

# NOTIFICATION OF DECISIONS

1 SEPTEMBER 2022 TO 30 NOVEMBER 2022

Date of Publication: 19<sup>th</sup> August 2022

## **SLOUGH BOROUGH COUNCIL**

### **NOTIFICATION OF DECISIONS**

Slough Borough Council has a decision making process involving an Executive (Cabinet) and a Scrutiny Function.

As part of the process, the Council will publish a Notification of Decisions which sets out the decisions which the Cabinet intends to take over the following 3 months. The Notice includes both Key and non Key decisions. Key decisions are those which are financially significant or have a significant impact on 2 or more Wards in the Town. This Notice supersedes all previous editions.

Whilst the majority of the Cabinet's business at the meetings listed in this document will be open to the public and media organisations to attend, there will inevitably be some business to be considered that contains, for example, confidential, commercially sensitive or personal information.

This is formal notice under The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 that part of the Cabinet meetings listed in this Notice will/may be held in private because the agenda and reports for the meeting will contain exempt information under Part 1 of Schedule 12A to the Local Government (Access to Information) Act 1985 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it.

This document provides a summary of the reason why a matter is likely to be considered in private / Part II. The full reasons are listed alongside the report on the Council's website.

If you have any queries, or wish to make any representations in relation to the meeting being held in private for the consideration of the Part II items, please email [nicholas.pontone@slough.gov.uk](mailto:nicholas.pontone@slough.gov.uk) (no later than 15 calendar days before the meeting date listed).

#### **What will you find in the Notice?**

For each decision, the plan will give:

- The subject of the report.
- Who will make the decision.
- The date on which or the period in which the decision will be made.
- Contact details of the officer preparing the report.
- A list of those documents considered in the preparation of the report (if not published elsewhere).
- The likelihood the report would contain confidential or exempt information.

## **What is a Key Decision?**

An executive decision which is likely either:

- To result in the Council Incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates; or
- To be significant in terms of its effects on communities living or working in an area comprising two or more wards within the borough.

## **Who will make the Decision?**

Decisions set out in this Notice will be taken by the Cabinet, unless otherwise specified. All decisions (unless otherwise stated) included in this Notice will be taken on the basis of a written report and will be published on the Council's website before the meeting.

The members of the Cabinet are as follows:

- |   |                         |
|---|-------------------------|
| • Leader of the Council – Recovery, Forward Strategy & Economic Development | Councillor Swindlehurst |
| • Deputy Leader – Housing & Planning  | Councillor Mann         |
| • Customer Services, Procurement & Performance                              | Councillor Ajaib        |
| • Leisure, Culture & Community Empowerment                                  | Councillor Akram        |
| • Financial Oversight & Council Assets                                      | Councillor Anderson     |
| • Public Protection, Regulation & Enforcement                               | Councillor Bains        |
| • Children's Services, Lifelong Learning & Skills                           | Councillor Hulme        |
| • Transport & The Local Environment   | Councillor Nazir        |
| • Social Care & Public Health   | Councillor Pantelic     |

## **Where can you find a copy of the Notification of Decisions?**

The Plan will be updated and republished monthly. A copy can be obtained from Democratic Services at Observatory House, 25 Windsor Road on weekdays between 9.00 a.m. and 4.45 p.m., or Tel: (01753) 875120, email: [nicholas.pontone@slough.gov.uk](mailto:nicholas.pontone@slough.gov.uk). Copies will be available in the Borough's libraries and a copy will be published on Slough Borough Council's Website.

## **How can you have your say on Cabinet reports?**

Each Report has a contact officer. If you want to comment or make representations, notify the contact officer before the deadline given.

### **What about the Papers considered when the decision is made?**

Reports relied on to make key decisions will be available before the meeting on the Council's website or are available from Democratic Services.

### **Can you attend the meeting at which the decision will be taken?**

Where decisions are made by the Cabinet, the majority of these will be made in open meetings. Some decisions have to be taken in private, where they are exempt or confidential as detailed in the Local Government Act 1972. You will be able to attend the discussions on all other decisions.

