

# **NOTIFICATION OF DECISIONS**

**1 SEPTEMBER 2024 TO 30 NOVEMBER 2024**

Date of Publication: 16<sup>th</sup> August 2024

## **SLOUGH BOROUGH COUNCIL**

### **NOTIFICATION OF DECISIONS**

Slough Borough Council has a decision making process involving an Executive (Cabinet) and a Scrutiny Function.

As part of the process, the Council will publish a Notification of Decisions which sets out the decisions which the Cabinet intends to take over the following 3 months. The Notice includes both Key and non Key decisions. Key decisions are those which are financially significant or have a significant impact on 2 or more Wards in the Town. This Notice supersedes all previous editions.

Whilst the majority of the Cabinet's business at the meetings listed in this document will be open to the public and media organisations to attend, there will inevitably be some business to be considered that contains, for example, confidential, commercially sensitive or personal information.

This is formal notice under The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 that part of the Cabinet meetings listed in this Notice will/may be held in private because the agenda and reports for the meeting will contain exempt information under Part 1 of Schedule 12A to the Local Government (Access to Information) Act 1985 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it.

This document provides a summary of the reason why a matter is likely to be considered in private / Part II. The full reasons are listed alongside the report on the Council's website.

If you have any queries, or wish to make any representations in relation to the meeting being held in private for the consideration of the Part II items, please email [nicholas.pontone@slough.gov.uk](mailto:nicholas.pontone@slough.gov.uk) (no later than 15 calendar days before the meeting date listed).

#### **What will you find in the Notice?**

For each decision, the plan will give:

- The subject of the report.
- Who will make the decision.
- The date on which or the period in which the decision will be made.
- Contact details of the officer preparing the report.
- A list of those documents considered in the preparation of the report (if not published elsewhere).
- The likelihood the report would contain confidential or exempt information.

## **What is a Key Decision?**

An executive decision which is likely either:

- To result in the Council incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates; or
- To be significant in terms of its effects on communities living or working in an area comprising two or more wards within the borough.

## **Who will make the Decision?**

Decisions set out in this Notice will be taken by the Cabinet, unless otherwise specified. All decisions (unless otherwise stated) included in this Notice will be taken on the basis of a written report and will be published on the Council's website before the meeting.

The members of the Cabinet are as follows:

- |   |                    |
|---|--------------------|
| • Leader of the Council – Improvement & Recovery, Governance and HR     | Councillor Smith   |
| • Deputy Leader – Finance, Council Assets and Transformation            | Councillor Chahal  |
| • Community Cohesion, Leisure & Sport                                   | Councillor E Ahmed |
| • Education and Children's Services                                     | Councillor Bedi    |
| • Housing, Highways, Planning & Transport                               | Councillor Kelly   |
| • Environment, Environmental Services & Open Spaces                     | Councillor Manku   |
| • Equalities, Public Health & Public Protection                         | Councillor Shah    |
| • IT, Customer Services, Revenues & Benefits, Procurement & Performance | Councillor Shaik   |
| • Adult Social Care   | Councillor Wright  |

## **Where can you find a copy of the Notification of Decisions?**

The Plan will be updated and republished monthly. A copy can be obtained from Democratic Services at Observatory House, 25 Windsor Road on weekdays between 9.00 a.m. and 4.45 p.m., or Tel: (01753) 875120, email: [nicholas.pontone@slough.gov.uk](mailto:nicholas.pontone@slough.gov.uk). Copies will be available in the Borough's libraries and a copy will be published on Slough Borough Council's Website.

## **How can you have your say on Cabinet reports?**

Each Report has a contact officer. If you want to comment or make representations, notify the contact officer before the deadline given.

### **What about the Papers considered when the decision is made?**

Reports relied on to make key decisions will be available before the meeting on the Council's website or are available from Democratic Services.

### **Can you attend the meeting at which the decision will be taken?**

Where decisions are made by the Cabinet, the majority of these will be made in open meetings. Some decisions have to be taken in private, where they are exempt or confidential as detailed in the Local Government Act 1972. You will be able to attend the discussions on all other decisions.

### **When will the decision come into force?**

Implementation of decisions will be delayed for 5 working days after Members are notified of the decisions to allow Members to refer the decisions to the Overview and Scrutiny Committee, unless the decision is urgent, in which case it may be implemented immediately.

### **What about key decisions taken by officers?**

Many of the Council's decisions are taken by officers under delegated authority. Key decisions will be listed with those to be taken by the Cabinet. Key and Significant Decisions taken under delegated authority are reported monthly and published on the Council's website.

### **Are there exceptions to the above arrangements?**

There will be occasions when it will not be possible to include a decision/report in this Notice. If a key decision is not in this Notice but cannot be delayed until the next Notice is published, it can still be taken if:

- The Head of Democratic Services has informed the Chair of the Overview and Scrutiny Committee or relevant Scrutiny Panel in writing, of the proposed decision/action. (In the absence of the above, the Mayor and Deputy Mayor will be consulted);
- Copies of the Notice have been made available to the Public; and at least 5 working days have passed since public notice was given.
- If the decision is too urgent to comply with the above requirement, the agreement of the Chair of the Overview and Scrutiny Committee has been obtained that the decision cannot be reasonably deferred.
- If the decision needs to be taken in the private part of a meeting (Part II) and Notice of this has not been published, the Head of Democratic Services will seek permission from the Chair of Overview & Scrutiny, and publish a Notice setting out how representations can be made in relation to the intention to consider the matter in Part II of the agenda. Urgent Notices are published on the Council's [website](#).

