

Date of issue: 28th September 2010

MEETING:

STANDARDS COMMITTEE

CO-OPTED INDEPENDENT MEMBERS:

The Reverend Paul Lipscomb (Chair)
Mr Fred Ashmore, Mr Mike Field and Dr Henna Khan

ELECTED MEMBERS:-

Councillors Bal, P Choudhry, Maclsaac, M S Mann,
P K Mann and Munkley

PARISH COUNCIL MEMBERS:-

Parish Councillor Howard Jones, Parish Councillor Dalip
Rajput and Parish Councillor Alan Tilbury

DATE AND TIME:

WEDNESDAY, 6TH OCTOBER, 2010 AT 6.30 PM

VENUE:

COMMITTEE ROOM 2, TOWN HALL, BATH ROAD,
SLOUGH

**DEMOCRATIC SERVICES
OFFICER:**

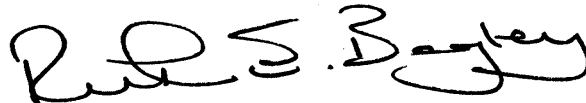
JUNE COOK

(for all enquiries)

01753 875019

NOTICE OF MEETING

You are requested to attend the above Meeting at the time and date indicated to deal with the business set out in the following agenda.



RUTH BAGLEY
Chief Executive

AGENDA

PART I

<u>AGENDA ITEM</u>	<u>REPORT TITLE</u>	<u>PAGE</u>	<u>WARD</u>
	Apologies for absence.		
1.	Declarations of Interest (Members are reminded of their duty to declare personal and personal prejudicial interests in matters coming before this meeting as set out in the Local Code of Conduct)		
2.	Minutes of the last Meeting held on 21st July 2010	1 - 2	
3.	Provision of training for Colnbrook with Poyle Parish Council	3 - 8	Colnbrook with Poyle;
4.	Members' Attendance at Meetings and Training 2009/2010	9 - 26	All;
5.	Standards Committee Work Programme 2010/2011	27 - 30	All;
6.	Members' Attendance Record	31 - 32	

Press and Public

You are welcome to attend this meeting which is open to the press and public, as an observer. You will however be asked to leave before the Committee considers any items in the Part II agenda. Special facilities may be made available for disabled or non-English speaking persons. Please contact the Democratic Services Officer shown above for further details.

Standards Committee – Meeting held on Wednesday, 21st July, 2010.

Present:-

Co-opted Independent Members:-

The Reverend Paul Lipscomb (Chair), Mr Fred Ashmore, Mr Mike Field and Dr Henna Khan (arrived at 6.35 p.m.)

Elected Members:-

Councillors P Choudhry, Maclsaac, M S Mann, P K Mann (arrived at 6.33 p.m.) and Munkley

Parish Councillor Representative:-

Parish Councillors Howard Jones, Dalip Rajput and Alan Tilbury

PART I

9. Declarations of Interest

None.

10. Minutes of the last Meeting held on 9th June 2010

The Minutes of the meeting of the Committee held on 9th June, 2010 were approved as a correct record and signed by the Chair.

11. Draft Annual Review 2009/2010

As required by the Council's Constitution, the Member Services Manager submitted for consideration the draft Annual Review outlining the work undertaken by the Committee during 2009/2010. In addition to summarising the achievements of the Committee over the last municipal year, the Annual Review included an introduction from the Chair; an outline of the role of Standards for England; the composition of the Committee; its current terms of reference and its proposed work programme for the next 12 months.

Resolved – That the draft Annual Review of the Standards Committee 2009/2010 be approved and when published a copy be sent to each Member of the Council.

12. Members' Declarations of Gifts and Hospitality 2009/2010

The Member Services Manager submitted for information a report detailing the gifts/hospitality registered by Members during the municipal year 2009/2010.

Resolved – That the information report be noted.

Standards Committee - 21.07.10

13. Work Programme 2010/2011

The Member Services Manager submitted for consideration the Committee's Work Programme for the forthcoming municipal year.

Resolved – That the Work Programme as submitted be noted and approved.

14. Standards Committee Members' Attendance Record

The Member Services Manager submitted for information details of the Standards Committee members' attendance record at meetings of the Committee held to date during 2010/2011.

Resolved – That the report be noted.

Chair

(Note: The Meeting opened at 6.30 pm and closed at 6.36 pm)

SLOUGH BOROUGH COUNCIL

REPORT TO: Standards Committee

DATE: 6th October 2010

CONTACT OFFICER: Maria Memoli, Acting Borough Secretary & Solicitor
(For all Enquiries) (01753) 875004

WARD(S): Colnbrook with Poyle

PART I
FOR INFORMATION

PROVISION OF TRAINING FOR COLNBROOK WITH POYLE PARISH COUNCIL

1. **Purpose of Report**

- 1.1 Following on from the direction given by the Standards (Determination) Sub-Committee on the 31st March 2010 the Acting Borough Secretary and Solicitor duly attended the Colnbrook with Poyle Parish Council meeting on the 20th July to carry out a training session on the Code of Conduct and arranged for interaction and participation by the Parish Councillors and the Clerk. The Parish Councillors also worked through some case scenarios to put into practice the training session.

2. **Recommendation(s)/Proposed Action**

- 2.1 The Acting Borough Secretary & Solicitor as Monitoring Officer remains available to the Parish Council to give advice and assistance on Code of Conduct issues.

3. **Community Strategy priorities**

- 3.1 By adopting the action the Parish Council will help ensure that governance of the highest order is maintained which will contribute to achieving the Council's community priorities.