### **When will the decision come into force?**

Implementation of decisions will be delayed for 5 working days after Members are notified of the decisions to allow Members to refer the decisions to the Overview and Scrutiny Committee, unless the decision is urgent, in which case it may be implemented immediately.

### **What about key decisions taken by officers?**

Many of the Council's decisions are taken by officers under delegated authority. Key decisions will be listed with those to be taken by the Cabinet. Key and Significant Decisions taken under delegated authority are reported monthly and published on the Council's website.

### **Are there exceptions to the above arrangements?**

There will be occasions when it will not be possible to include a decision/report in this Notice. If a key decision is not in this Notice but cannot be delayed until the next Notice is published, it can still be taken if:

- The Head of Democratic Services has informed the Chair of the Overview and Scrutiny Committee or relevant Scrutiny Panel in writing, of the proposed decision/action. (In the absence of the above, the Mayor and Deputy Mayor will be consulted);
- Copies of the Notice have been made available to the Public; and at least 5 working days have passed since public notice was given.
- If the decision is too urgent to comply with the above requirement, the agreement of the Chair of the Overview and Scrutiny Committee has been obtained that the decision cannot be reasonably deferred.
- If the decision needs to be taken in the private part of a meeting (Part II) and Notice of this has not been published, the Head of Democratic Services will seek permission from the Chair of Overview & Scrutiny, and publish a Notice setting out how representations can be made in relation to the intention to consider the matter in Part II of the agenda. Urgent Notices are published on the Council's [website](#).

## Cabinet - 19th September 2022

Item	Portfolio	Ward	Priority	Contact Officer	Other Committee	Background Documents	New Item	Likely to be Part II
<p><b><u>Finance Action Plan Update</u></b></p> <p>To receive an update on the progress in implementing the Finance Action Plan and to agree to forward the update to Council.</p>	F&A	All	All	Steven Mair, Section 151 Officer	-	None		No
<p><b><u>Budget Monitor - Q1 2022/23</u></b></p> <p>To receive a report on the budget monitor for the first quarter of 2022/23.</p>	F&A	All	All	Steven Mair, Section 151 Officer	-	None		No
<p><b><u>Update on the procurement forward plan for services in excess of £180,000 and works in excess of £1 million in 2022/23</u></b></p> <p>To seek authority from Cabinet for commencement of procurement of contracts of an estimated value of over £180,000 for services and £1m for works to be let in the 2022/23 financial year.</p>	C&P	All	All	Steven Mair, Section 151 Officer	-	None	√	

**Portfolio Key** – F&A = Financial Oversight & Council Assets , CS = Children’s Services, Lifelong Learning & Skills, S&E = Forward Strategy & Economic Development, C&P = Customer Services, Procurement & Performance  
H&P = Housing & Planning, T&E = Transport & The Local Environment, L&C = Leisure, Culture & Community Empowerment, P&R = Public Protection, Regulation & Enforcement, S&P = Social Care and Public Health

**Bold** – Key Decision      Non-Bold – Non-Key Decision *Italics* – Performance/Monitoring Report

<p><b><u>Slough Children First Update</u></b></p> <p>To receive an interim update on the Slough Children First company ahead of consideration of the business plan at a future Cabinet.</p>	CS	All	All	Gavin Jones, Chief Executive	-	None	√	
<p><b><u>Special Educational Needs and Disability (SEND) Service Recovery Plan</u></b></p> <p>To consider a report on the progress on improvements being made in the SEND and Inclusion service following reporting on the Written Statement of Action in February 2022.</p>	CS	All	All	Johnny Kyriacou, Associate Director, Education & Inclusion Tel: (01753) 787672	-	None	√	
<p><b><u>Recommendations from Cabinet Committee on Asset Disposals</u></b></p> <p>To consider any proposed asset disposals and/or recommendations from the Cabinet Committee on Asset Disposals.</p>	F&A	All	All	Richard West, Executive Director of Place & Community	Cabinet Committee	None	√	Yes, p3 LGA
<p><b><u>Asset Disposals Strategy</u></b></p> <p>To consider a report on the proposed Council Assets Disposal Strategy.</p>	F&A	All	All	Richard West, Executive Director of Place & Community	-	None	√	Yes, p3 LGA