## Cabinet Committee, Asset Disposals - 12th September 2024

| Item  | Portfolio | Ward | Priority | Contact Officer   | Other Committee | Background Documents | New Item | Likely to be Part II |
|---|-----------|------|----------|---|-----------------|----------------------|----------|----------------------|
| <u>Asset Disposal Programme Update</u><br>To receive the quarterly update on the progress of the Asset Disposal Programme.                                | F&A       | All  | All      | Patrick Hayes, Executive Director Regeneration, Housing and Environment | -               | None                 |          | Yes, p3 LGA          |
| <u>Company Governance Update</u><br>To receive a status update on the governance, oversight and financial reporting of Council companies.                 | F&A       | All  | All      | Annabel Scholes, Executive Director Finance & Commercial                | -               | None                 | √        |                      |
| <u>James Elliman Homes Limited (JEH) - Update on Governance and Risks</u><br>To receive an update on the current position of James Elliman Homes Limited. | F&A       | All  | All      | Patrick Hayes, Executive Director Regeneration, Housing and Environment | -               | None                 |          | Yes, p3 LGA          |

## Cabinet - 16th September 2024

| Item  | Portfolio | Ward | Priority | Contact Officer               | Other Committee | Background Documents | New Item | Likely to be Part II |
|---|-----------|------|----------|-------------------------------|-----------------|----------------------|----------|----------------------|
| <u>Slough Children First Limited (SCF) Annual Report 2023/24</u><br>To receive the Slough Children First (SCF) Annual Report for 2023/24. | E&CS      | All  | All      | Will Tuckley, Chief Executive | -               | None                 | √        |                      |

**Portfolio Key** – F&A = Finance, Council Assets, Procurement and R&B , E&CS = Education and Children's Services, I&R = Improvement & Recovery, Performance, Governance & Young Futures, CCLP = Community Cohesion, Public Health, Public Protection, Leisure & Planning, E&H = Environment, Environmental Services Highways, Housing & Transport, CS&D = Customer Service, Resident Engagement, Digital, Data and Technology,, ASC = Adult Social Care, Mental Health and Learning Disabilities

**Bold** – Key Decision      Non-Bold – Non-Key Decision *Italics* – Performance/Monitoring Report

|   |      |     |     |  |   |      |   |             |
|---|------|-----|-----|--|---|------|---|-------------|
| <b><u>Special Educational Needs and Disabilities (SEND) Update</u></b><br><br>To receive an update on the actions taken to address the priorities identified by Ofsted and the CQC in their inspection report from 2021 in relation to Special Educational Needs and Disabilities services. | E&CS | All | All | Sue Butcher, Executive Director Children's Services                        | - | None | √ |             |
| <b><u>Budget Monitor - Quarter 1 2024/25</u></b><br><br>To receive the revenue and capital budget monitor for quarter 1 (April to June 2024).   | F&A  | All | All | Annabel Scholes, Executive Director Finance & Commercial                   | - | None |   | Yes, p3 LGA |
| <b><u>Unit 4 Agresso Cloud Migration</u></b><br><br>To consider a report on the contractual arrangements for the Agresso system, which is the Council's enterprise resource planning (ERP) tool for HR, payroll and finance.  | ITP  | All | All | Stephen Menzies, Interim Director of Digital, Data and Technology          | - | None | √ | Yes, p5 LGA |
| <b><u>Adaptive Street Lighting Policy</u></b><br><br>To consider a report on the recommended approach to adopting an adaptive street lighting policy.   | E&E  | All | All | Jason Newman, Group Manager Carbon and Sustainability<br>Tel: 01753 875219 | - | None | √ |             |
| <b><u>References from Scrutiny</u></b><br><br>To consider any references from the Corporate Improvement Scrutiny Committee.   | I&R  | All | All | Alexander Polak, Head of Governance & Scrutiny                             | - |      |   |             |

**Portfolio Key** – F&A = Finance, Council Assets, Procurement and R&B , E&CS = Education and Children's Services, I&R = Improvement & Recovery, Performance, Governance & Young Futures, CCLP = Community Cohesion, Public Health, Public Protection, Leisure & Planning, E&H = Environment, Environmental Services Highways, Housing & Transport, CS&D = Customer Service, Resident Engagement, Digital, Data and Technology,, ASC = Adult Social Care, Mental Health and Learning Disabilities

