

# **NOTIFICATION OF DECISIONS**

## **1 FEBRUARY 2022 TO 30 APRIL 2022**

Date of Publication: 21<sup>st</sup> January 2022

## **SLOUGH BOROUGH COUNCIL**

### **NOTIFICATION OF DECISIONS**

Slough Borough Council has a decision making process involving an Executive (Cabinet) and a Scrutiny Function.

As part of the process, the Council will publish a Notification of Decisions which sets out the decisions which the Cabinet intends to take over the following 3 months. The Notice includes both Key and non Key decisions. Key decisions are those which are financially significant or have a significant impact on 2 or more Wards in the Town. This Notice supersedes all previous editions.

Whilst the majority of the Cabinet's business at the meetings listed in this document will be open to the public and media organisations to attend, there will inevitably be some business to be considered that contains, for example, confidential, commercially sensitive or personal information.

This is formal notice under The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 that part of the Cabinet meetings listed in this Notice will/may be held in private because the agenda and reports for the meeting will contain exempt information under Part 1 of Schedule 12A to the Local Government (Access to Information) Act 1985 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it.

This document provides a summary of the reason why a matter is likely to be considered in private / Part II. The full reasons are listed alongside the report on the Council's website.

If you have any queries, or wish to make any representations in relation to the meeting being held in private for the consideration of the Part II items, please email [nicholas.pontone@slough.gov.uk](mailto:nicholas.pontone@slough.gov.uk) (no later than 15 calendar days before the meeting date listed).

#### **What will you find in the Notice?**

For each decision, the plan will give:

- The subject of the report.
- Who will make the decision.
- The date on which or the period in which the decision will be made.
- Contact details of the officer preparing the report.
- A list of those documents considered in the preparation of the report (if not published elsewhere).
- The likelihood the report would contain confidential or exempt information.

## **What is a Key Decision?**

An executive decision which is likely either:

- To result in the Council incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates; or
- To be significant in terms of its effects on communities living or working in an area comprising two or more wards within the borough.

## **Who will make the Decision?**

Decisions set out in this Notice will be taken by the Cabinet, unless otherwise specified. All decisions (unless otherwise stated) included in this Notice will be taken on the basis of a written report and will be published on the Council's website before the meeting.

The members of the Cabinet are as follows:

- |  |                         |
|--|-------------------------|
| • Leader of the Council – Forward Strategy & Corporate Resources | Councillor Swindlehurst |
| • Deputy Leader – Transport, Planning & Place                    | Councillor Mann         |
| • Leisure, Culture & Communities                                 | Councillor Akram        |
| • Financial Oversight, Council Assets & Performance              | Councillor Anderson     |
| • Regulation & Public Protection                                 | Councillor Bains        |
| • Housing & Environment  | Councillor Carter       |
| • Children's Services, Lifelong Learning & Skills                | Councillor Hulme        |
| • Social Care & Public Health                                    | Councillor Pantelic     |

## **Where can you find a copy of the Notification of Decisions?**

The Plan will be updated and republished monthly. A copy can be obtained from Democratic Services at Observatory House, 25 Windsor Road on weekdays between 9.00 a.m. and 4.45 p.m., or Tel: (01753) 875120, email: [nicholas.pontone@slough.gov.uk](mailto:nicholas.pontone@slough.gov.uk). Copies will be available in the Borough's libraries and a copy will be published on Slough Borough Council's Website.

## **How can you have your say on Cabinet reports?**

Each Report has a contact officer. If you want to comment or make representations, notify the contact officer before the deadline given.

### **What about the Papers considered when the decision is made?**

Reports relied on to make key decisions will be available before the meeting on the Council's website or are available from Democratic Services.

### **Can you attend the meeting at which the decision will be taken?**

Where decisions are made by the Cabinet, the majority of these will be made in open meetings. Some decisions have to be taken in private, where they are exempt or confidential as detailed in the Local Government Act 1972. You will be able to attend the discussions on all other decisions.

### **When will the decision come into force?**

Implementation of decisions will be delayed for 5 working days after Members are notified of the decisions to allow Members to refer the decisions to the Overview and Scrutiny Committee, unless the decision is urgent, in which case it may be implemented immediately.

