

# **NOTIFICATION OF DECISIONS**

**1 JANUARY 2023 TO 31 MARCH 2023**

Date of Publication: 16<sup>th</sup> December 2022

## **SLOUGH BOROUGH COUNCIL**

### **NOTIFICATION OF DECISIONS**

Slough Borough Council has a decision making process involving an Executive (Cabinet) and a Scrutiny Function.

As part of the process, the Council will publish a Notification of Decisions which sets out the decisions which the Cabinet intends to take over the following 3 months. The Notice includes both Key and non Key decisions. Key decisions are those which are financially significant or have a significant impact on 2 or more Wards in the Town. This Notice supersedes all previous editions.

Whilst the majority of the Cabinet's business at the meetings listed in this document will be open to the public and media organisations to attend, there will inevitably be some business to be considered that contains, for example, confidential, commercially sensitive or personal information.

This is formal notice under The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 that part of the Cabinet meetings listed in this Notice will/may be held in private because the agenda and reports for the meeting will contain exempt information under Part 1 of Schedule 12A to the Local Government (Access to Information) Act 1985 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it.

This document provides a summary of the reason why a matter is likely to be considered in private / Part II. The full reasons are listed alongside the report on the Council's website.

If you have any queries, or wish to make any representations in relation to the meeting being held in private for the consideration of the Part II items, please email [nicholas.pontone@slough.gov.uk](mailto:nicholas.pontone@slough.gov.uk) (no later than 15 calendar days before the meeting date listed).

#### **What will you find in the Notice?**

For each decision, the plan will give:

- The subject of the report.
- Who will make the decision.
- The date on which or the period in which the decision will be made.
- Contact details of the officer preparing the report.
- A list of those documents considered in the preparation of the report (if not published elsewhere).
- The likelihood the report would contain confidential or exempt information.

## **What is a Key Decision?**

An executive decision which is likely either:

- To result in the Council incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates; or
- To be significant in terms of its effects on communities living or working in an area comprising two or more wards within the borough.

## **Who will make the Decision?**

Decisions set out in this Notice will be taken by the Cabinet, unless otherwise specified. All decisions (unless otherwise stated) included in this Notice will be taken on the basis of a written report and will be published on the Council's website before the meeting.

The members of the Cabinet are as follows:

- |   |                         |
|---|-------------------------|
| • Leader of the Council – Recovery, Forward Strategy & Economic Development | Councillor Swindlehurst |
| • Deputy Leader – Housing & Planning  | Councillor Mann         |
| • Customer Services, Procurement & Performance                              | Councillor Ajaib        |
| • Leisure, Culture & Community Empowerment                                  | Councillor Akram        |
| • Financial Oversight & Council Assets                                      | Councillor Anderson     |
| • Public Protection, Regulation & Enforcement                               | Councillor Bains        |
| • Children's Services, Lifelong Learning & Skills                           | Councillor Hulme        |
| • Transport & The Local Environment   | Councillor Nazir        |
| • Social Care & Public Health   | Councillor Pantelic     |

## **Where can you find a copy of the Notification of Decisions?**

The Plan will be updated and republished monthly. A copy can be obtained from Democratic Services at Observatory House, 25 Windsor Road on weekdays between 9.00 a.m. and 4.45 p.m., or Tel: (01753) 875120, email: [nicholas.pontone@slough.gov.uk](mailto:nicholas.pontone@slough.gov.uk). Copies will be available in the Borough's libraries and a copy will be published on Slough Borough Council's Website.

## **How can you have your say on Cabinet reports?**

Each Report has a contact officer. If you want to comment or make representations, notify the contact officer before the deadline given.

### **What about the Papers considered when the decision is made?**

Reports relied on to make key decisions will be available before the meeting on the Council's website or are available from Democratic Services.

### **Can you attend the meeting at which the decision will be taken?**

Where decisions are made by the Cabinet, the majority of these will be made in open meetings. Some decisions have to be taken in private, where they are exempt or confidential as detailed in the Local Government Act 1972. You will be able to attend the discussions on all other decisions.

