

Date of issue: 29th September 2009

MEETING:

STANDARDS COMMITTEE

CO-OPTED INDEPENDENT MEMBERS:

The Reverend Paul Lipscomb (Chair)
Mr Fred Ashmore, Mr Mike Field and Dr Henna Khan

ELECTED MEMBERS:-

Councillors P Choudhry, Hewitt, MacIsaac, Mann,
Qureshi and Rasib

PARISH COUNCIL MEMBERS:-

Parish Councillor Nicoline Brandligt, Parish Councillor
Dalip Rajput and Parish Councillor Laurie Tucker

DATE AND TIME:

WEDNESDAY, 7TH OCTOBER, 2009 AT 6.30 PM

VENUE:

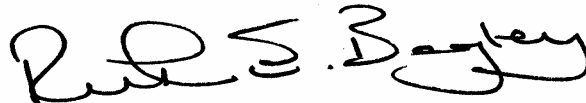
COMMITTEE ROOM 2, TOWN HALL, BATH ROAD,
SLOUGH

**DEMOCRATIC SERVICES
OFFICER:
(for all enquiries)**

JUNE COOK
01753 875019

NOTICE OF MEETING

You are requested to attend the above Meeting at the time and date indicated to deal with the business set out in the following agenda.



RUTH BAGLEY
Chief Executive

NOTE TO MEMBERS

This meeting is an approved duty for the payment of travel expenses.

AGENDA

PART I

<u>AGENDA ITEM</u>	<u>REPORT TITLE</u>	<u>PAGE</u>	<u>WARD</u>
	Apologies for absence.		
1.	Declarations of Interest (Members are reminded of their duty to declare personal and personal prejudicial interests in matters coming before this meeting as set out in the Local Code of Conduct)		All Wards
2.	Minutes of the last Meeting held on 13th July 2009	1 - 4	
3.	Members' Performance Monitoring 2008/2009	5 - 22	All Wards
4.	Standards Committee (Further Provisions) England Regulations 2009	23 - 28	All Wards
5.	Standards Committee Work Programme 2009/2010	29 - 32	All Wards

Press and Public

You are welcome to attend this meeting which is open to the press and public, as an observer. You will however be asked to leave before the Committee considers any items in the Part II agenda. Special facilities may be made available for disabled or non-English speaking persons. Please contact the Democratic Services Officer shown above for further details.

Standards Committee – Meeting held on Monday, 13th July, 2009.

Present:-

Co-opted Independent Members:-

Fred Ashmore, Mike Field, Dr Henna Khan and The Reverend Paul Lipscomb.

Elected Members:-

Councillors P Choudhry, Hewitt, Mann, Qureshi and Walsh.

Parish Council Members:-

Nicoline Brandligt and Dalip Rajput.

Present under Rule 30:- Councillor David Maclsaac.

Apologies for Absence:- Councillor Latif Khan and Parish Councillor Laurie Tucker.

PART I

1. Declarations of Interest

None.

2. Election of Chair

Resolved – That The Reverend Paul Lipscomb be appointed Chair of the Committee for the current municipal year.

(The Reverend Paul Lipscomb in the Chair).

3. Minutes

The minutes of the Meeting of the Committee held on 17th December, 2008 were approved as a correct record and signed by the Chair.

4. Election of Vice-Chair

Resolved – That Dr Henna Khan be appointed Vice-Chair of the Committee for the current municipal year.

5. Appointment of Standards Assessment, Review & Determination Sub-Committees

Resolved –

- (a) That Dr Henna Khan and Mr Fred Ashmore together with the elected Members of the Committee form a pool from which members will be

Standards Committee - 13.07.09

drawn by lot to serve on the Standards (Assessment) Sub-Committee for the current municipal year.

- (b) That The Reverend Paul Lipscomb and Mr Mike Field together with the elected Members of the Committee be appointed to form a pool from which the members will be drawn by lot to serve on the Standards (Review) Sub-Committee for the current municipal year.
- (c) That Councillors Pervez Choudhry, Brian Hewitt and Mewa Mann together with the four Independent Co-opted Members be appointed to form a pool from which Members will be drawn to serve on the Standards (Determination) Sub-Committee for the current municipal year.

