

Trustee Committee – Meeting held on Monday, 28th March, 2022.

Present:- Councillors S. Parmar (Chair), Strutton (Vice-Chair), Matloob and Swindlehurst (from 6.40pm)

Apologies for Absence:- None received

PART 1

48. Declarations of Interest

None were declared.

49. Minutes of the meeting held on 24th January 2022

Resolved – That the minutes of the meeting held on 24th January be held as a correct record.

50. Condition Survey - 28 Bath Road, Salt Hill Park

The Development Manager introduced the Condition Survey for 28 Bath Road, Salt Hill Park, which had been carried out on 11th January 2022. The building was currently occupied by Slough Refugee Support. The survey rated works needed as level 1,2 or 3 with 3 being the most urgently needed. In the survey one item was rated as level 3, ie. needing urgent repair or replacement, this concerned the windows in the building which were old and in need of replacement. The responsibility for this would fall to the landlord. Three health and safety issues were also highlighted by the surveyor, including a lack of certification for gas and electrical safety. This was the tenants' responsibility to obtain and the Development Manager advised that the tenants were currently in the process of obtaining this certification.

The Development Manager advised that the Committee was requested to note the contents of the condition survey carried out and also to note that the Development Section would obtain quotes and present these to the Committee with regard to the items highlighted in 5.6 (this was corrected from 5.5 as given in the report) and 5.7, which were the items with a Condition rating of 3 or 2 as listed in the report. The Committee was also requested to note that the Development Section would undertake an annual inspection of 28 Bath Road to identify any structural/external repairs required and to ensure that the Tenant was adhering to their responsibilities within the lease.

A member questioned whether the building was being used to run a day nursery which would be in breach of the lease conditions, and also asked for details of when the certification for gas and electricity expired, and evidence of fire risk assessment. In response the Development Manager agreed to check on all of these points and confirm to Members by email or at the next

Trustee Committee - 28.03.22

Committee. The Development Manager also agreed to obtain an update from the Parks team with regard to the render of the building, and also set a deadline for the tenants by which they should submit all outstanding health and safety certificates (for electricity, gas, heating and cooling) and an update on this would be provided at the next meeting.

At the conclusion of the discussion, the report was noted, subject to the Development Manager giving the Tenant a deadline by which to comply with their obligations.

Resolved – That details of the report be noted.

51. Members Attendance Record 2021/22

Resolved – That details of the Members Attendance Record 2021/22 be noted.

Chair

(Note: The Meeting opened at 6.30 pm and closed at 6.59 pm)