### **When will the decision come into force?**

Implementation of decisions will be delayed for 5 working days after Members are notified of the decisions to allow Members to refer the decisions to the Overview and Scrutiny Committee, unless the decision is urgent, in which case it may be implemented immediately.

### **What about key decisions taken by officers?**

Many of the Council's decisions are taken by officers under delegated authority. Key decisions will be listed with those to be taken by the Cabinet. Key and Significant Decisions taken under delegated authority are reported monthly and published on the Council's website.

### **Are there exceptions to the above arrangements?**

There will be occasions when it will not be possible to include a decision/report in this Notice. If a key decision is not in this Notice but cannot be delayed until the next Notice is published, it can still be taken if:

- The Head of Democratic Services has informed the Chair of the Overview and Scrutiny Committee or relevant Scrutiny Panel in writing, of the proposed decision/action. (In the absence of the above, the Mayor and Deputy Mayor will be consulted);
- Copies of the Notice have been made available to the Public; and at least 5 working days have passed since public notice was given.
- If the decision is too urgent to comply with the above requirement, the agreement of the Chair of the Overview and Scrutiny Committee has been obtained that the decision cannot be reasonably deferred.
- If the decision needs to be taken in the private part of a meeting (Part II) and Notice of this has not been published, the Head of Democratic Services will seek permission from the Chair of Overview & Scrutiny, and publish a Notice setting out how representations can be made in relation to the intention to consider the matter in Part II of the agenda. Urgent Notices are published on the Council's [website](#).

## Cabinet - 16th January 2023

Item	Portfolio	Ward	Priority	Contact Officer	Other Committee	Background Documents	New Item	Likely to be Part II
<p><b><u>Council Taxbases 2023/24</u></b></p> <p>To present information on the properties in Slough and their categories of occupation for the purpose of determining the council taxbase for the borough for the 2023/24 financial year.</p>	F&A	All	All	Steven Mair, Executive Director Finance and Commercial	-	None		
<p><b><u>Fees &amp; Charges</u></b></p> <p>To consider proposals on changes to the Council's fees and charges.</p>	F&A	All	All	Steven Mair, Executive Director Finance and Commercial	-	None		
<p><b><u>HRA Rents and Service Charges 2023/24</u></b></p> <p>To consider the Housing Revenue Account rent and service charge for 2023/24 and, if agreed, recommend the changes to full Council.</p>	H&P	All	All	Patrick Hayes, Executive Director Housing & Property	C&C scrutiny	None		
<p><b><u>Procurement of Adult Social Care Shared Lives Service Contract</u></b></p> <p>To approve the commencement of tendering and procurement arrangements for the Shares Lives service.</p>	S&P	All	All	Jane Senior, AD People Strategy and Commissioning	-	None	√	Yes, p3 LGA

**Portfolio Key** – F&A = Financial Oversight & Council Assets , CS = Children's Services, Lifelong Learning & Skills, S&E = Forward Strategy & Economic Development, C&P = Customer Services, Procurement & Performance  
H&P = Housing & Planning, T&E = Transport & The Local Environment, L&C = Leisure, Culture & Community Empowerment, P&R = Public Protection, Regulation & Enforcement, S&P = Social Care and Public Health

**Bold** – Key Decision      Non-Bold – Non-Key Decision *Italics* – Performance/Monitoring Report

<p><b><u>Procurement of electronic document management services</u></b></p> <p>To approve the contract award for electronic document management services.</p>	C&P	All	All	Simon Sharkey Woods, Chief Digital & Information Officer	-	None	√	
<p><b><u>Slough School Effectiveness Strategy</u></b></p> <p>To approve the Slough School Effectiveness Strategy.</p>	CS	All	All	Johnny Kyriacou, Associate Director, Education & Inclusion Tel: (01753) 787672	-	None	√	
<p><b><u>Special Educational Needs and Disability (SEND) Update on Improvement Plans</u></b></p> <p>To receive an update on the progress on the Written Statement of Action in relation to Special Educational Needs and Disability Services.</p>	CS	All	All	Johnny Kyriacou, Associate Director, Education & Inclusion Tel: (01753) 787672	-	None	√	
<p><b><u>Slough Children First Limited - Amendments to Articles of Association</u></b></p> <p>To consider a report that proposes amendments to Slough Children First's Articles of Association.</p>	CS	All	All	Stephen Brown, Chief Executive	-	None	√	
<p><b><u>Establishment of Cabinet Sub-Committee</u></b></p> <p>To consider a proposal to establish sub-committee arrangements for the Council's subsidiary companies.</p>	F&A	All	All	Stephen Taylor, Monitoring Officer	-	None	√	

