

Date of issue: Tuesday, 3 April 2018

MEETING	EMPLOYMENT & APPEALS COMMITTEE (Councillors Sarfraz (Chair), N Holledge (Vice-Chair), Bains, Bedi, Brooker, Qaseem, R Sandhu, Sharif and Swindlehurst)
DATE AND TIME:	WEDNESDAY, 11TH APRIL, 2018 AT 6.30 PM
VENUE:	JUPITER SUITE 1, ST MARTINS PLACE, 51 BATH ROAD, SLOUGH
DEMOCRATIC SERVICES OFFICER: (for all enquiries)	NICHOLAS PONTONE 01753 875120

NOTICE OF MEETING

You are requested to attend the above Meeting at the time and date indicated to deal with the business set out in the following agenda.



NIGEL PALLACE
Interim Chief Executive

AGENDA

PART 1

<u>AGENDA ITEM</u>	<u>REPORT TITLE</u>	<u>PAGE</u>	<u>WARD</u>
	Apologies for absence.		
CONSTITUTIONAL MATTERS			
1.	Declarations of Interest	-	-

All Members who believe they have a Disclosable Pecuniary or other Pecuniary or non pecuniary Interest in any matter to be considered at the meeting must declare that interest and, having regard to the circumstances described in Section 4 paragraph 4.6 of the Councillors'

AGENDA
ITEM

REPORT TITLE

PAGE

WARD

Code of Conduct, leave the meeting while the matter is discussed.

The Chair will ask Members to confirm that they do not have a declarable interest.

All Members making a declaration will be required to complete a Declaration of Interests at Meetings form detailing the nature of their interest.

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| 2. | Minutes of the Meeting held on 25th January 2018 | 1 - 6 | - |
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SERVICE IMPLEMENTATION ISSUES

- | | | | |
|----|---|-----------|-----|
| 3. | Learning and Development Policy and Procedure | 7 - 22 | All |
| 4. | Actions Speak Louder... Programme - Interim Update | 23 - 26 | All |
| 5. | Temporary Agency Staff Progress on Implementation and Baseline Monitoring | To Follow | All |
| 6. | Implementation of Self Service Elements of the Financial and Human Resources System - Agresso | 27 - 30 | All |

ITEMS FOR INFORMATION

- | | | | |
|----|---------------------------------------|---------|---|
| 7. | Members' Attendance Record | 31 - 32 | - |
| 8. | Date of Next Meeting - 19th June 2018 | - | - |

Press and Public

You are welcome to attend this meeting which is open to the press and public, as an observer. You will however be asked to leave before the Committee considers any items in the Part II agenda. Please contact the Democratic Services Officer shown above for further details.

The Council allows the filming, recording and photographing at its meetings that are open to the public. By entering the meeting room and using the public seating area, you are consenting to being filmed and to the possible use of those images and sound recordings. Anyone proposing to film, record or take photographs of a meeting is requested to advise the Democratic Services Officer before the start of the meeting. Filming or recording must be overt and persons filming should not move around the meeting room whilst filming nor should they obstruct proceedings or the public from viewing the meeting. The use of flash photography, additional lighting or any non hand held devices, including tripods, will not be allowed unless this has been discussed with the Democratic Services Officer.

