

SLOUGH BOROUGH COUNCIL

REPORT TO: Standards Committee **Date:** 8th October, 2008

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WARDS: All

PART I **FOR INFORMATION**

LOCAL CODE OF CONDUCT FOR EMPLOYEES

1. Purpose of Report

- 1.1 The purpose of this report is to inform Members that the review and possible redrafting of the Employee Code of Conduct has been delayed due to the substantial amount of work required to implement the new Local Assessment and Review of Complaints Framework brought about by the Local Government and Involvement in Health Act 2007 and the Standards Committee (England) Regulations 2008.

2. Recommendation/Proposed Action

- 2.1 The Standards Committee is requested to note the unfortunate delay in progressing this matter which is on the work programme and that a further report and, if necessary, a revised draft of the document we will be represented at the meeting in January next year.

3. Key Priorities – Taking Pride in Slough and making a Difference to Communities and our Environment

Priority 5 – Maintaining excellent governance within the Council to ensure that it is efficient, effective and economic in everything it does.

- 3.1 The Employee Code of Conduct forms part of an employee's contract of employment. It sets out how an employee should conduct him/herself in carrying out their duties under their contract. A clear and concise code of conduct is essential to enable employees to understand their roles and responsibilities.

4. Other Implications

- 4.1 There are no significant financial staffing or legal (including Human Rights) implications arising out of this report. However, an employee code of conduct is an important document for employees to understand given it forms part of their contract of employment.

5. Background/Supporting Information

- 5.1 It has been intended for a number of years to revise the Employee Code of Conduct but the matter has been delayed because the Local Government Association have been promising for sometime to produce a model code for use by local government generally. This has not materialised.
- 5.2 Therefore it has been decided to look at the Council's current Employee Code of Conduct with a view to redrafting it and updating it where necessary. The matter will be reported to the Committee at its scheduled meeting in January 2009.

6. Conclusion

- 6.1 Members are asked to simply note the current position on this report.

7. Background Papers

None.