6. Draft Annual Review 2008/2009

As required by the Council's Constitution, the Borough Secretary and Solicitor submitted for consideration the draft Annual Review outlining the work undertaken by the Committee during 2008/2009. In addition to summarising the achievements of the Committee over the last municipal year, the Annual Review included an introduction from the Chair; an outline of the role of the Standards Board; the composition of the Committee; its current terms of reference and proposed work programme for the next 12 months.

Resolved – That the draft Annual Review of the Standards Committee 2008/2009 be approved and when published a copy be sent to all Members of the Council.

7. Registration of Gifts & Hospitality by Members

The Member Services Manager submitted for information a report detailing the gifts/hospitality registered by Members during the municipal year 2008/2009.

During consideration of this item, a Member expressed concern that only three Members had declared an invitation they had received to an Eid lunch at Baylis House, Stoke Road on 17th December, 2008. All Members had been invited to this event and a number of Members had attended. It was pointed out that the lunch had been organised by the Pakistani Welfare Association in conjunction with the Borough Council and that the event had been wholly funded by funds received by the Council from Central Government. In view of the fact that the event was funded by the Council there was no requirement for Members to declare the invitation or their attendance at the lunch.

Resolved – That the information report be noted.

8. Work Programme 2009/2010

The Member Services Manager submitted for consideration the Committee's work programme for the forthcoming municipal year.

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During consideration of this item the issue of the Members' attendance records was raised. The Committee was advised that, as in previous years, a report on this matter would be submitted to the Committee in October but this year the format and information included in the report would be different. The data would be drawn from the Council's committee management system, Modern.Gov which enabled Member attendance at each meeting and reasons for non attendance, if known, to be published on the Council's web-site. Summaries of each Member's attendance over selected periods could also be viewed on line. The other major advantage of using Modern.Gov to generate the annual attendance statistics report was that it was far less labour intensive than the previous manual system. Less detail would be provided within the report but the information previously submitted would be available on the Council's web-site.

Resolved – That the Work Programme as submitted be noted and approved.

Chair

(Note: The Meeting opened at 6.30 p.m. and closed at 6.55 p.m.)

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SLOUGH BOROUGH COUNCIL

REPORT TO: Standards Committee

DATE: 7th October 2009

CONTACT OFFICER: June Cook, Member Services Manager
(For all Enquiries) (01753) 875019

WARD(S): All

**PART I
FOR INFORMATION**

MEMBERS' PERFORMANCE MONITORING 2008/2009

1. **Purpose of Report**

To submit for consideration details of Members' attendance at Council/committee/panel meetings etc, training sessions and meetings of outside bodies during 2008/2009.

2. **Recommendation(s)/Proposed Action**

- 2.1 The Committee is asked to consider and comment on the information now submitted. Any comments the Committee may make will be reported to the Council meeting on 24th November 2009.

3. **Community Strategy priorities**

- 3.1 By putting in place the means for effectively monitoring Members' performance the Council will help ensure that governance of the highest order is maintained which will contribute to achieving the Council's community strategy priorities.

4. **Other Implications**

- (a) **Financial** – None
- (b) **Risk Management** – There are no specific risks arising from this report .
- (c) **Human Rights Act and Other Legal Implications** - None

5. **Supporting Information**

- 5.1 The Council at its meeting on 25th April 2006 approved the following recommendations of the Standards Committee:

“

- (b) That, annually, an information report be submitted initially to all Group leaders, non-Group Members and Members of the Standards Committee and then to the Council showing in respect of each Member for the preceding municipal year the following:-

- The number of meetings called to attend and the number of meetings actually attended.

- In respect of meetings not attended whether or not apologies were tendered and the reasons for non-attendance given.
- The number of training sessions attended.
- The record of attendance at compulsory training sessions.
- Attendance record at meetings of outside bodies to which Members were appointed as the Council's representative.