**Portfolio Key** – F&A = Financial Oversight & Council Assets , CS = Children’s Services, Lifelong Learning & Skills, S&E = Forward Strategy & Economic Development, C&P = Customer Services, Procurement & Performance  
H&P = Housing & Planning, T&E = Transport & The Local Environment, L&C = Leisure, Culture & Community Empowerment, P&R = Public Protection, Regulation & Enforcement, S&P = Social Care and Public Health

**Bold** – Key Decision      Non-Bold – Non-Key Decision *Italics* – Performance/Monitoring Report

<b><u>Waste Collection and Disposal</u></b> To consider a report on the waste collection and disposal savings.	T&E	All	All	Richard West, Executive Director of Place & Community	-	None	√	
<b><u>Energy Purchase Strategy 2023/24 and 2024/25</u></b> To seek approval for the Energy Purchase Strategy 2023/24 and 2024/5 to mitigate the impacts of rising energy prices.	F&A	All	All	Jason Newman, Group Manager Asset Management Tel: 01753 875219	-	None	√	Yes, p3 LGA
<b><u>References from Overview and Scrutiny</u></b> To receive any references from the Overview & Scrutiny Committee and/or scrutiny panels.	S&E	All	All	Nicholas Pontone, Democratic Services Lead Tel: 01753 875120	-	None		No

## Cabinet - 17th October 2022

**Portfolio Key** – F&A = Financial Oversight & Council Assets , CS = Children’s Services, Lifelong Learning & Skills, S&E = Forward Strategy & Economic Development, C&P = Customer Services, Procurement & Performance  
H&P = Housing & Planning, T&E = Transport & The Local Environment, L&C = Leisure, Culture & Community Empowerment, P&R = Public Protection, Regulation & Enforcement, S&P = Social Care and Public Health

**Bold** – Key Decision      Non-Bold – Non-Key Decision *Italics* – Performance/Monitoring Report

Item	Portfolio	Ward	Priority	Contact Officer	Other Committee	Background Documents	New Item	Likely to be Part II
<p><b><u>Adult Social Care Transformation Programme Update</u></b></p> <p>Further to the report to Cabinet on 21<sup>st</sup> March 2022, to receive an update on the progress being made on the delivery of the ASC transformation programme and the impact of the contract with Peopletoo.</p>	S&P	All	All	Marc Gadsby, Acting Executive Director - People (Adults)	People Scrutiny Panel (June 2022)	ASC Transformation Support Report 2022 Final, 21/03/2022 Cabinet		No
<p><b><u>Transformation of Children Centre Programme and the development of Family Hubs</u></b></p> <p>To receive a report on the transformation of Children Centre Programme and the development of Family Hubs.</p>	CS	All	All	Andrew Fraser, Interim Executive Director of People (Children)	-	None		No
<p><b><u>SCF annual report and updated business plan 22/23</u></b></p> <p>To receive the Slough Children First Annual Report and seek approval of the updates business plan 2022/23.</p>	CS	All	All	Andrew Fraser, Interim Executive Director of People (Children)	People Scrutiny Panel	None		No

**Portfolio Key** – F&A = Financial Oversight & Council Assets , CS = Children's Services, Lifelong Learning & Skills, S&E = Forward Strategy & Economic Development, C&P = Customer Services, Procurement & Performance  
H&P = Housing & Planning, T&E = Transport & The Local Environment, L&C = Leisure, Culture & Community Empowerment, P&R = Public Protection, Regulation & Enforcement, S&P = Social Care and Public Health