4. **Other Implications**

- (a) **Financial** – None
- (b) **Risk Management** – There are no specific risks arising from this report.
- (c) **Human Rights Act and Other Legal Implications** – None
- (d) **Workforce** - None

5. **Supporting Information**

- 5.1 The Acting Borough Secretary and Solicitor is pleased to confirm the feedback was very positive as can be seen by the letter attached at **(Appendix 1)** and the feedback analysis at **(Appendix 2)**

6. **Background Papers**

None

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Correspondence:

The Parish Clerk
1, Swallow Gardens
Hatfield, Herts.
AL10 8OR

COLNBROOK with POYLE
PARISH COUNCIL



Our Ref: RLNH/JSB/100377

21st July 2010

Mrs Maria Memoli
Acting Borough Solicitor
Slough Borough Council
Town Hall, Bath Road
Slough
Berkshire SL1 3UQ

Dear Mrs Memoli,

Code of Conduct Training

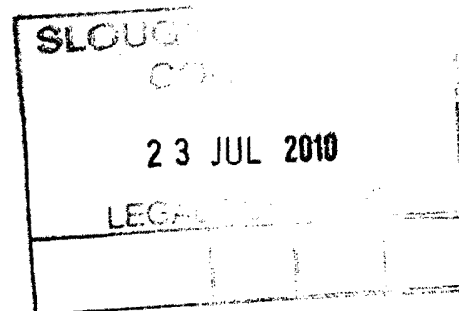
I enclose herewith five responses to the training session; I shall pursue the others in due course.

May I say that it was a pleasure to meet you and to formally thank you on behalf of the Council for your time and trouble, your patience and diligence in dealing with this matter. I know that notwithstanding the circumstances that this 'refresher' was extremely useful and a valid and worthwhile exercise.

Thank you again and please stay in touch. I am grateful to you for the way you conducted the session and you have my personal thanks also.

Yours sincerely,

R.L.N. Hewson
Clerk and Finance Officer



✓
Am pleased with the feedback!!
Need to report back the other 4 Ack. this letter.
26/7
RM.

CHAIRMAN:	Mr. Laurie Tucker	Tel: 01753 683386
VICE CHAIRMAN:	Mr. Ray Angell	Tel: 01753 680507
CLERK & FINANCE OFFICER:	Mr. Roland Hewson	Tel: 01707 267958

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Colnbrook with Poyle Parish Council Training Event – Feedback

Roles & Responsibilities of Members & Officers

Topic	Excellent	Good	Fair	Poor
The Topics Covered	3	3		
The material provided	3	3		
The workshops	2	2	2	
Audience participation	1	5		
Overall how useful was the session to you?	4	2		

Other Comments Received

“Well worthwhile and everyone benefitted from the exercise”

“It is such an important subject more time should be made available”

“A worthwhile session but especially an ‘eye opener’ in respect of how badly some Parish Councils are conducted and how badly some Councillors behave”

“A very useful meeting”

“Overall the session was satisfactory”

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SLOUGH BOROUGH COUNCIL

REPORT TO: Standards Committee

DATE: 6th October 2010

CONTACT OFFICER: June Cook, Member Services Manager
(For all Enquiries) (01753) 875019

WARD(S): All

**PART I
FOR INFORMATION**

MEMBERS' ATTENDANCE AT MEETINGS AND TRAINING 2009/2010

1. **Purpose of Report**

To submit for consideration details of Members' attendance at Council/committee/panel meetings etc, training sessions and meetings of outside bodies during 2009/2010.

2. **Recommendation(s)/Proposed Action**

- 2.1 The Committee is asked to consider and comment on the information now submitted. Any comments the Committee may make will be reported to the Council meeting on 30th November 2010.

3. **Community Strategy priorities**

- 3.1 By putting in place the means for effectively monitoring Members' performance the Council will help ensure that governance of the highest order is maintained which will contribute to achieving the Council's community strategy priorities.

4. **Other Implications**

- (a) **Financial** – None
- (b) **Risk Management** – There are no specific risks arising from this report .
- (c) **Human Rights Act and Other Legal Implications** - None

5. **Supporting Information**

- 5.1 The Council at its meeting on 25th April 2006 approved the following recommendations of the Standards Committee:

“

- (b) That, annually, an information report be submitted initially to all Group leaders, non-Group Members and Members of the Standards Committee and then to the Council showing in respect of each Member for the preceding municipal year the following:-

- The number of meetings called to attend and the number of meetings actually attended.
- In respect of meetings not attended whether or not apologies were tendered and the reasons for non-attendance given.
- The number of training sessions attended.
- The record of attendance at compulsory training sessions.
- Attendance record at meetings of outside bodies to which Members were appointed as the Council's representative.

(c) That, at the end of each municipal year, each Member appointed as the Council's representative on an outside body be required to submit a short feedback report including details of the number of meetings they were called to attend and the number they actually attended.

