

**Trustee Committee – Meeting held on Monday, 22nd March, 2021.**

**Present:-** Councillors S Parmar (Chair), Strutton (Vice-Chair), Bains, Matloob, A Sandhu and Swindlehurst

**Apologies for Absence:-** Councillor Rasib

**PART 1**

**28. Declarations of Interest**

None declared.

**29. Minutes of the meeting held on 25th January 2021**

**Resolved** – That the minutes of the meeting held on 25<sup>th</sup> January 2021 be approved as a correct record.

**30. Lease Renewal - Slough Refugee Support, 28 Bath Road, Salt Hill Park**

The Principal Asset Manager outlined details of a report which was seeking approval to renew the lease for 28 Bath Road, which was situated within Salt Hill Park. Members were reminded that Slough Refugee Support (SRS) currently occupied the building and had a five year lease that was due to expire on 29<sup>th</sup> November 2021. The current rent was £8,700 per annum and this annual rent was supported by District Valuer assessment carried out at the time.

A Member raised concerns relating to the poor external condition of the building and whether it was safe to be occupied. The Principal Asset Manager informed the Committee that he was unaware whether a structural survey on the building had been carried out and should the Committee instruct, the matter could be looked into. It was noted that any repairs that were deemed necessary would have to be met by the Trustees.

Referring as to whether the appropriate licences were in place by SRS to operate the crèche services offered on site, it was explained that although the Trust was the landlord, it was SRS's responsibility to ensure they held the appropriate licence, in addition to relevant insurance and health and safety risk assessments.

At the conclusion of discussions, Committee Members agreed that the Principal Asset Manager be instructed to renew the lease with SRS.

**Resolved –**

- a) That delegated authority be given to the Principal Asset Manager to renew the lease with Slough Refugee Support, 28 Bath Road, on the same terms save for the follow:

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- i) That the annual rent is increased by RPI from November 2016 to November 2021. Rent will be in the region of £9,800 per annum.
  - ii) That the annual rent is reviewed each year in line with RPI on an upwards basis only.
- b) That a building condition survey be carried out and the findings reported to the next meeting of the Committee.

### **31. Members Attendance Record 2020/21**

**Resolved** – That details of the Members' Attendance Record 2020/21 be noted.

### **32. Date of the Next Meeting - 26th July 2021**

The date of the next meeting was confirmed as 26<sup>th</sup> July 2021.

Chair

(Note: The Meeting opened at 6.30 pm and closed at 7.02 pm)