**Bold** – Key Decision      Non-Bold – Non-Key Decision *Italics* – Performance/Monitoring Report



<p><b><u>Health Visiting and School Nursing (0-19 service)</u></b></p> <p>To receive the report on Health Visiting and School Nursing (0-19 service).</p>	S&P	All	All	Andrew Fraser, Interim Executive Director of People (Children)	-	None		No
<p><b><u>Home to School Travel Assistance and Post 16 Travel Assistance Policies</u></b></p> <p>Following the completion of the recent consultation to consider a report seek approval for the revised home to school travel assistance and post-16 travel assistance policies.</p>	CS	All	All	Johnny Kyriacou, Associate Director, Education & Inclusion Tel: (01753) 787672	People Scrutiny, 12/8/22	None	√	
<p><b><u>Recommendations from Cabinet Committee on Asset Disposals</u></b></p> <p>To receive any recommendations on asset disposals from the Cabinet Committee.</p>	F&A	All	All	Richard West, Executive Director of Place & Community	Cabinet Committee		√	Yes, p3 LGA
<p><b><u>References from Overview &amp; Scrutiny</u></b></p> <p>To receive any references from the Overview &amp; Scrutiny Committee and/or scrutiny panels.</p>	S&E	All	All	Nicholas Pontone, Democratic Services Lead Tel: 01753 875120	-	None	√	

**Portfolio Key** – F&A = Financial Oversight & Council Assets , CS = Children’s Services, Lifelong Learning & Skills, S&E = Forward Strategy & Economic Development, C&P = Customer Services, Procurement & Performance  
H&P = Housing & Planning, T&E = Transport & The Local Environment, L&C = Leisure, Culture & Community Empowerment, P&R = Public Protection, Regulation & Enforcement, S&P = Social Care and Public Health

**Bold** – Key Decision      Non-Bold – Non-Key Decision *Italics* – Performance/Monitoring Report

## Cabinet - 21st November 2022

Item	Portfolio	Ward	Priority	Contact Officer	Other Committee	Background Documents	New Item	Likely to be Part II
<p><b><u>Finance Action Plan Update</u></b></p> <p>To consider the latest version of the Finance Action Plan and recommend the document to Council.</p>	F&A	All	All	Steven Mair, Section 151 Officer	-	None	√	
<p><b><u>Budget Monitor - Q2 2022/23</u></b></p> <p>To receive a report on the budget monitor for the second quarter of 2022/23.</p>	F&A		All	Steven Mair, Section 151 Officer	-	None	√	
<p><b><u>Commissioning of ASC Domiciliary Care Contracts - award of Phase 2</u></b></p> <p>To award contracts in phase 2 of the adult social care domiciliary care contracts process.</p>	S&P	All	All	Jane Senior, AD People Strategy and Commissioning	-	None	√	Yes, p3 LGA
<p><b><u>Recommendations from Cabinet Committee on Asset Disposals</u></b></p> <p>To consider any recommendations from the Cabinet Committee in relation to asset disposals.</p>	F&A	All	All	Richard West, Executive Director of Place & Community	Cabinet Committee	None	√	Yes, p3 LGA

**Portfolio Key** – F&A = Financial Oversight & Council Assets , CS = Children’s Services, Lifelong Learning & Skills, S&E = Forward Strategy & Economic Development, C&P = Customer Services, Procurement & Performance  
H&P = Housing & Planning, T&E = Transport & The Local Environment, L&C = Leisure, Culture & Community Empowerment, P&R = Public Protection, Regulation & Enforcement, S&P = Social Care and Public Health

**Bold** – Key Decision      Non-Bold – Non-Key Decision *Italics* – Performance/Monitoring Report

<u>References from Overview &amp; Scrutiny</u>  To receive any references from the Overview & Scrutiny Committee and/or scrutiny panels.	S&E	All	All	Nicholas Pontone, Democratic Services Lead Tel: 01753 875120	-	None	√	
--	-----	-----	-----	--	---	------	---	--

**Portfolio Key** – F&A = Financial Oversight & Council Assets , CS = Children’s Services, Lifelong Learning & Skills, S&E = Forward Strategy & Economic Development, C&P = Customer Services, Procurement & Performance  
 H&P = Housing & Planning, T&E = Transport & The Local Environment, L&C = Leisure, Culture & Community Empowerment, P&R = Public Protection, Regulation & Enforcement, S&P = Social Care and Public Health

**Bold** – Key Decision      Non-Bold – Non-Key Decision *Italics* – Performance/Monitoring Report