(d) That, in respect of (c) above, random checks on Members' attendance on outside body meetings be carried out annually with the Members being selected at random by the Chair of the Standards Committee. “

- 5.2 It is recognised that attendance at meetings form only part of the duties of an elected Member. A significant proportion of a Member's time may be spent in dealing with their constituents' enquiries and requests for help; representing the views, opinions and interests of their constituents in respect of ward issues/matters; representing the views and policies of the Council within their Ward which may require attendance at local tenants'/residents' meetings. Accordingly, the indicators now reported are only partially representative of a Member's overall performance.
- 5.3 During the municipal year 2009/2010, a record of elected Members' attendance was maintained in accordance with recommendation (b) above and a summary of the information gathered is set out in **Appendix 1**. Set out in **Appendix 2** are details of the attendance of Members who were appointed to serve as the Council's representatives on Outside Bodies during 2009/2010 based on the feed back forms submitted by Members.
- 5.4 The meeting etc attendance information (**Appendix 1**), s been compiled using data obtained from Modern.gov, the new committee management system. A printout showing attendance at all meetings included within Appendix 1 has been placed in the Members' Room.
- 5.6 The Group Leaders and all Members have received copies of Appendices 1 & 2 and have been asked to submit any feedback or queries they might have regarding the documents. At the time of writing this report no comments have been received. Any feedback submitted between now and the 6^h October will be reported at the meeting.
- 5.7 As regards resolution (d) above, all the Members who were appointed to serve on outside bodies in 2009/2010 were identified and a 10% sample was then selected at random by the Chair of the Standards Committee. The Members selected through this process were Councillors Dodds, Maclsaac, Mann and Swindlehurst. Those organisations to which they were appointed as the Council's representatives were asked to submit details of the total number of meetings they were called to attend; the actual number they attended and, if applicable, reasons for non-attendance, if available. A summary of their response is set out in **Appendix 3**.

6. Background Papers

Standards Committee Report to Council and relevant Minute for meeting held on 25th April 2006.

7. Appendices Attached

Appendix 1 - Members' attendance record 2009/2010

Appendix 2 - Members' attendance at outside bodies' meetings.

Appendix 3 - Results of random check on attendance at outside bodies.

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MEMBER ATTENDANCE REPORT MAY 09-10

COUNCILLOR	COMMITTEE APPOINTED TO	MEETINGS CALLED TO	MEETINGS PRESENT	PART ATTENDED	APOLOGIES
Abe, F	N/A				
	TOTAL	N/A			
	In Attendance under Rule 30	N/A			
	TRAINING: Compulsory	5	5		
	TRAINING: Discretionary	N/A			
Anderson, R	Cabinet	11	11		
	Commissioners & Directors	10	10		
	Council	12	12		
	Member Panel on the Constitution	1	1		
	Slough Focus Partnership Board	2	1		1
	Slough Forward Partnership Board	5	4		1
	TOTAL	40	38		2
	In Attendance under Rule 30	N/A	2		N/A
	TRAINING: Compulsory	8	5		1
	TRAINING: Discretionary	N/A	2		
Bains, B	Admissions Forum	4	3		1
	Appeals Sub-Committee	1	1		
	Corporate Consultative Forum	4	2		
	Council	12	9		2
	Education & Children's Services Panel	7	4	1	2
	Employment & Appeals	5	5		
	Health Scrutiny Panel	6	4	1	1
	Licensing Committee	5	3		1
	Licensing Sub-Committee	5	5		
	SACRE	3	0		
	TOTAL	52	36	2	7
	In Attendance under Rule 30	N/A	1		N/A
	TRAINING: Compulsory	12	10		2
	TRAINING: Discretionary	N/A	1		
Bal, J	Council	12	12		
	TOTAL	12	12		
	In Attendance under Rule 30	N/A			N/A
	TRAINING: Compulsory	7	3		
	TRAINING: Discretionary	N/A	1		
Basharat, M	Community, Leisure & Environment Panel	7	6		
	Council	12	9		3
	Overview & Scrutiny	2	1		1
	TOTAL	21	16		4
	In Attendance under Rule 30	N/A			N/A
	TRAINING: Compulsory	5	3		
TRAINING: Discretionary	N/A	1			
Buchanan, D	Appeals Sub-Committee	1	1		
	Council	12	4	2	6
	TOTAL	13	5	2	6
	In Attendance under Rule 30	N/A	2		N/A
	TRAINING: Compulsory	10	3		2
TRAINING: Discretionary	N/A				
Chaudhry, S	Cabinet	11	11		
	Commissioners & Directors	10	10		
	Council	12	12		
	Voluntary Sector Members' Panel	5	2		3
	TOTAL	38	35		3
	In Attendance under Rule 30	N/A	4		N/A
	TRAINING: Compulsory	8	7		1
TRAINING: Discretionary	N/A	1			

COUNCILLOR	COMMITTEE APPOINTED TO	MEETINGS CALLED TO	MEETINGS PRESENT	PART ATTENDED	APOLOGIES
Chohan, N	Audit Committee	4	2		2
	Council	12	5	1	6
	Licensing Committee	5	3		1
	Member Panel on the Constitution	2	0		
	TOTAL	23	10	1	9
	In Attendance under Rule 30	N/A			N/A
	TRAINING: Compulsory	12	5		1
	TRAINING: Discretionary	N/A	1		
Choudhry, P	Council	12	11		1
	Member Panel on the Constitution	3	1	1	1
	Planning Committee	11	4	4	2
	Standards Assessment Sub Committee	4	3	1	
	Standards Committee	4	2	1	1
	TOTAL	34	21	7	5
	In Attendance under Rule 30	N/A	4		N/A
	TRAINING: Compulsory	16	8		5
TRAINING: Discretionary	N/A	3			
Cllr Coad	Corporate Parenting Panel	4	1		3
	Council	12	8		4
	James Elliman Trust	1	1		
	Overview & Scrutiny	9	8		1
	SACRE	3	2		1
	TOTAL	28	19		9
	In Attendance under Rule 30	N/A	2		N/A
	TRAINING: Compulsory	7	3		1
TRAINING: Discretionary	N/A	1			
Cryer, D	Council	12	12		
	Overview & Scrutiny	7	3	2	2
	Planning Committee	1	1		
	TOTAL	20	16	2	2
	In Attendance under Rule 30	N/A			N/A
	TRAINING: Compulsory	4	3		
TRAINING: Discretionary	N/A				
Dale-Gough, P	Audit Committee	4	3		1
	Council	12	8	1	3
	Education & Children's Services Panel	7	4		2
	Licensing Committee	5	3		1
	TOTAL	28	18	1	7
	In Attendance under Rule 30	N/A	2		N/A
	TRAINING: Compulsory	11	7		2
	TRAINING: Discretionary	N/A	1		
Davis, R	Appeals Sub-Committee	4	4		
	Council	12	12		
	Education & Children's Services Panel	7	7		
	Health Scrutiny Panel	6	6		
	James Elliman Trust	1			1
	Licensing Committee	5	5		
	Licensing Sub-Committee	8	8		
	Member Panel on the Constitution	1			1
	Neighbourhoods & Renewal Panel	6	5		1
	Overview & Scrutiny	9	9		
	TOTAL	59	56		3
	In Attendance under Rule 30	N/A	7		N/A
	TRAINING: Compulsory	11	10		1
TRAINING: Discretionary	N/A	2			