- (c) That, at the end of each municipal year, each Member appointed as the Council's representative on an outside body be required to submit a short feedback report including details of the number of meetings they were called to attend and the number they actually attended.
- (d) That, in respect of (c) above, random checks on Members' attendance on outside body meetings be carried out annually with the Members being selected at random by the Chair of the Standards Committee. “

- 5.2 It is recognised that attendance at meetings form only part of the duties of an elected Member. A significant proportion of a Member's time may be spent in dealing with their constituents' enquiries and requests for help; representing the views, opinions and interests of their constituents in respect of ward issues/matters; representing the views and policies of the Council within their Ward which may require attendance at local tenants'/residents' meetings. Accordingly, the indicators now reported are only partially representative of a Member's overall performance.
- 5.3 During the municipal year 2008/2009, a record of elected Members' attendance was maintained in accordance with recommendation (b) above and a summary of the information gathered is set out in **Appendix 1**. Set out in **Appendix 2** are details of the attendance of Members who were appointed to serve as the Council's representatives on Outside Bodies during 2008/2009 based on the feed back forms submitted by Members.
- 5.4 The meeting etc attendance information (**Appendix 1**), for the first time, has been compiled using data obtained from Modern.gov, the new committee management system. Modern.gov allows more detailed information about Members' attendance at individual meetings to be posted on the Council's web-site as the meetings occur. However, you will see from the attached schedule that Modern.gov does not provide the same detail as the manually compiled summary reports submitted in the past. Set against this is the fact that the recording of the data and preparation of these reports is less labour intensive and costly.
- 5.5 A printout showing attendance at all meetings included within Appendix 1 has been placed in the Members' Room and a copy will be available at your meeting.
- 5.6 The Group Leaders and all Members have received copies of Appendices 1 & 2 and have been asked to submit any feedback or queries they might have regarding the documents. At the time of writing this report no comments have been received. Any subsequent feedback submitted between now and the 7th October will be reported at the meeting.
- 5.7 As regards resolution (d) above, all the Members who were appointed to serve on outside bodies in 2008/2009 were identified and a 10% sample was then selected at random by the Chair of the Standards Committee. The Members selected through this process were Councillors A Dhaliwal, Dodds, Swindlehurst and

Walsh. Those organisations to which they were appointed as the Council's representatives were asked to submit details of the total number of meetings they were called to attend; the actual number they attended and, if applicable, reasons for non-attendance, if available. A summary of their response is set out in **Appendix 3.**

- 5.8 At the Standards Committee Meeting on 14th January 2008 the Committee requested that the Members' Performance Monitoring Report should include a separate report on Members' attendance at meetings of the Committee during 2008/2009. This information is set out overleaf.

Member	16/06/08	8/10/08	17/12/08
P Lipscomb	✓	✓	✓
F Ashmore	✓	✓	✓
M Field	✓	✓	✓
H Khan	✓	✓	✓
D Cryer	✓	A	✓
B Hewitt	A	✓	✓
L Khan	✓	✓	✓
M Mann	✓	✓	✓
N Pantelic	✓	✓	X
J Walsh	✓	✓	A
D Rajput	✓	X	✓
N Brandligt	N/A (Not called)	In Attendance	A
L Tucker	N/A (Not called)	N/A (Not called)	✓

Key: ✓ attended
 X did not attend and did not submit apologies
 P attended part of the meeting
 A submitted apologies for non attendance

Parish Councillors Nicoline Brandligt and Laurie Tucker were appointed to the Committee by the Council on 16th December 2008.

6. Background Papers

Standards Committee Report to Council and relevant Minute for meeting held on 25th April 2006.

7. Appendices Attached

- Appendix 1 - Members' attendance record 2008/2009
- Appendix 2 - Members' attendance at outside bodies' meetings.
- Appendix 3 - Results of random check on attendance at outside bodies.

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MEMBERS' ATTENDANCE REPORT 15TH MAY 2008 - 13TH MAY 2009

