Adult Safeguarding
- Disabilities & Careline
- Mental Health
- Substance Misuse Services
- Prevention & Public Health
- Health & Wellbeing Partnerships
- Relationships with NHS & Ambulance Services

**Public Protection, Regulation & Enforcement –  
Balvinder (Beni) S. Bains**

- Consumer Protection, Trading Standards & Food Safety
- Enforcement Services
- Overall Responsibility for Licensing Services
- Coroner, Crematorium & Registrar
- Building Control/Building Regulations
- Emergency Planning
- ASB, Community Safety, Crime Reduction, Prevent
- Relationship with the Police
- Fire Safety and relationship with the Fire Service

**Customer Services, Procurement & Performance -  
Zaffar Ajajib**

- Human Resources
- Organisational Development
- Performance Management & Reporting
- Resident & Customer Services
- Benefits & Council Tax Support
- SBC Service recovery
- Development of Digital Services & Digital Inclusion
- IT & e-government
- Procurement

**Leisure, Culture & Community Empowerment -  
Sabia Akram**

- Leisure & Sports Facilities, Sports Development
- Community Centres, Halls & Facilities (operations)
- Community Cohesion & Faith Partnerships
- Community Events & Engagement
- Arts & Cultural Strategies
- Equalities
- Partnerships with the Voluntary, Community/  
Charitable Sector & Social Enterprises