

SLOUGH BOROUGH COUNCIL

REPORT TO: Trustee Committee

DATE: 24 January 2022

CHIEF OFFICER: Steven Mair, Director of Finance

CONTACT OFFICER: Peter Robinson peter.robinson@slough.gov.uk

WARD(S): All

PART I **FOR DECISION**

2020/21 TRUST INCOME AND EXPENDITURE

1 Summary and Recommendations

- 1.1. The purpose of this report is to authorise submission to the Charity Commission the draft income and expenditure for the year ended 31.03.21 for the following Trusts: Salt Hill Playing Fields, Langley War Memorial Field, War Memorial Garden (Baylis Park), and Glyndwr outdoor activity centre.

Recommendation:

- 1.2 The Trustees are requested to approve the expenditure and income for the following Trusts: Salt Hill Playing Fields, Langley War Memorial Field, War Memorial Gardens Slough (Baylis Park), and Glyndwr outdoor activity centre as set out in the report and that these details are submitted to the Charity Commission by 31 January 2022.

Commissioner Review

- 1.3 Commissioners note that the Council, using its general funds support the expenditure on the trusts. For the future, whilst the individual trusts have income and balances, they should not rely on any council funding and should set their expenditure plans accordingly.

2 Report

- 2.1. The Trustees are required to approve a return stating total expenditure and total income for each Trust for the 2020/21 financial year to the Charities Commission by the 31 January 2022. This is set out below:

Draft 2020/21 Statement	Income	Expenditure
	£	£
Salt Hill Playing Fields	-25,431	53,750
Langley War Memorial Field	-4,209	445
War Memorial Garden	-1,045	148
Glyndwr Outdoor Activity Centre	-63,532	2,581

2.2. Previous years returns can be viewed on the [Charity Commission website](#).

Salt Hill Playing Fields Charity Number: 215385

2.3. Salt Hill Park is approximately a mile to the West of Slough Railway and is 13 Hectares or 32 acres in size. Just under three hectares are owned by the Council and 10 hectares are owned by the Trust.

2.4. The park is a town park that was established in 1906 when the land was gifted by covenant to the Council by James Elliman. The Trust was set up to oversee the management of the land and an endowment set up to maintain the park.

2.5. A community orchard, a recently created wetland and an activity centre are situated on Council land to the west of the park. Expansive grass areas, tennis courts, sports pitches and play areas are situated on the Trust land. Extensive shrub and rose beds and mature hedges are also key features on the Trust land as are a large number of mature trees, many dating back to the parks original planting. There are two original buildings on the Trust Land and car parking in front of the activity centre.

2.6. The Trust received income of £25,431 in 2020/21, this is set out below:

Income	£
Restaurant Lease	(8,700)
Slough Refugee Centre	(7,400)
Insurance (recovery)	(518)
Interest on balances	(557)
Salt Hill Investment Income	(8,256)
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	(25,431)

2.7. The Trust spent £53,750 in 2020/21. £28,500 of this relates to the purchase and installation of 28 CCTV cameras in the park.

2.8. Total Trust expenditure is set out in the table below:

Expenditure	£
Grounds Maintenance	16,818
Repairs	8,433
CCTV	28,500
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	53,750

- 2.9. Not all of these costs for Salt Hill Park can be contained within the funds available to the Trust and some maintenance costs are paid for by the Council.
- 2.10. After funding the CCTV cameras, the trust had available reserves at 31.03.21 of £31,491.

Langley War Memorial Field Charity Number:1055955

- 2.11. The field is 3.7 hectares, around 9.2 acres in size. The site is mostly laid to lawn and features a play area, community hall with a car park, and a number of mature trees and hedges. Small rose and shrub beds which were once part of a larger planting scheme are still present to the north of the recreation ground.
- 2.12. The Trust received income of £4,209 in 2020/21, this is set out below:

Income	£
Rent - (Share part of) Langley Pavilion Car Park	(3,750)
Interest on balances	(168)
Legal Fees (reimbursement)	(291)
	<u>(4,209)</u>

- 2.13. Not all of these costs for the field can be contained within the funds available to the Trust and some maintenance costs are paid for by the Council.
- 2.14. Total Trust expenditure is set out in the table below:

Expenditure	£
Grounds Maintenance	445
	<u>445</u>

- 2.15. The trust had available reserves at 31.03.21 of £15,636.

War Memorial Garden (Bayliss Park) – Charity Number: 1010350

- 2.16. The War Memorial Garden is situated at the eastern entrance to Bayliss Park which adjoins Godolphin Park in Slough. It is 0.36 hectares, around 0.9 acres in size. The gardens are mostly laid to lawn with large shrubs borders and inland beds being the key features. Two small flower beds face Stoke Poges Lane.
- 2.17. The Trust received income of £4,209 in 2020/21, this is set out below:

Income	£
Interest on balances	(1,045)
	<u>(1,045)</u>

- 2.18. With no annual income bar interest on balances the Council have historically paid for the majority of maintenance costs for the War Memorial Garden.

2.19. Total Trust expenditure is set out in the table below:

Expenditure	£
Grounds Maintenance	148
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	148

2.20. The trust had available reserves at 31.03.21 of £86,125.

Slough Glyndwr Trust – Charity Number: 278280

2.21. The Glyndwr Outdoor Centre had run into disrepair and was unused, so the Trust agreed to sell it at Auction.

2.22. The Centre was sold in December 2020 at auction for an agreed price of £65,000. After the auction fees were deducted, the Trust received £63,160 from the sale.

2.23. Including the sale and the interest on balances the Trust received income of £63,532 in 2020/21 as set out in the table below:

Income	£
Interest on balances	(372)
Sale of Glyndwr Outdoor Activity Centre	(63,160)
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	(63,532)

2.24. Total expenditure is set out in the table below:

Expenditure	£
Utilities	208
Warden	2,022
Valuers Fees	350
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	2,581

2.25. The trust had available reserves at 31.03.21 of £60,951.

2.26. A report will be brought back to the Trustees on potential options for the use of the balance of reserves in line with the objectives of the Trust in 2022/23.

3. Implications of the Recommendations

3.1. Financial implications

3.1.1. The Trustees are responsible for the majority of Salt Hill Park, Baylis Park War Memorial Garden and Langley Memorial Ground therefore there is a financial liability for maintenance and repairs at these locations.

3.1.2. There are no direct financial implications arising from this report.

3.2. Legal implications

- 3.2.1. The Trustees have a responsibility to oversee the maintenance, protect and repair the majority of Salt Hill Park, the War Memorial Garden at Baylis Park and Langley Memorial Ground. The Trust deeds also oblige the Trustees to observe and perform the covenants affecting the trust land set out in the Trust Deeds and the Trustees must therefore ensure that the terms of those covenants are not breached, and that provision is made in the Trust's finances for any costs associated with such covenants

3.3. Risk management implications

- 3.3.1. There is a risk that the financial implications of the Council may impact the quality of the maintenance of the Trust sites. Officers of the Council need to ensure Trustees are kept updated of any changes in proposed planned maintenance in order that Trust funds can be prioritised.

3.4. Equality implications

- 3.5. Salt Hill Park, Langley Memorial Ground and Baylis War Memorial Garden are all open and free to all to use and enjoy and are freely accessible to all. There are no equalities issues identified with continued maintenance and management of these areas.

4. **Background Papers**

None