COUNCILLOR	COMMITTEE APPOINTED TO	MEETINGS CALLED TO	MEETINGS PRESENT	PART ATTENDED	APOLOGIES
Anderson, R	Cabinet	13	12		1
	Commissioners & Directors	8	8		
	Council	9	9		
	Slough Focus	1	1		
	Slough Focus Partnership Board	5	4		1
	TOTAL	36	34		2
	In Attendance under Rule 30	N/A	10		N/A
	TRAINING: Compulsory	8	3		
	TRAINING: Discretionary	N/A			
Bains, B	Cabinet	13	10	1	2
	Commissioners & Directors	8	5		2
	Corporate Consultative Forum	3			2
	Council	9	7		2
	Employment & Appeals	4	1		2
	TOTAL	37	23		10
	In Attendance under Rule 30	N/A	4		N/A
	TRAINING: Compulsory	8	4		1
	TRAINING: Discretionary	N/A			
Bal, J	Admissions Forum	4	0		
	Council	9	9		
	Education & Children's Services Panel	6	2		3
	TOTAL	19	11		3
	In Attendance under Rule 30	N/A	2		N/A
	TRAINING: Compulsory	8	3		
	TRAINING: Discretionary	N/A			
Basharat, M	Council	9	7		2
	Education & Children's Services Panel	6	4	1	1
	Overview & Scrutiny	11	10		1
	TOTAL	26	21	1	4
	In Attendance under Rule 30	N/A	2		N/A
	TRAINING: Compulsory	13	6		
	TRAINING: Discretionary	N/A	2		
Buchanan, D	Council	9	4	2	3
	Employment & Appeals Committee	4	2	1	
	Green & Built Environment Panel	1			1
	Member Panel on the Constitution	2	2		
	Neighbourhoods & Renewal Panel	4	3		
	Scrutiny Development Steering Group	2			2
	Voluntary Sector Members' Panel	7	4		3
	TOTAL	29	15	3	9
	In Attendance under Rule 30	N/A			N/A
	TRAINING: Compulsory	12	5		
	TRAINING: Discretionary	N/A			
Chaudhry, S	Cabinet	13	11		2
	Commissioners & Directors	8	7		
	Council	9	9		
	TOTAL	30	27		2
	In Attendance under Rule 30	N/A	1		N/A
	TRAINING: Compulsory	7	3		
	TRAINING: Discretionary	N/A			

COUNCILLOR	COMMITTEE APPOINTED TO	MEETINGS CALLED TO	MEETINGS PRESENT	PART ATTENDED	APOLOGIES
Chohan, N	Audit Committee	4	1	1	2
	Council	9	5	1	2
	Health Scrutiny Panel	6	3		2
	Licensing Committee	11	7	2	2
	TOTAL	30	16	4	8
	In Attendance under Rule 30	N/A	1		N/A
	TRAINING: Compulsory	13	2		
	TRAINING: Discretionary	N/A	1		
Choudhry, P	Council	9	6	3	
	Health Scrutiny Panel	3	2	1	
	Licensing Committee	9	4	2	3
	TOTAL	21	12	6	3
	In Attendance under Rule 30	N/A	5		N/A
	TRAINING: Compulsory	10	2		
	TRAINING: Discretionary	N/A	3		
Coad, D	Community & Cultural Services Panel	1			1
	Community, Leisure & Environment Panel	6	1	1	4
	Corporate Parenting Panel	4	2	1	1
	Council	9	4	1	4
	Green & Built Environment Panel	1			1
	James Elliman Trust	1			1
	Neighbourhoods & Renewal Panel	5	2	1	2
	Overview & Scrutiny	11	7	1	3
	SACRE	3	3		
	TOTAL	41	19	5	17
	In Attendance under Rule 30	N/A	4		N/A
	TRAINING: Compulsory	8	1		1
	TRAINING: Discretionary	N/A	1		
Cryer, D	Appeals Sub-Committee	2	2		
	Council	9	7		2
	Health Scrutiny Panel	3	2		1
	Member Panel on the Constitution	2	2		
	Standards Committee	3	2		1
	TOTAL	19	15		4
	In Attendance under Rule 30	N/A	3		N/A
	TRAINING: Compulsory	11	6		
	TRAINING: Discretionary	N/A	1		
Dale-Gough, P	Admissions Forum	4	4		
	Council	9	7		2
	Education & Children's Services Panel	6	3		3
	Green & Built Environment Panel	1			1
	Neighbourhoods & Renewal Panel	5	4		1
	Planning Committee	13	7	1	5
	TOTAL	38	25	1	12
	In Attendance under Rule 30	N/A	2		N/A
	TRAINING: Compulsory	16	4		
	TRAINING: Discretionary	N/A	3		