COUNCILLOR	COMMITTEE APPOINTED TO	MEETINGS CALLED TO	MEETINGS PRESENT	PART ATTENDED	APOLOGIES
Dhaliwal, A	Council	12	11	1	
	Health Scrutiny Panel	6	5		1
	Jt E.Berks Health Overview & Scrutiny Con	4	3		1
	Overview & Scrutiny	9	6	2	1
	Planning Committee	12	11		1
	TOTAL	43	36	3	4
	In Attendance under Rule 30	N/A	1		N/A
	TRAINING: Compulsory	12	8		
	TRAINING: Discretionary	N/A	1		
Dhaliwal, S	Cabinet	11	7		4
	Commissioners & Directors	10	7		2
	Corporate Parenting Panel	4			3
	Council	12	8	1	3
	Employment & Appeals Committee	4	2		2
	Member Panel on the Constitution	2	0		
	TOTAL	43	24	1	14
	In Attendance under Rule 30	N/A	1		N/A
	TRAINING: Compulsory	8	5		1
TRAINING: Discretionary	N/A				
Dhillon, B	Appeals Sub Committee	2	2		
	Council	12	11		1
	Health Scrutiny Panel	5	2	3	
	Neighbourhoods & Renewal Panel	6	3	1	1
	TOTAL	25	18	4	2
	In Attendance under Rule 30	N/A	3		N/A
	TRAINING: Compulsory	5	4		
TRAINING: Discretionary	N/A	6			
Dodds, M	Council	12	10	1	1
	Education & Children's Services Panel	4	3		1
	Employment & Appeals Committee	1	1		
	Health Scrutiny Panel	6	3	1	2
	James Elliman Trust	1	1		
	Licensing Committee	5	4		
	Licensing Sub-Committee	5	5		
	Local Access Forum	3	2		1
	Planning Committee	12	12		
	TOTAL	49	41	2	5
	In Attendance under Rule 30	N/A	4		N/A
TRAINING: Compulsory	12	12			
TRAINING: Discretionary	N/A	3			
Finn, J	Council	12	8	2	1
	James Elliman Trust	1	1		
	Planning Committee	11	8	2	1
	TOTAL	24	17	4	2
	In Attendance under Rule 30	N/A			N/A
	TRAINING: Compulsory	7	4		
TRAINING: Discretionary	N/A	1			
Grewal, J	Community, Leisure & Environment Panel	7	6		1
	Council	12	7		5
	Employment & Appeals Committee	5	3		2
	Member Panel on the Constitution	2	2		
	TOTAL	26	18		8
	In Attendance under Rule 30	N/A	2		N/A
	TRAINING: Compulsory	9	5		1
TRAINING: Discretionary	N/A	2			

COUNCILLOR	COMMITTEE APPOINTED TO	MEETINGS CALLED TO	MEETINGS PRESENT	PART ATTENDED	APOLOGIES
Haines, T	Audit Committee	4	4		
	Council	12	9		2
	Member Panel on the Constitution	3	2		
	Voluntary Sector Members' Panel	5	3		2
	TOTAL	24	18		4
	In Attendance under Rule 30	N/A	3		N/A
	TRAINING: Compulsory	7	3		
TRAINING: Discretionary	N/A	2			
Hewitt, B	Council	12	11	1	
	Standards Assessment Sub Committee	2	2		
	Standards Determination Sub Committee	1	1		
	Standards Committee	4	3	1	
	TOTAL	19	17	2	
	In Attendance under Rule 30	N/A	3		N/A
	TRAINING: Compulsory	7	4		1
TRAINING: Discretionary	N/A	1			
Jenkins, S	Council	12	10	1	1
	James Elliman Trust	1	1		
	Licensing Committee	5	5		
	Licensing Sub-Committee	3	3		
	TOTAL	21	19	1	1
	In Attendance under Rule 30	N/A			N/A
	TRAINING: Compulsory	9	6		1
TRAINING: Discretionary	N/A	1			
Khan, L	Council	12	4		7
	Standards Assessment Sub Committee	1	1		
	Standards Committee	1			1
	TOTAL	14	5		8
	In Attendance under Rule 30	N/A	1		N/A
	TRAINING: Compulsory	9	4		4
	TRAINING: Discretionary	N/A			
Long, J	Council	12	9	1	2
	Licensing Committee	5	5		
	TOTAL	17	14	1	2
	In Attendance under Rule 30	N/A	8		N/A
	TRAINING: Compulsory	10	9		
TRAINING: Discretionary	N/A	5			
Maclsaac, D	Appeals Sub Committee	5	5		
	Corporate Parenting Panel	4	4		
	Council	12	11		1
	Licensing Committee	5	4	1	
	Licensing Sub-Committee	5	5		
	Planning Committee	12	11	1	
	Standards Assessment Sub Committee	2	2		
	Standards Committee	3	2		1
	SACRE	3	3		
	TOTAL	51	47	1	3
	In Attendance under Rule 30	N/A	16		N/A
	TRAINING: Compulsory	10	10		
	TRAINING: Discretionary	N/A	4		