**Bold** – Key Decision      Non-Bold – Non-Key Decision *Italics* – Performance/Monitoring Report

## Cabinet - 21st October 2024

| Item   | Portfolio  | Ward | Priority | Contact Officer   | Other Committee | Background Documents | New Item | Likely to be Part II |
|--|------------|------|----------|---|-----------------|----------------------|----------|----------------------|
| <p><u>DISH Update</u></p> <p>To receive an update on the Council subsidiary company, Development Initiative for Slough Housing Limited (DISH).</p>     | F&A<br>H&T | All  | All      | Patrick Hayes, Executive Director Regeneration, Housing and Environment | -               | None                 |          | Yes, p3 LGA          |
| <p><u>ICT and Digital Update</u></p> <p>To receive a report on the annual review of the three-year ICT and Digital Service strategy.</p>               | ITP        | All  | All      | Stephen Menzies, Interim Director of Digital, Data and Technology       | -               | None                 |          |                      |
| <p><b><u>High Needs Block Programme - Haybrook College</u></b></p> <p>To consider a report seeking approval for the expansion of Haybrook College.</p> | E&C<br>S   | All  | All      | Sue Butcher, Executive Director Children's Services                     | -               | None                 | √        |                      |
| <p><b><u>Update on Carers Strategy and Action Plan</u></b></p> <p>To receive an update on the Council's Carers Strategy and Action Plan.</p>           | ASC        | All  | All      | Marc Gadsby, Executive Director Adult Services                          | -               | None                 | √        |                      |

**Portfolio Key** – F&A = Finance, Council Assets, Procurement and R&B , E&CS = Education and Children's Services, I&R = Improvement & Recovery, Performance, Governance & Young Futures, CCLP = Community Cohesion, Public Health, Public Protection, Leisure & Planning, E&H = Environment, Environmental Services Highways, Housing & Transport, CS&D = Customer Service, Resident Engagement, Digital, Data and Technology,, ASC = Adult Social Care, Mental Health and Learning Disabilities

**Bold** – Key Decision      Non-Bold – Non-Key Decision *Italics* – Performance/Monitoring Report

|  |     |     |     |   |   |      |   |  |
|--|-----|-----|-----|---|---|------|---|--|
| <b><u>Simplified Planning Zone</u></b><br><br>To consider a report on the proposals for a new Simplified Planning Zone for the Slough Trading Estate following the recent public consultation. | H&T | All | All | Patrick Hayes, Executive Director Regeneration, Housing and Environment | - | None | √ |  |
| <b><u>References from Scrutiny</u></b><br><br>To consider any references from the Corporate Improvement Scrutiny Committee.  | I&R | All | All | Alexander Polak, Head of Governance & Scrutiny                          | - | None | √ |  |

## Cabinet - 18th November 2024

| Item  | Portfolio | Ward | Priority | Contact Officer                                | Other Committee | Background Documents | New Item | Likely to be Part II |
|---|-----------|------|----------|--|-----------------|----------------------|----------|----------------------|
| <b><u>Recommissioning of the Integrated Health &amp; Wellness Service</u></b><br><br>To consider a report on the recommissioning of the Integrated Health & Wellbeing Service which brings together a range of programmes and services to aims to improve health and wellbeing in Slough. | H&P       | All  | All      | Tessa Lindfield                                | -               | None                 |          |                      |
| <b><u>Update on the Older People Strategy &amp; Action Plan</u></b><br><br>To receive an update on the Older People Strategy and Action Plan.   | ASC       | All  | All      | Marc Gadsby, Executive Director Adult Services | -               | None                 | √        |                      |

**Portfolio Key** – F&A = Finance, Council Assets, Procurement and R&B , E&CS = Education and Children's Services, I&R = Improvement & Recovery, Performance, Governance & Young Futures, CCLP = Community Cohesion, Public Health, Public Protection, Leisure & Planning, E&H = Environment, Environmental Services Highways, Housing & Transport, CS&D = Customer Service, Resident Engagement, Digital, Data and Technology,, ASC = Adult Social Care, Mental Health and Learning Disabilities

**Bold** – Key Decision      Non-Bold – Non-Key Decision *Italics* – Performance/Monitoring Report

|  |     |     |     |  |   |      |   |  |
|--|-----|-----|-----|--|---|------|---|--|
| <p><b><u>Update on Learning Disability Strategy &amp; Action Plan</u></b></p> <p>To receive an update on the Council's Learning Disability Strategy and Action Plan.</p> | ASC | All | All | Marc Gadsby, Executive Director Adult Services | - | None | √ |  |
| <p><b><u>References from Scrutiny</u></b></p> <p>To consider any references from the Corporate Improvement Scrutiny Committee.</p>                                       | I&R | All | All | Alexander Polak, Head of Governance & Scrutiny | - | None | √ |  |

**Portfolio Key** – F&A = Finance, Council Assets, Procurement and R&B , E&CS = Education and Children's Services, I&R = Improvement & Recovery, Performance, Governance & Young Futures, CCLP = Community Cohesion, Public Health, Public Protection, Leisure & Planning, E&H = Environment, Environmental Services Highways, Housing & Transport, CS&D = Customer Service, Resident Engagement, Digital, Data and Technology,, ASC = Adult Social Care, Mental Health and Learning Disabilities

**Bold** – Key Decision      Non-Bold – Non-Key Decision *Italics* – Performance/Monitoring Report