COUNCILLOR	COMMITTEE APPOINTED TO	MEETINGS CALLED TO	MEETINGS PRESENT	PART ATTENDED	APOLOGIES
Davis, R	Appeals Sub Committee	4	3	1	
	Community & Cultural Services Panel	1			1
	Community, Leisure & Environment Panel	6	5	1	
	Council	9	9		
	Green & Built Environment Panel	1	1		
	James Elliman Trust	1	1		
	Licensing Committee	9	9		
	Licensing Sub-Committee	6	6		
	Neighbourhoods & Renewal Panel	5	5		
	Overview & Scrutiny	11	10		1
	Scrutiny Development Steering Group	2	2		
	TOTAL	55	51	2	2
	In Attendance under Rule 30	N/A	7		N/A
	TRAINING: Compulsory	15	11		1
	TRAINING: Discretionary	N/A	5		
Dhaliwal, A	Appeals Sub Committee	1			1
	Council	9	9		
	Education & Children's Services Panel	6	6		
	Employment & Appeals Committee	4	4		
	Health Scrutiny Panel	6	5		1
	Planning Committee	13	11	1	
	Voluntary Sector Members' Panel	7	4		1
	TOTAL	46	39	1	3
	In Attendance under Rule 30	N/A			N/A
	TRAINING: Compulsory	17	10		
	TRAINING: Discretionary	N/A	1		
Dhaliwal, S	Cabinet	13	10	1	2
	Commissioners & Directors	8	6		2
	Corporate Parenting Panel	5	1	1	2
	Council	9	8		1
	Member Panel on the Constitution	2	2		
	SACRE	3	1		2
	TOTAL	40	28	2	9
	In Attendance under Rule 30	N/A	1		N/A
	TRAINING: Compulsory	9	3		1
	TRAINING: Discretionary	N/A	1		
Dhillon, B	Appeals Sub Committee	1	1		
	Audit Committee	4	4		
	Council	9	9		
	Health Scrutiny Panel	6	4	2	
	TOTAL	20	18	2	
	In Attendance under Rule 30	N/A	9		N/A
	TRAINING: Compulsory	7	5		
	TRAINING: Discretionary	N/A	4		
Dodds, M	Admissions Forum	4	1		3
	Council	9	8		1
	Health Scrutiny Panel	6	2		3
	James Elliman Trust	1	1		
	Local Access Forum	3	2		1
	Overview & Scrutiny	11	5		6
	Planning Committee	13	10		3
	TOTAL	47	29		17

COUNCILLOR	COMMITTEE APPOINTED TO	MEETINGS CALLED TO	MEETINGS PRESENT	PART ATTENDED	APOLOGIES
Dodds, M	In Attendance under Rule 30	N/A			N/A
	TRAINING: Compulsory	10	4		
	TRAINING: Discretionary	N/A	1		
Finn, J	Council	9	8	1	
	Education & Children's Services Panel	6	2	1	1
	James Elliman Trust	1			1
	Planning Committee	13	6	2	5
	TOTAL	29	16	4	7
	In Attendance under Rule 30	N/A	1		N/A
	TRAINING: Compulsory	12	4		
	TRAINING: Discretionary	N/A			
Grewal, J	Community & Cultural Services Panel	1	1		
	Community, Leisure & Environment Panel	6	5		1
	Council	9	8		1
	Employment & Appeals Committee	4	4		
	Member Panel on the Constitution	2	2		
	Overview & Scrutiny	11	9		2
	TOTAL	33	29		4
	In Attendance under Rule 30	N/A	3		N/A
	TRAINING: Compulsory	8	3		
	TRAINING: Discretionary	N/A	3		
Haines, T	Audit Committee	4	3		
	Council	9	6		2
	Green & Built Environment Panel	1	1		
	Member Panel on the Constitution	2	2		
	Neighbourhoods & Renewal Panel	5	5		
	Overview & Scrutiny	11	7	2	2
	Scrutiny Development Steering Group	2	2		
	TOTAL	34	26	2	4
	In Attendance under Rule 30	N/A	6		N/A
	TRAINING: Compulsory	10	4		
	TRAINING: Discretionary	N/A	2		
Hewitt, B	Appeals Sub- Committee	3	2		1
	Council	9	9		
	Employment and Appeals Committee	4	2	1	1
	Standards Committee	3	2		1
	TOTAL	19	15	1	3
	In Attendance under Rule 30	N/A	2		N/A
	TRAINING: Compulsory	13	6		1
	TRAINING: Discretionary	N/A			
Jenkins, S	Community & Cultural Services Panel	1			1
	Community, Leisure & Environment Panel	6	4		1
	Council	9	7	1	1
	James Elliman Trust	1	1		
	Licensing Committee	9	7	1	
	Licensing Sub-Committee	2	2		
	TOTAL	28	21	2	3
	In Attendance under Rule 30	N/A			N/A
	TRAINING: Compulsory	11	7		1
	TRAINING: Discretionary	N/A	1		