COUNCILLOR	COMMITTEE APPOINTED TO	MEETINGS CALLED TO	MEETINGS PRESENT	PART ATTENDED	APOLOGIES
Mann, M	Appeals Sub-Committee	1	1		
	Audit Committee	4	3		1
	Community, Leisure & Environment Panel	7	7		
	Council	12	12		
	Overview & Scrutiny	9	9		
	Standards Assessment Sub Committee	2	2		
	Standards Determination Sub Committee	1			1
	Standards Review Sub Committee	1			1
	Standards Committee	4	4		
	SACRE	3	2		1
	TOTAL	44	40		4
	In Attendance under Rule 30	N/A	2		N/A
	TRAINING: Compulsory	10	8		2
TRAINING: Discretionary	N/A				
Mann, P	N/A				
	TOTAL	N/A			
	In Attendance under Rule 30	N/A			
	TRAINING: Compulsory	5	5		
	TRAINING: Discretionary	N/A			
Matloob, F	Cabinet	11	11		
	Commissioners & Directors	10	10		
	Council	12	10		2
	Member Panel on the Constitution	3	3		
	Voluntary Sector Members' Panel	5	5		
	TOTAL	41	39		2
	In Attendance under Rule 30	N/A	7		N/A
	TRAINING: Compulsory	9	5		1
TRAINING: Discretionary	N/A	1			
Munkley, D	Corporate Parenting Panel	4	4		
	Council	12	11		1
	Member Panel on the Constitution	3	3		
	Voluntary Sector Members' Panel	5	4		1
	TOTAL	24	22		2
	In Attendance under Rule 30	N/A	10		N/A
	TRAINING: Compulsory	6	6		
TRAINING: Discretionary	N/A	8			
O'Connor, P	Cabinet	2			2
	Commissioners & Directors	3	1		2
	Corporate Parenting Panel	4	4		
	Council	12	10	1	1
	Education & Children's Services Panel	6	6		
	Employment & Appeals Committee	3	3		
	Health Scrutiny Panel	5	4		1
	TOTAL	35	28	1	6
	In Attendance under Rule 30	N/A	1		N/A
	TRAINING: Compulsory	6	3		1
TRAINING: Discretionary	N/A	3			
Pabbi, R	Community, Leisure & Environment Panel	7	6	1	
	Council	12	11		1
	Employment & Appeals Committee	2	2		
	Licensing Committee	1	1		
	Licensing Sub-Committee	1	1		
	Neighbourhoods & Renewal Panel	6	6		
	Overview & Scrutiny	7	1	1	4
	SACRE	3	1		
	TOTAL	39	29	2	5
	In Attendance under Rule 30	N/A	1		N/A
	TRAINING: Compulsory	13	6		1
TRAINING: Discretionary	N/A				

COUNCILLOR	COMMITTEE APPOINTED TO	MEETINGS CALLED TO	MEETINGS PRESENT	PART ATTENDED	APOLOGIES
Pantelic, N	Admissions Forum	4	4		
	Cabinet	9	6	2	1
	Commissioners & Directors	6	6		
	Corporate Parenting Panel	4	1	1	2
	Council	12	12		
	Education & Children's Services Panel	1	1		
	Health Scrutiny Panel	1	1		
	Overview & Scrutiny	2	2		
	Planning Committee	3	2		1
	Slough Children's Trust Board	3	1		2
	Slough Local Safeguarding Children Board	3	1		2
	Voluntary Sector Members' Panel	5		3	1
	TOTAL	53	37	6	9
	In Attendance under Rule 30	N/A	5		N/A
	TRAINING: Compulsory	9	9		
TRAINING: Discretionary	N/A	1			
Parmar, S	Cabinet	11	11		
	Commissioners & Directors	10	8	1	1
	Council	12	12		
	James Elliman Trust	1	1		
	Local Access Forum	2	2		
	TOTAL	36	34	1	1
	In Attendance under Rule 30	N/A	11		N/A
TRAINING: Compulsory	7	5			
TRAINING: Discretionary	N/A	6			
Plimmer, R	Council	12	12		
	Jt E.Berks Health Overview & Scrutiny Com	4	4		
	Planning Committee	12	10	2	
	TOTAL	28	26	2	
	In Attendance under Rule 30	N/A	11		N/A
	TRAINING: Compulsory	8	7		
TRAINING: Discretionary	N/A	4			
Qureshi, A	Community, Leisure & Environment Panel	7	5		2
	Council	12	10		1
	Licensing Committee	4	2		2
	Licensing Sub-Committee	1	1		
	Standards Assessment Sub Committee	1			1
	Standards Review Sub Committee	1	1		
	Standards Committee	4	1		3
	TOTAL	30	20		9
	In Attendance under Rule 30	N/A			N/A
	TRAINING: Compulsory	13	5		2
TRAINING: Discretionary	N/A	1			
Rasib, M	Corporate Parenting Panel	4	1		
	Council	12	12		
	Education & Children's Services Panel	7	0		1
	Licensing Committee	5	4		1
	Licensing Sub-Committee	4	3		1
	Neighbourhoods & Renewal Panel	6	5	1	
	Planning Committee	12	10	1	1
	Standards Assessment Sub Committee	3	3		
	Standards Committee	3	0		
	TOTAL	56	38	2	4
	In Attendance under Rule 30	N/A			N/A
	TRAINING: Compulsory	15	9		
TRAINING: Discretionary	N/A				