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**Bold** – Key Decision      Non-Bold – Non-Key Decision *Italics* – Performance/Monitoring Report

<b><u>Recommendations from Cabinet Committee on Asset Disposals</u></b>  To consider any recommendations from the Cabinet Committee in relation to asset disposals potentially to include the lease surrender of the extra care facility in Chalvey; Adelphi site; North West Quadrant site; and Stoke Road Bus Garage.	F&A	All	All	Patrick Hayes, Executive Director Housing & Property	-	None		Yes, p3 LGA
<b><u>References from Overview &amp; Scrutiny</u></b>  To receive any references from the Overview & Scrutiny Committee and/or scrutiny panels.	S&E	All	All	Nicholas Pontone, Democratic Services Lead Tel: 01753 875120	-	None		

## Cabinet - 27th February 2023

Item	Port- folio	Ward	Priority	Contact Officer	Other Committee	Background Documents	New Item	Likely to be Part II
<b><u>Finance Action Plan Update</u></b>  To consider the latest version of the Finance Action Plan and recommend the document to Council.	F&A	All	All	Steven Mair, Executive Director Finance and Commercial	Council	None		
<b><u>Finance Monitor - Q3 2022/23</u></b>  To receive a report on the budget monitor for the third quarter of 2023/24	F&A	All	All	Steven Mair, Executive Director Finance and Commercial	-	None		

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**Bold** – Key Decision      Non-Bold – Non-Key Decision *Italics* – Performance/Monitoring Report

<b><u>Revenue Budget 2023/24</u></b> To recommend the revenue budget and medium term financial strategy to full Council.	F&A	All	All	Steven Mair, Executive Director Finance and Commercial	O&S	None		
<b><u>Capital Strategy</u></b> To recommend the Capital Strategy to full Council.	F&A	All	All	Steven Mair, Executive Director Finance and Commercial	O&S	None		
<b><u>Treasury Management Strategy</u></b> To recommend the Treasury Management Strategy to full Council.	F&A	All	All	Steven Mair, Executive Director Finance and Commercial	O&S	None		
<b><u>Recommendations from Cabinet Committee on Asset Disposals</u></b> To consider any recommendations from the Cabinet Committee in relation to asset disposals.	F&A	All	All	Patrick Hayes, Executive Director Housing & Property	-	None		Yes, p3 LGA
<b><u>References from Overview &amp; Scrutiny</u></b> To receive any references from the Overview & Scrutiny Committee and/or scrutiny panels.	S&E	All	All	Alexander Polak, Head of Governance & Scrutiny	-	None		

## Cabinet - 20th March 2023

Item	Portfolio	Ward	Priority	Contact Officer	Other Committee	Background Documents	New Item	Likely to be Part II
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**Bold** – Key Decision      Non-Bold – Non-Key Decision *Italics* – Performance/Monitoring Report



<u>References from Overview &amp; Scrutiny</u>  To receive any references from the Overview & Scrutiny Committee and/or scrutiny panels.	S&E	All	All	Nicholas Pontone, Democratic Services Lead Tel: 01753 875120	-	None	√	
<b><u>Recommendations from the Cabinet Committee on Asset Disposals</u></b>  To consider any recommendations from the Cabinet Committee in relation to asset disposals.	F&A	All	All	Patrick Hayes, Executive Director Housing & Property	-	None	√	Yes, p3 LGA

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