COUNCILLOR	COMMITTEE APPOINTED TO	MEETINGS CALLED TO	MEETINGS PRESENT	PART ATTENDED	APOLOGIES
Khan, L	Community & Cultural Services Panel	1	1		
	Community, Leisure & Environment Panel	6	3		3
	Council	9	6		3
	Standards Assessment Sub Committee	1	1		
	Standards Local Determination Sub Committee	1	1		
	Standards Committee	3	3		
	TOTAL	21	15		6
	In Attendance under Rule 30	N/A			N/A
	TRAINING: Compulsory	9	3		
	TRAINING: Discretionary	N/A	1		
Long, J	Community & Cultural Services Panel	1		1	
	Community, Leisure & Environment Panel	6	4		2
	Council	9	7		2
	Employment & Appeals Committee	4	2	1	1
	Licensing Committee	9	7	1	1
	TOTAL	29	20	3	6
	In Attendance under Rule 30	N/A	8		N/A
	TRAINING: Compulsory	8	6		
	TRAINING: Discretionary	N/A	2		
Maclsaac, D	Corporate Parenting Panel	5	3	2	
	Council	9	7	1	1
	Licensing Committee	9	9		
	Licensing Sub-Committee	5	5		
	Planning Committee	13	12	1	
	SACRE	3	1		1
	TOTAL	44	37	4	2
	In Attendance under Rule 30	N/A	8		N/A
	TRAINING: Compulsory	12	10		
	TRAINING: Discretionary	N/A	3		
Mann, M	Appeals Sub-Committee	2	2		
	Audit Committee	4	3		1
	Corporate Consultative Forum	3	2		1
	Corporate Parenting Panel	2			2
	Council	9	8	1	
	Education & Children's Services Panel	6	5		1
	Employment & Appeals Committee	4	3		1
	Standards Assessment Sub Committee	1	1		
	Standards Local Determination Sub Committee				
	Standards Committee	3	2	1	
SACRE	3	3			
	TOTAL	37	29	2	6
	In Attendance under Rule 30	N/A	3		N/A
	TRAINING: Compulsory	10	7		
	TRAINING: Discretionary	N/A	1		
Matloob, F	Council	9	8		1
	Green & Built Environment Panel	1	1		
	Health Scrutiny Panel	6	6		
	Licensing Committee	10	10		
	Member Panel on the Constitution	2	1		
	Neighbourhoods & Renewal Panel	4	2	1	1
	Overview & Scrutiny	11	10		
	TOTAL	43	38	1	2

COUNCILLOR	COMMITTEE APPOINTED TO	MEETINGS CALLED TO	MEETINGS PRESENT	PART ATTENDED	APOLOGIES
Matloob, F	In Attendance under Rule 30	N/A			N/A
	TRAINING: Compulsory	11	4		
	TRAINING: Discretionary	N/A	1		
Munkley, D	Corporate Parenting Panel	5	5		
	Council	9	8	1	
	Education & Children's Services Panel	6	5		
	Overview & Scrutiny	11	8	2	1
	TOTAL	31	26	3	1
	In Attendance under Rule 30	N/A	2		N/A
	TRAINING: Compulsory	8	7		
	TRAINING: Discretionary	N/A	5		
O'Connor, P	Cabinet	13	12		1
	Commissioners & Directors	8	8		
	Corporate Parenting Panel	5	5		
	Council	9	9		
	SACRE	3			3
	Voluntary Sector Members' Panel	7	7		
	TOTAL	45	41		4
	In Attendance under Rule 30	N/A	2		N/A
	TRAINING: Compulsory	7	4		
	TRAINING: Discretionary	N/A			
Pabbi, R	Appeals Sub Committee	2	2		
	Community & Cultural Services Panel	1	1		
	Community, Leisure & Environment Panel	6	2	1	3
	Council	9	9		
	Green & Built Environment Panel	1	1		
	Licensing Committee	9	8	1	
	Licensing Sub-Committee	4	4		
	Neighbourhoods & Renewal Panel	5	3		2
	TOTAL	37	30	2	5
	In Attendance under Rule 30	N/A	1		N/A
	TRAINING: Compulsory	12	7		
	TRAINING: Discretionary	N/A	3		
Pantelic, N	Admissions Forum	4	3		
	Corporate Parenting Panel	5	1	3	1
	Council	9	8		
	Education & Children's Services Panel	6	6		
	Health Scrutiny Panel	6	5	1	
	Planning Committee	13	9	2	2
	Standards Committee	3		2	
	Voluntary Sector Members' Panel	7	7		
	TOTAL	53	39	8	3
	In Attendance under Rule 30	N/A			N/A
	TRAINING: Compulsory	17	7		
	TRAINING: Discretionary	N/A			
Parmar, S	Cabinet	13	11		2
	Commissioners & Directors	8	8		
	Council	9	8		1
	James Elliman Trust	1	1		
	Local Access Forum	3	3		
	TOTAL	34	31		3
	In Attendance under Rule 30	N/A	14		N/A
	TRAINING: Compulsory	8	5		
	TRAINING: Discretionary	N/A	4		