COUNCILLOR	COMMITTEE APPOINTED TO	MEETINGS CALLED TO	MEETINGS PRESENT	PART ATTENDED	APOLOGIES
Shine, P	Council	12	10		2
	Licensing Committee	5	4		
	Licensing Sub-Committee	4	4		
	TOTAL	21	18		2
	In Attendance under Rule 30	N/A	3		N/A
	TRAINING: Compulsory	12	2		1
	TRAINING: Discretionary	N/A	3		
Small, C	Audit Committee	3	2		1
	Cabinet	11	10		1
	Commissioners & Directors	10	8		2
	Council	12	11		
	Parish Councils Forum	3	3		
	Voluntary Sector Members' Panel	5	5		
	TOTAL	44	39		4
	In Attendance under Rule 30	N/A	5		N/A
TRAINING: Compulsory	7	7			
TRAINING: Discretionary	N/A	3			
Sohal, P	N/A				
	TOTAL	N/A			
	In Attendance under Rule 30	N/A			
	TRAINING: Compulsory	5	5		
	TRAINING: Discretionary	N/A			
Stokes, R	Council	12	10		2
	TOTAL	12	10		2
	In Attendance under Rule 30	N/A	2		N/A
	TRAINING: Compulsory	8	4		
	TRAINING: Discretionary	N/A	2		
Swindlehurst, J	Cabinet	11	7	4	
	Commissioners & Directors	10	9		1
	Council	12	12		
	Parish Councils Forum	3	3		
	Planning Committee	12	6	6	
	TOTAL	48	37	10	1
	In Attendance under Rule 30	N/A	3		N/A
	TRAINING: Compulsory	11	5		3
TRAINING: Discretionary	N/A	3			
Walsh, J	Community, Leisure & Environment Panel	7	3	2	2
	Council	12	12		
	Education & Children's Services Panel	4		3	
	Jt E.Berks Health Overview & Scrutiny Cor	4	2		2
	Member Panel on the Constitution	1	1		
	Neighbourhoods & Renewal Panel	6	2	2	2
	Overview & Scrutiny	9	6	3	
	Standards Committee	1	1		
	TOTAL	44	27	10	6
	In Attendance under Rule 30	N/A	1		N/A
TRAINING: Compulsory	8	5		1	
TRAINING: Discretionary	N/A	1			
Wright, A	N/A				
	TOTAL	N/A			
	In Attendance under Rule 30	N/A			
	TRAINING: Compulsory	5	4		
	TRAINING: Discretionary	N/A			

COUNCILLOR	COMMITTEE APPOINTED TO	MEETINGS CALLED TO	MEETINGS PRESENT	PART ATTENDED	APOLOGIES
Wright, S	Audit Committee	1	0		
	Council	12	7	3	2
	TOTAL	13	7	3	2
	In Attendance under Rule 30	N/A			N/A
	TRAINING: Compulsory	8	2		
	TRAINING: Discretionary	N/A	1		
Zarait, R	Appeals Sub-Committee	1	1		
	Corporate Consultative Forum	4	2		1
	Council	12	11		1
	Employment & Appeals Committee	5	2		2
	Neighbourhoods & Renewal Panel	6	3		1
	Planning Committee	9	6		2
	TOTAL	37	25		7
	In Attendance under Rule 30	N/A	2		N/A
	TRAINING: Compulsory	11	5		
TRAINING: Discretionary	N/A				

MEMBER ATTENDANCE ON OUTSIDE BODIES 2009/10

APPENDIX 2

Councillor	Outside Body	Form Received	Meetings Called to	Meetings Attended	Comments/Reasons for non-attendance
Anderson	Association of Councils of the Thames Valley Region (Deputy)	Yes	None	None	The Group has now disbanded
Anderson	Slough Focus Partnership Board	Yes	6	5	On annual leave
Anderson	Local Government Association	Yes	None	None	Annual payment for membership of LGA still under negotiation
Bains	Association of Councils of the Thames Valley Region (Deputy)	Yes	n/k	2	The Group has now disbanded
Bains	Berkshire Pension Fund	Yes	4	3	On annual leave
Bains	Heathrow Airport Consultative Committee	Yes	4	3	On annual leave
Bains	South East Employers	Yes	2	1	On annual leave
Bains	Thames Valley Athletics Centre Management Committee (Deputy)	Yes	0	0	
Bains	Thames Valley Athletics Centre Trust (Deputy)	Yes	0	0	
Bains	Thames Valley Police Authority	Yes	17	16	On annual leave
Bains	Thames Valley Police Authority Joint Committee	Yes	3	3	
S Chaudhry	Association of Councils of the Thames Valley Region	Yes			The Group has now disbanded
S Chaudhry	People First	Yes	8	6	Non-attendance due to clash of meetings and illness.
S Chaudhry	Slough Equalities Commission	Yes	0	0	Non-attendance due to illness.
S Chaudhry	Slough Museum Board of Trustees	Yes	4	3	Clash with another Outside body meeting
P Choudhry	Middle Thames Relate	No			
Davis	People First (From 24.09.09)	No			
Davis	Age Concern Slough	No			
Davis	Britwell Youth & Community Project	No			
Davis	Cippenham Youth Club	No			
Davis	Slough Museum Board of Trustees (Deputy)	No			
AS Dhaliwal	Colne Valley Park Standing Conference	Yes	1or2	0	Clash with other Council duties.
AS Dhaliwal	Joint East Berkshire Health Overview & Scutiny Committee	Yes	4	3	Clash with a family commitment
AS Dhaliwal	Citizen's Advice Slough	Yes	n/k	0	
SK Dhaliwal	South East England Partnership Board (Deputy)	No			
SK Dhaliwal	Thames Valley Waste Forum	Yes	1	0	Clash with other Council duties.
Dodds	Joint East Berkshire Health Overview & Scutiny Committee (Deputy)	Yes	n/k	n/k	
Dodds	Safer Slough Partnership	Yes	n/k	n/k	Commitments overlapped some of the meetings
Dodds	Slough Local Access Forum	Yes	3	2	Non-attendance due to illness.
Dodds	Berkshire Community Foundation	Yes	n/k	n/k	
Dodds	Groundwork Thames Valley	Yes	n/k	n/k	
Grewal	St Mary's School Charity	Yes	4	4	
Grewal	Local Authorities Aircraft Noise Council	Yes	1	0	Communication re: meeting arrived late.
Grewal	Joint East Berkshire Health Overview & Scutiny Committee (Deputy)	Yes	0	0	