### **What about key decisions taken by officers?**

Many of the Council's decisions are taken by officers under delegated authority. Key decisions will be listed with those to be taken by the Cabinet. Key and Significant Decisions taken under delegated authority are reported monthly and published on the Council's website.

### **Are there exceptions to the above arrangements?**

There will be occasions when it will not be possible to include a decision/report in this Notice. If a key decision is not in this Notice but cannot be delayed until the next Notice is published, it can still be taken if:

- The Head of Democratic Services has informed the Chair of the Overview and Scrutiny Committee or relevant Scrutiny Panel in writing, of the proposed decision/action. (In the absence of the above, the Mayor and Deputy Mayor will be consulted);
- Copies of the Notice have been made available to the Public; and at least 5 working days have passed since public notice was given.
- If the decision is too urgent to comply with the above requirement, the agreement of the Chair of the Overview and Scrutiny Committee has been obtained that the decision cannot be reasonably deferred.
- If the decision needs to be taken in the private part of a meeting (Part II) and Notice of this has not been published, the Head of Democratic Services will seek permission from the Chair of Overview & Scrutiny, and publish a Notice setting out how representations can be made in relation to the intention to consider the matter in Part II of the agenda. Urgent Notices are published on the Council's [website](#).

For further information, contact Democratic Services on 01753 875120.

## Cabinet - February and March 2022 (not before 21st February 2022)

Item	Portfolio	Ward	Priority	Contact Officer	Other Committee	Background Documents	New Item	Likely to be Part II
<p><u>Revenue &amp; Capital Budget Monitor - Quarter 3 2021/22</u></p> <p>To receive an update on the latest revenue and capital position and to consider any write off requests, virements and any other financial decisions requiring Cabinet approval.</p>	F&P	All	All	Steven Mair, Section 151 Officer	-	None		
<p><b><u>Revenue Budget 2022/23</u></b></p> <p>To recommend the revenue budget to full Council. Report or separate reports to include all aspects of the revenue budget and associated policies including Council Tax resolutions and also likely to include Council Tax Support Scheme, Hardship Fund and Section 25 Report.</p>	F&P	All	All	Steven Mair, Section 151 Officer	O&S	None		
<p><b><u>Capital Strategy</u></b></p> <p>To recommend the Capital Strategy to full Council.</p>	F&P	All	All	Steven Mair, Section 151 Officer	O&S	None		
<p><b><u>Treasury Management Strategy</u></b></p> <p>To recommend the Treasury Management Strategy to full Council.</p>	F&P	All	All	Steven Mair, Section 151 Officer	O&S	None		

**Portfolio Key** – F&P = Financial Oversight, Council Assets and Performance, CS = Children's Services, Lifelong Learning & Skills, S&R = Forward Strategy & Corporate Resources, H&E = Housing & Environment, T&P = Transport, Planning & Place, L&C = Leisure, Culture & Communities, R&P = Regulation and Public Protection, S&P = Social Care and Public Health

**Bold** – Key Decision      Non-Bold – Non-Key Decision      *Italics* – Performance/Monitoring Report

<p><b><u>SBC Recovery Update</u></b></p> <p>To provide any further reports or updates to Cabinet on the work being undertaken as part of the Council's recovery plans and/or in compliance with the Directions of the Department for Levelling Up, Housing &amp; Communities, possibly including the required functional capability assessment of Council services.</p>	S&R	All	All	Steven Mair, Section 151 Officer	Council	None	√	
<p><b><u>Appointment of External Auditors</u></b></p> <p>To receive a report on the appointment of the Council's external auditors for 2023/24 to 2027/28. A report on this matter was considered by the Audit &amp; Corporate Governance Committee on 9<sup>th</sup> December 2021.</p>	F&P	All	All	Steven Mair, Section 151 Officer	Audit & CG Committee (9/12/21) Council	Appointment of External Auditors, 09/12/2021 Audit and Corporate Governance Committee	√	
<p><b><u>Slough Children First 3-Year Business Plan</u></b></p> <p>To consider a report on Slough Children's First strategic intentions for the next three years as outlined in its new three year business plan.</p>	CS	All	All	Andrew Fraser, Interim Executive Director of People (Children)	-	None		
<p><b><u>Telephony Procurement Contract</u></b></p> <p>To agree to commence tendering for the contact centre telephony contract.</p>	S&R	All	All	Alison Hibbert, Group Manager - Customer Tel: (01753) 875896	-	None	√	

