

STANDARDS COMMITTEE WORK PROGRAMME 2007/2008

<u>Date</u>	<u>Action</u>	<u>Lead Officer(s)</u>
1 st October 2007	Repeat of training session on the Local Code of Conduct and Member/Officer Relations Code which was held on 9 th May 2007 for those Members who did not attend.	Director of Law & Corporate Governance / Member Services Manager
10 th October 2007	<ol style="list-style-type: none"> 1. Approve Standards Committee Annual Report 2006/2007 2. Consider Members' Attendance/Performance Records 2006/2007 3. Consider and approve Action Plan in response to the External Auditors' findings and recommendations. 4. Report back on results of meeting between Standards Committee Chair, Group Leaders', Chief Executive and Monitoring Officer held to discuss issues raised by the External Auditors. 5. Work Programme update 	<p>Director of Law & Corporate Governance</p> <p>Member Services Manager</p> <p>Director of Law & Corporate Governance</p> <p>Director of Law & Corporate Governance</p> <p>Member Services Manager</p>
5 th November 2007	Workshop for all Members on the practical application of the new Local Code of Conduct.	Audit Commission, External Auditors/ Member Services Manager

APPENDIX A

14 th January 2008	<ol style="list-style-type: none">1. Review Committee's terms of Reference2. Review Ethical Framework Documentation3. Work Programme update4. Standards Board for England Case Study Training5. Report back on Committee Members' visits to Parish Council and Slough Borough Council Meetings	Director of Law and Corporate Governance Director of Law and Corporate Governance Member Services Manager Director of Law and Corporate Governance Committee Members/ Director of Law and Corporate Governance/ Member Services Manager
31 st March 2007	Report on Gifts and Hospitality declared by Members over the last 12 months. Work Programme update	Member Services Manager Member Services Manager