

STANDARDS COMMITTEE WORK PROGRAMME 2007/2009

<u>Date</u>	<u>Action</u>	<u>Lead Officer(s)</u>
15 th April 2007	<ol style="list-style-type: none">1. Report back on results of meeting between Standards Committee Chair, Group Leaders, Chief Executive and Monitoring Officer to discuss issues raised by the External Auditors' findings from the Ethical Governance Survey .2. Report back on results of meeting between Standards Committee Chair, Group Leaders, Chief Executive and Monitoring Officer to consider action to be taken in relation to Members' non-attendance at meetings and "compulsory" Member development sessions.3. Work Programme update4. Standards Board for England training exercise on the assessment of complaints (Part 1)	Committee Chair / Director of Law and Corporate Governance Director of Law and Corporate Governance Member Services Manager Director of Law and Corporate Governance
7 th May 2008	Briefing on the Local Code of Conduct and Council's Ethical Framework for all elected and co-opted Members of the Council.	Director of Law and Corporate Governance / Member Services Manager
May 2008	<ol style="list-style-type: none">1. Local Filter for handling complaints – Proposed local arrangements – Still awaiting receipt of Regulations from the DCLG2. Review Standards Committee's terms of Reference	Director of Law and Corporate Governance Director of Law and Corporate Governance

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<u>Date</u>	<u>Action</u>	<u>Lead Officer(s)</u>
16 th June 2008	<ol style="list-style-type: none">1. Review how effective the revised format for the 2006/7 Standards Annual Review document has been in raising the awareness of the Committee and consider other possible initiatives.2. Revised draft Officer Code of Conduct to be considered prior to consultation with the Trade Unions, Corporate Management Team, Corporate Consultative Forum and Employment and Appeals Committee3. Report on gifts and hospitality declared by Members over the last 12 months4. Whistleblowing Policy and Procedure - results of consultation with the Trade Unions, Corporate Management Team, Corporate Consultative Forum and Employment and Appeals Committee5. Work Programme update6. Standards Board for England training exercise on the assessment of complaints (Part 2)	<p>Director of Law and Corporate Governance</p> <p>Director of Law and Corporate Governance</p> <p>Member Services Manager</p> <p>Director of Law and Corporate Governance</p> <p>Member Services Manager</p> <p>Director of Law and Corporate Governance</p>
8 th October 2008	<ol style="list-style-type: none">1. Results of consultation on the Officer Code of Conduct to be reported back to the Committee and Code to be submitted for consideration prior to its submission to Council for approval.2. Members' performance monitoring report for 2007/2008 to be submitted.3. Standards Committee Annual Report 2007/20084. Work Programme update	<p>Director of Law and Corporate Governance</p> <p>Member Services Manager</p> <p>Director of Law and Corporate Governance</p> <p>Member Services Manager</p>

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3 rd November 2008	Briefing on the Local Code of Conduct and Council's Ethical Framework for all elected and co-opted Members of the Council. (Repeat Session)	Director of Law and Corporate Governance / Member Services Manager
7 th January 2009	External Auditors to facilitate Ethical Framework workshop for all elected and co-opted Members	Director of Law and Corporate Governance / Member Services Manager / Audit Commission