MEMBER ATTENDANCE ON OUTSIDE BODIES 2009/10

APPENDIX 2

Councillor	Outside Body	Form Received	Meetings Called to	Meetings Attended	Comments/Reasons for non-attendance
Haines	Colne Valley Park Standing Conference	No			
Haines	River Thames Alliance	No			
Long	Secure Accommodation Panel	Yes	0	0	
Maclsaac	East Berkshire Adoption Panel	Yes	15	15	
Maclsaac	Crossroads Caring for Carers	Yes	6	5	Clash with a family commitment
Maclsaac	Slough & District Religious Studies Resource Centre Trust	Yes	6	6	
Mann	South East Employers' Members' Scutiny Network	Yes	3	2	On annual leave
Matloob	South East Employers	Yes	2	1	Clash with other Council duties.
Matloob	Slough Equalities Commission, Southeast Employers	Yes	1	1	
Munkley	East Berkshire College - Board of Governors	Yes	12	8	Meetings missed due to them being held at inconvenient times and/or short notice.
Munkley	Strategic Aviation Special Interest Group	Yes	2 or 3	2	Receipt of notice for one meeting not recalled.
O'Connor	Slough Safeguarding Adults Partnership Board	Yes	7	5	
O'Connor	Slough Deaf Centre Management Committee	Yes	0	0	
Pantelic	Slough Children's Trust Board	Yes	7	5	Meetings missed due to illness and other work commitments
Pantelic	Slough Safeguarding Children's Board	Yes	7	5	Meetings missed due to illness and work commitments
Parmar	Association of Councils of the Thames Valley Region	Yes	2	2	The Group has now disbanded
Parmar	Slough Sport & Physical Activity Forum	Yes	2	2	
Parmar	Slough Local Access Forum	Yes	3	3	
Parmar	Sustainability Champion	Yes	N/A	N/A	
Parmar	Thames Valley Athletics Centre Management Committee	Yes	3	3	
Parmar	Thames Valley Athletics Centre Trust	Yes	4	4	
Parmar	Thames Valley Waste Forum	Yes	2	2	
Parmar	Slough Community Leisure Ltd	Yes	4	4	
Parmar	Stoke Park Trust Management Committee	Yes	0	0	
Plimmer	Joint East Berkshire Health Overview & Scutiny Committee	Yes	4	4	
Rasib	Royal Berkshire Fire Authority	No			
Shine	Joint East Berkshire Health Overview & Scutiny Committee (Deputy)	No			
Small	Berkshire Healthcare NHS Foundation Trust	Yes	4	3	illness
Small	Heatherwood & Wexham Park Hospitals NHS Foundation Trust	Yes	8	5	Diary Clash / illness
Small	James Elliman Trust	Yes	1	0	illness
Small	Joint Strategic Planning Committee (Observer)	Yes	n/k	0	

MEMBER ATTENDANCE ON OUTSIDE BODIES 2009/10

APPENDIX 2

Councillor	Outside Body	Form Received	Meetings Called to	Meetings Attended	Comments/Reasons for non-attendance
Small	Older Persons' Champion	Yes	N/A	N/A	
Small	People First	Yes	5-10	5-10	
Small	Slough Home Improvement Agency Steering Committee	Yes	1 or 2	1 or 2	
Small	Slough Safeguarding Adults Partnership Board	Yes	8	7	illness
Small	St Mary's School Charity	Yes	4	4	
Small	Age Concern Slough	Yes	4-6	4-6	
Small	Britwell Youth & Community Project	Yes	4	0	Diary clash
Small	Slough Council for Voluntary Service	Yes	8	0	Clash with Diary
Swindlehurst	Joint Strategic Planning Committee (Minerals & Waste)	Yes	0	0	
Swindlehurst	Parking & Traffic Regulation Outside London Joint Committee	Yes	1	1	
Swindlehurst	Slough Home Improvement Agency Steering Committee (Deputy)	Yes	0	0	
Swindlehurst	South East England Partnership Board - Planning Panel	Yes	2	0	Work commitment
Swindlehurst	Slough Community Leisure Ltd	Yes	n/k	0	Council is represented by Cllr Parmar
Walsh	Heathrow Airport Consultative Committee (Deputy)	Yes	0	1	Standing in as Deputy
Walsh	Joint East Berkshire Health Overview & Scutiny Committee	Yes	n/k	All bar 1	Clash with another meeting
Walsh	Local Government Association (Deputy)	Yes	0	0	
Walsh	People First	Yes	n/k	All bar 1	Clash with another meeting
Walsh	Colnbrook with Poyle Council - District Council Observer	Yes	0	1	Passed duty on to Cllr Pabbi prior to 11.06.10
Walsh	Slough Council for Voluntary Service (Deputy)	Yes	0	0	
SP Wright	Royal Berkshire Fire Authority	Yes	5	5	
Zarait	Royal Berkshire Fire Authority (From 21.07.09)	No			
Zarait	Chalvey Community Association	No			
Zarait	Slough Area Fund Development Grp of Berks Community Foundation	No			