COUNCILLOR	COMMITTEE APPOINTED TO	MEETINGS CALLED TO	MEETINGS PRESENT	PART ATTENDED	APOLOGIES
Plimmer, R	Council	9	9		
	Health Scrutiny Panel	6	6		
	Planning Committee	13	7	4	2
	TOTAL	28	22	4	2
	In Attendance under Rule 30	N/A	24		N/A
	TRAINING: Compulsory	10	6		
	TRAINING: Discretionary	N/A	1		
Qureshi, A	Community & Cultural Services Panel	1	1		
	Community, Leisure & Environment Panel	6	3	2	1
	Council	9	7	1	1
	Education & Children's Services Panel	6	5	1	
	Employment & Appeals Committee	4	3	1	
	Licensing Committee	9	9		
	TOTAL	35	28	5	2
	In Attendance under Rule 30	N/A	1		N/A
	TRAINING: Compulsory	11	7		
	TRAINING: Discretionary	N/A			
Rasib, M	Appeals Sub Committee	1			
	Council	9	8		
	Green & Built Environment Panel	1		1	
	Licensing Committee	9	7	2	
	Licensing Sub-Committee	3	3		
	Neighbourhoods & Renewal Panel	4	1	1	1
	Planning Committee	13	9	2	1
	TOTAL	40	28	6	2
	In Attendance under Rule 30	N/A	1		N/A
	TRAINING: Compulsory	15	5	1	
	TRAINING: Discretionary	N/A	1		
Shine, P	Admissions Forum	4	2		1
	Council	9	7	1	1
	Health Scrutiny Panel	6	5	1	
	Licensing Committee	9	5		3
	Licensing Sub-Committee	4	4		
	TOTAL	32	23	2	5
	In Attendance under Rule 30	N/A	6		N/A
	TRAINING: Compulsory	11	5		
	TRAINING: Discretionary	N/A			
Small, C	Cabinet	13	11		2
	Commissioners & Directors	8	8		
	Corporate Consultative Forum	1	1		
	Council	9	9		
	James Elliman Trust	1	1		
	Member Panel on the Constitution	2	1		1
	Parish Councils Forum	3	3		
	Voluntary Sector Members' Panel	7	4		3
	TOTAL	44	38		6
	In Attendance under Rule 30	N/A	6		N/A
	TRAINING: Compulsory	9	4		
	TRAINING: Discretionary	N/A			

COUNCILLOR	COMMITTEE APPOINTED TO	MEETINGS CALLED TO	MEETINGS PRESENT	PART ATTENDED	APOLOGIES
Stokes, R	Council	9	8	1	
	Employment & Appeals Committee	4	1	2	1
	TOTAL	13	9	3	1
	In Attendance under Rule 30	N/A	6		N/A
	TRAINING: Compulsory	10	0		2
	TRAINING: Discretionary	N/A			
Swindlehurst, J	Cabinet	13	9	2	2
	Commissioners & Directors	8	4	1	3
	Council	9	8	1	
	Parish Councils Forum	3	1	2	
	Planning Committee	13	9	2	1
	Scrutiny Development Steering Group	2	1		1
	TOTAL	48	32	8	7
	In Attendance under Rule 30	N/A	10		N/A
	TRAINING: Compulsory	11	3	1	
	TRAINING: Discretionary	N/A			
Walsh, J	Community & Cultural Services Panel	1	1		
	Community, Leisure & Environment Panel	6	4	2	
	Corporate Parenting Panel	3		1	2
	Council	9	9		
	Green & Built Environment Panel	1	1		
	Neighbourhoods & Renewal Panel	5	4	1	
	Overview & Scrutiny	11	8	3	
	Standards Assessment Sub Committee	1	1		
	Standards Committee	3		2	1
	TOTAL	40	28	9	3
	In Attendance under Rule 30	N/A	5		N/A
	TRAINING: Compulsory	16	10		
	TRAINING: Discretionary	N/A	1		
Wright, S	Audit Committee	4		1	
	Council	9	4	1	4
	Voluntary Sector Members' Panel	7	2		4
	TOTAL	20	6	2	8
	In Attendance under Rule 30	N/A	1		N/A
	TRAINING: Compulsory	11	2		
	TRAINING: Discretionary	N/A			
Zarait, R	Council	9	9		
	TOTAL	9	9		
	In Attendance under Rule 30	N/A	3		N/A
	TRAINING: Compulsory	8	0		1
	TRAINING: Discretionary	N/A			

