

## **Slough Borough Council**

<b>Report To:</b>	Council
<b>Date:</b>	28 <sup>th</sup> March 2023
<b>Subject:</b>	Calendar of Meetings 2023/2024
<b>Chief Officer:</b>	Stephen Taylor, Monitoring Officer
<b>Contact Officer:</b>	Nick Pontone, Democratic Services Lead
<b>Ward(s):</b>	All
<b>Exempt:</b>	NO
<b>Appendices:</b>	Appendix A – Draft Calendar of Meetings 2023/2024

### **1. Summary and Recommendations**

1.1 To seek approval of the Calendar of Meetings for 2022/23.

Recommendations:

The Council is requested to resolve:-

- (a) That the Calendar of Meetings for the period May 2023 to May 2024, as set out in Appendix A of this report, be approved.
- (b) That the Democratic Services and Scrutiny Manager be authorised to make amendments to the Calendar throughout the year, including from those resulting from any constitutional changes that may be agreed, in accordance with the provisions of the Constitution.

### **Commissioner Review**

Commissioners have reviewed the report and made no comments on the details of the report.

### **2. Report**

2.1 A draft programme of meetings has been drawn up and is appended to this report.

2.2 If alterations to the Calendar are required as a result of any changes to the Constitution, it is proposed that the Democratic Services and Scrutiny Manager be authorised to make changes following appropriate consultation in accordance with the Constitution.

2.3 Members are specifically asked to note that at this stage the Calendar:

- Reflects the agreed changes to structure of scrutiny, with one main Committee - Corporate Improvement Scrutiny Committee. Dates for regular scrutiny task & finish meetings will be added once the calendar has been agreed.

- Increased frequency of the Audit and Corporate Governance Committee from 4 to 6 scheduled meetings for 2023/24.
- Group meetings will be added to the calendar after the election once groups have formed and advised Democratic Services of their meeting frequency and cycles.
- Mandatory and key training is included in the Calendar (welcome/induction, planning, licensing and scrutiny), with a view to further dates being added during the year once the committee meeting dates are fixed.
- Meetings such as Licensing Sub-Committee, Appointments Sub-Committee, Member Panel on the Constitution and other working groups and panels to be arranged as and when required.

### **3. Implications of the Recommendation**

#### *3.1 Financial/Legal implications*

3.1.1 None arising from this report.

### **4. Background Papers**

None