

## ARTICLE 6 – OVERVIEW AND SCRUTINY

- 1 The Council will appoint an Overview and Scrutiny Committee as shown in the table below to discharge the functions conferred by Section 21 of the Local Government Act 2000 and regulations made thereunder.

<b>Committee/Sub Committee</b>	<b>Scope</b>
Corporate Improvement Scrutiny Committee	<ul style="list-style-type: none"><li>• All Overview and Scrutiny functions on behalf of the Council including statutory duties relating to Health, Crime and Disorder.</li><li>• The co-ordination of the Overview and Scrutiny work plan including the allocation of issues to Task and Finish Groups.</li></ul>

### **General Role**

- 2 Within its terms of reference, the Corporate Improvement Scrutiny Committee will:
- (i) review and/or scrutinise decisions made or actions taken in connection with the discharge of any of the Council's functions;
  - (ii) make reports and/or recommendations to the full Council and/or the Executive and/or any other Committee in connection with the discharge of any functions;
  - (iii) consider any matter affecting the Borough or its inhabitants; and
  - (iv) review decisions made but not yet implemented by the Executive and any other Committee, where these have been called-in.
- 3 The Committee will meet in public when it has formal business to conduct, unless confidential or exempt information is being considered.

### **Specific Functions**

- 4 **Policy Development and Review** - The Corporate Improvement Scrutiny Committee may:
- (i) Assist the Council and the Executive in the development of its budget and policy framework by in-depth analysis of policy issues;
  - (ii) conduct research, community and other consultation in the analysis of policy issues and possible options;
  - (iii) consider and implement mechanisms to encourage and enhance community participation in the development of policy options;
  - (iv) question Members of the Executive, other Committees and Directors about their views on issues and proposals affecting the area; and

- (v) liaise with other external organisations operating in the area whether national, regional or local, to ensure that the interests of local people are enhanced by collaborative working.

**5 Scrutiny Functions – The Corporate Improvement Scrutiny Committee shall:**

- (i) review and scrutinise decisions made by, and the performance of, the Executive, certain Committees and Council Officers both in relation to individual decisions and over time;
- (ii) review and scrutinise the performance of the Council in relation to its policy objectives, performance targets, data quality and/or particular service areas;
- (iii) question decision-makers about their decisions and performance, whether generally in comparison with service plans and targets over a period of time or in relation to particular decisions, initiatives or projects;
- (iv) make recommendations to the Executive and/or appropriate Committee and/or Council arising from the outcome of the scrutiny process;
- (v) review and scrutinise the performance of other public bodies in the area and invite reports from them by requesting them to address the Committee and local people about their activities and performance; and
- (vi) question and gather evidence from any person (with their consent).

**6 Improvement Functions - The Corporate Improvement Scrutiny Committee shall:**

- (i) Monitor and drive improvement against any Directions by the Secretary of State and other external or internal inspections, reviews, performance information at their own discretion.
- (ii) Monitor and drive progress of major corporate improvement initiatives.
- (iii) Scrutinise and contribute to the council's budget-setting cycle and monitor the council's financial recovery
- (iv) Scrutinise proposals for, and delivery of, major savings initiatives, including their impact on partners and residents

**7. Annual Report.** The Corporate Improvement Scrutiny Committee must report annually to the full Council.

**Proceedings of Corporate Improvement Scrutiny Committee**

- 7 The Committee will conduct its proceedings in accordance with the Overview and Scrutiny Procedure rules set out in part 4 of this Constitution.

**Statutory Scrutiny Officer**

**8 The Statutory Scrutiny Officer will**

- (a) promote the role of overview and scrutiny within the locality,
- (b) provide support to the authority's scrutiny function
- (c) provide support and guidance to-
  - (i) members of the authority,
  - (ii) such persons who are not members of the authority but who sit on an overview and scrutiny committee or committees,
  - (iii) officers of the authority,
  - (iv) other designated persons to which section 9F(2) applies in relation to the authority's scrutiny function.