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<b><u>Procurement of health visiting school nursing (0-19 Service)</u></b>  To seek approval for the procurement of the health visiting school nursing contract.	S&P	All	All	Alan Sinclair, Executive Director of People (Adults) Tel: (01753) 875752	-	None		
<b><u>References from Overview &amp; Scrutiny</u></b>  To receive any references from the Overview & Scrutiny Committee and/or scrutiny panels.	S&R	All	All	Nicholas Pontone, Democratic Services Lead Tel: 01753 875120	-	None		
<b><u>Notification of Key Decisions</u></b>  To endorse the published Notification of Decisions.	F&E	All	All	Nicholas Pontone, Democratic Services Lead Tel: 01753 875120	-	None		

## Cabinet - 21st March 2022

Item	Portfolio	Ward	Priority	Contact Officer	Other Committee	Background Documents	New Item	Likely to be Part II
<b><u>Asset Disposals Update</u></b>  To receive an update and take decisions in relation to the Council's programme of asset disposals.	F&E	All	All	Richard West, Executive Director of Place & Community	-	None		Yes, p3 LGA
<b><u>Library Service</u></b>  To receive a report and take any necessary decisions on the library service following the public consultation which closed in January 2022.	CS	All	All	Richard West, Executive Director of Place & Community	Customer & Community Scrutiny	None	√	

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<u>Provider Services Update</u> To provide an update regarding the progress of closing the remaining Adult Social Care Provider Services: Lavender Court, Respond, Priors Day Centre, Phoenix Day Centre, The Pines Day Centre.	S&P	All	All	Marc Gadsby, AD Adult Social Care Operations	-	None		
<u>References from Overview &amp; Scrutiny</u> To receive any references from the Overview & Scrutiny Committee and/or scrutiny panels.	S&R	All	All	Nicholas Pontone, Democratic Services Lead Tel: 01753 875120	-	None		
<u>Notification of Key Decisions</u> To endorse the published Notification of Key Decisions.	F&E	All	All	Nicholas Pontone, Democratic Services Lead Tel: 01753 875120	-	None		

## Cabinet - 19th April 2022

Item	Port- folio	Ward	Priority	Contact Officer	Other Committee	Background Documents	New Item	Likely to be Part II
<u>Asset Disposals Update</u> To receive an update and take decisions in relation to the Council's programme of asset disposals.	F&P	All	All	Richard West, Executive Director of Place & Community	-	None	√	

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**Bold** – Key Decision      Non-Bold – Non-Key Decision      *Italics* – Performance/Monitoring Report



<b><u>Recovery Plan Update</u></b> To provide Cabinet with a further update on work being undertaken to improve all aspect of the Councils financial position and underlying financial and governance processes.	S&R	All	All	Steven Mair, Section 151 Officer	-	None	√	
<b><u>Bus Service Improvement Plan - Update</u></b> Further to the Cabinet resolutions of 18 <sup>th</sup> October 2021, to consider a further report and approve the Bus Service Improvement Plan.	T&P	All	All	Savio DeCruz, Associate Director, Place Operations Tel: 01753 875640	Place Scrutiny	Report, 18/10/2021 Cabinet	√	
<b><u>Contract in Excess of £180,000 in 2022/23</u></b> To receive the list of expected contracts in excess of £180,000 to be let in 2022/23 and approve the commencement of tendering.	F&P	All	All	Clare Priest, Group Manager - Commercial	-	None	√	
<b><u>References from Overview &amp; Scrutiny</u></b> To receive any references from the Overview & Scrutiny Committee and/or scrutiny panels.	S&R	All	All	Nicholas Pontone, Democratic Services Lead Tel: 01753 875120	-	None	√	
<b><u>Notification of Key Decisions</u></b> To endorse the published Notification of Decisions.	S&R	All	All	Nicholas Pontone, Democratic Services Lead Tel: 01753 875120	-	None	√	

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