

Date of issue: Tuesday, 23rd May 2023

MEETING	LICENSING COMMITTEE (Councillors Shah (Chair), Satti (Vice-Chair), Carter, Instone, Khawar, Mohammad, Mohindra, Naveed, Nazir and Stedmond)
DATE AND TIME:	THURSDAY, 1ST JUNE, 2023 AT 6.30 PM
VENUE:	COUNCIL CHAMBER - OBSERVATORY HOUSE, 25 WINDSOR ROAD, SL1 2EL
DEMOCRATIC SERVICES OFFICER: (for all enquiries)	SHABANA KAUSER 07821 811 259

NOTICE OF MEETING

You are requested to attend the above Meeting at the time and date indicated to deal with the business set out in the following agenda.



STEPHEN BROWN
Chief Executive

MEMBERS ARE REQUESTED TO NOTE THAT THE LICENSING DEVELOPMENT TRAINING SESSION WILL BE HELD ON THE RISING OF THE COMMITTEE MEETING.

THIS SESSION IS MANDATORY FOR ALL MEMBERS OF THE COMMITTEE

(This session is not open to the Press and Public)

AGENDA

PART I

<u>AGENDA</u> <u>ITEM</u>	<u>REPORT TITLE</u>	<u>PAGE</u>	<u>WARD</u>
	Apologies for absence. CONSTITUTIONAL MATTERS		
1.	Declarations of Interest	-	-

<u>AGENDA ITEM</u>	<u>REPORT TITLE</u>	<u>PAGE</u>	<u>WARD</u>
	<i>All Members who believe they have a Disclosable Pecuniary or other Interest in any matter to be considered at the meeting must declare that interest and, having regard to the circumstances described in Section 9 and Appendix B of the Councillors' Code of Conduct, leave the meeting while the matter is discussed.</i>		
2.	Licensing Committee Terms of Reference – To Note	1 - 2	All
3.	Minutes of the Last Meeting held on 6th February 2023	3 - 4	-
4.	Guidance on Predetermination/ Predisposition - To Note	5 - 6	-
5.	Establishment of a Licensing Sub-Committee and Appointment of Designated Chairs	7 - 12	All
6.	Date of Next Meeting - 30th October 2023	-	-

Press and Public

Attendance and accessibility: You are welcome to attend this meeting which is open to the press and public, as an observer. You will however be asked to leave before any items in the Part II agenda are considered. For those hard of hearing an Induction Loop System is available in the Council Chamber.

Webcasting and recording: The public part of the meeting will be filmed by the Council for live and/or subsequent broadcast on the Council's website. The footage will remain on our website for 12 months. A copy of the recording will also be retained in accordance with the Council's data retention policy. By entering the meeting room and using the public seating area, you are consenting to being filmed and to the possible use of those images and sound recordings.

In addition, the law allows members of the public to take photographs, film, audio-record or tweet the proceedings at public meetings. Anyone proposing to do so is requested to advise the Democratic Services Officer before the start of the meeting. Filming or recording must be overt and persons filming should not move around the meeting room whilst filming nor should they obstruct proceedings or the public from viewing the meeting. The use of flash photography, additional lighting or any non hand held devices, including tripods, will not be allowed unless this has been discussed with the Democratic Services Officer.

Emergency procedures: The fire alarm is a continuous siren. If the alarm sounds Immediately vacate the premises by the nearest available exit at either the front or rear of the Chamber and proceed to the assembly point: The pavement of the service road outside of Westminster House, 31 Windsor Road.