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Member Attendance on Outside Bodies from 14th May 2009 - 19th May 2010 APPENDIX 3
Random Check Results

Councillor	Body Appointed to	Meetings Called to	Meetings Called to	Meetings Attended	Meetings Attended	Outside Body's Comments etc
		A	B	A	B	
Dodds	Joint East Berkshire Health Overview & Scutiny Committee (Deputy)	n/k	0	n/k	0	
Dodds	Safer Slough Partnership	n/k	6	n/k	3	
Dodds	Slough Local Access Forum	3	3	2	2	
Dodds	Berkshire Community Foundation	n/k	7	n/k	3	Non attendance due to ill health
Dodds	Groundwork Thames Valley	n/k	No response	n/k	No response	
Maclsaac	East Berkshire Adoption Panel	15	14	15	14	Emergency Panel Meetings not included in return
Maclsaac	Crossroads Caring for Carers	6	6	5	4	
Maclsaac	Slough & District Religious Studies Resource Centre Trust	6	No response	6	No response	
Mann	South East Employers' Members' Scutiny Network	3	2	2	1	
Swindlehurst	Joint Strategic Planning Committee	0	0	0	0	
Swindlehurst	Parking & Traffic Regulation Outside London Joint Committee	1	1	1	1	
Swindlehurst	Slough Home Improvement Agency Steering Committee (Deputy)	0	1	0	1	
Swindlehurst	South East England Partnership Board - Planning Panel	2	2	0	0	
Swindlehurst	Slough Community Leisure Ltd	n/k	5	0	0	

Note: **Figures in Columns lettered A are provided by the Members**
 Figures in Columns lettered B are provided by the Outside Body

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SLOUGH BOROUGH COUNCIL

REPORT TO: Standards Committee **DATE:** 6th October 2010

CONTACT OFFICER: June Cook, Member Services Manager
(For all Enquiries) (01753) 875019

WARD(S): All

PART I
FOR INFORMATION

WORK PROGRAMME 2010/2011

1. **Purpose of Report**

1.1 To submit for information the Committee's work programme for 2010/2011

2. **Recommendation(s)/Proposed Action**

2.1 The Committee is asked to note/comment on the attached revised work programme (**Appendix A**) and identify any other matters they would like the Committee to consider during the next municipal year.

3. **Community Strategy priorities**

3.1 By adopting the action now proposed the Council will help ensure that governance of the highest order is maintained which will contribute to achieving the Council's community strategy priorities.

4. **Other Implications**

(a) **Financial** – None

(b) **Risk Management** – There are no specific risks arising from this report .

(c) **Human Rights Act and Other Legal Implications** - None

(d) **Workforce** -There may be some staffing implications in terms of increased work load for certain members of staff.

5. **Supporting Information**

5.1 Attached (**Appendix A**) is the revised work programme for the Committee for 2010/11.

- 5.2 In addition to the tasks outlined in the programme, the Committee, through its Assessment Sub-Committee may be required to consider any complaints received regarding alleged breaches of the Members' Code of Conduct and through its Review Sub-Committee consider any appeals against decisions not to take any further action in respect of those complaints.

6. Background Papers

None

STANDARDS COMMITTEE WORK PROGRAMME 2010/2011

<u>Date</u>	<u>Action</u>	<u>Lead Officer(s)</u>
6 th October 2010	Report on Members' attendance at meetings and Member training 2009/2010	Member Services Manager
Dates to be arranged when investigations complete	On completion of the investigations, consideration and determination of 4 complaints regarding alleged breaches of conduct by Members (Standards (Determination) Sub-Committee)	Borough Secretary & Solicitor/ Member Services Manager
Date to be confirmed	Consideration of National Code of Conduct for Employees when published by the Government.	Borough Secretary & Solicitor
Date to be confirmed	In light of the new national Employee Code of Conduct, the current Member/Officer Code of Conduct to be reviewed, prior to consultation with the Trade Unions, Corporate Management Team, Corporate Consultative Forum and Employment and Appeals Committee, if appropriate, depending on the Standards Board for England being in existence in the future and the future of the ethical framework for Councillors	Borough Secretary & Solicitor/ Member Services Manager
Date to be confirmed	A report on the future of the Standards Board for England and the Code of Conduct regime	Borough Secretary & Solicitor

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STANDARDS COMMITTEE
MEMBER ATTENDANCE RECORD 2010/2011

Member	09.06.10	21.07.10	06.10.10	10.01.10	28.03.11
F Ashmore	A	✓			
M Field	✓	✓			
H Khan	✓	✓ (Arrived 6.35 pm)			
P Lipscomb	✓	✓			
J Bal	✓ (Arrived 6.37 pm)	x			
P Choudhry	A	✓			
D Maclsaac	✓	✓			
MS Mann	✓	✓			
PK Mann	✓	✓ (Arrived 6.33pm)			
Munkley	✓	✓			
H Jones	✓	✓			
D Rajput	A	✓			
A Tilbury	✓	✓			

Key: ✓ attended P attended part of
X did not attend the meeting
and did not A submitted
submit apologies apologies for non
 attendance

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