

Appendix A - Adult Social Care £15,000+ Write Off Requests

Break down of Financial Years with amounts	Total Amount of Write Off	Reason	Check- list					
			Probate Checked	CTax checked	NAFN(National Anti Faud Network) Checked	Land Registry/Owner Checked	Legal Search	
	£							
18.8.2014 - 14.1.2019	29,082	Date of Death - 2019 - No response from person dealing with finances - checked probate online and no probate was granted after three years from the date of death. Checked on Council Tax Academy by Fraud Team - no trace of any relatives	No Estate over 5K	No Trace on council tax	Zero funds	Yes (Council Property)	N/A	
3.8.2017 - 1.12.2019	26,420	Date of death - 2019 - The service user was managing his finance by himself when he was alive - Also checked the probate online and no probate was granted as of 27.11.2022. No record of son being involved in client's finances during his lifetime - attempts to contact him post client's death were unsuccessful.	No Estate over 5K	No Trace on council tax	Zero funds	No information available	N/A	
01.03.2016 - 31.12.2018	23,781	Date of death - 2019 - The service user was managing his finance by himself when alive - Checked probate online and no probate was granted as of 27.11.2022 - IAS notes indicate the client was giving his money away to an unnamed friend. Checked on Council Tax Academy by Fraud Team - no trace of any relatives.	No Estate over 5K	No Trace on council tax	Zero funds	No information available	N/A	
01.11.2015 - 06.01.2019	18,431	Date Of death - 2019 - Also checked probate online and no probate granted as at 16.06.2022.	No Estate over 5K	No Trace on council tax	Zero funds	No information available	N/A	
01.10.2019 - 12.5.2021	19,183	Date Of death -2021 - Family and Service user always disputed the financial contribution when alive and never paid - Checked probate online and no probate granted as at 13.1.2023. Checked on Council Tax Academy by Fraud Team - no trace of any relatives.	No Estate over 5K	No Trace on council tax	Zero funds	No information available	N/A	
06.02.2016 - 25.02.2018	16,903	Date of death - 2018 . 06.10.2022 - tried to contact next of kin but unable to get any response . Checked probate online and no probate granted as at 11.11.2022. Checked on Council Tax Academy by Fraud Team - no trace of son found post date of client's death.	No Estate over 5K	No Trace on council tax	Zero funds	No information available	N/A	
03.4.2017 - 29.10.2020	15,725	Date of death - 2020 - Checked and as per Letter of probate administration dated 18.12.2020, the value of asset is nil. No record of daughter being involved in client's finances during his lifetime. Attempts to contact her post client's death were unsuccessful.	No Estate over 5K	No Trace on council tax	Zero funds	No information available	N/A	
01.03.2016 - 15.07.2018	15,760	Date of death -2019 - Service user managed his finances alone when alive - checked probate online and no probate granted as of 06.06.2022. Checked on Council Tax Academy by Fraud Team no trace of relatives since prior to client's recorded entry into care home.	No Estate over 5K	No Trace on council tax	Zero funds	Yes	N/A	
	165,284							