Member Attendance on Outside Bodies from May 2008 - 2009

APPENDIX 2

Surname	Body Appointed to	Form	Meetings Called to	Meetings Attended	Comments / Reasons for non attendance
Anderson	Association of Councils of the Thames Valley Region (Deputy)	Yes	0	0	Not called to deputise.
Anderson	Local Government Association	Yes	N/A	N/A	No formal meetings convened.
Anderson	Slough Focus Steering Group	Yes	8	7	Clash with other Council meeting.
Bains	Association of Councils of the Thames Valley Region	Yes	7	3	Annual Leave and 1 meeting was cancelled
Bains	Heathrow Airport Consultative Committee	Yes	6	5	Annual Leave
Bains	Slough and District Sports Council	Yes	0	0	Not invited to attend any meetings.
Bains	TV Athletics Management Committee (Deputy)	Yes	0	0	Not called to deputise.
Bains	Thames Valley Athletics Centre Trust (Deputy)	Yes	0	0	Not called to deputise.
Bains	Thames Valley Police Authority	Yes	19	18	Annual Leave
Chaudhry	Association of Councils of the Thames Valley Region	Yes	8	3	Clash with other Council duties, annual leave and illness.
Chaudhry	People 1st (Slough) Ltd	Yes	14	10	Clash with Cabinet/other SBC meetings and family commitments.
Chaudhry	Royal Berkshire Fire Authority	Yes	5	4	Illness
Chaudhry	Slough Museum Board of Trustees	Yes	4	4	
Dale-Gough	Strategic Aviation Special Interest Group	Yes	3	2	Annual Leave
Davis	Age Concern Slough & Berkshire East	Yes	6	6	
Davis	Britwell Youth & Community Project	Yes	3	1	One meeting clashed with other Council duties / missed one
Davis	Cippenham Youth Club	Yes	0	0	Not invited to attend any meetings.
Davis	James Elliman Trust	Yes	1	1	
Davis	People 1st (Slough) Ltd	Yes	6	5	
Davis	Slough Museum Board of Trustees	Yes	0	0	Not invited to attend any meetings.
Dhaliwal, A	Citizens' Advice Slough	Yes	4	2	Clash with other meetings.
Dhaliwal, A	Colne Valley Park Standing Conference	Yes	2	0	
Dhaliwal, A	Joint East Berkshire Health Overview and Scrutiny Committee	Yes	1	1	As Deputy
Dhaliwal, A	South East Employers	Yes	3	0	Clash with other meetings.
Dodds	Berkshire Community Foundation	Yes	4	2	Illness
Dodds	Groundwork Thames Valley	Yes	2	1	Illness
Dodds	Joint East Berkshire Health Overview and Scrutiny Committee (Deputy)	Yes	0	0	Not called to deputise.

Member Attendance on Outside Bodies from May 2008 - 2009

APPENDIX 2

Surname	Body Appointed to	Form	Meetings Called to	Meetings Attended	Comments / Reasons for non attendance
Dodds	Safer Slough Partnership	Yes	3	2	Illness
Finn	Slough and District Sports Council	Yes	3	3	
Grewal	Joint East Berkshire Health Overview and Scrutiny Committee	Yes	5	4	Annual Leave. (Was called to 6 but 1 was cancelled.)
Grewal	Local Authorities' Aircraft Noise Council	Yes	3	2	Annual Leave
Grewal	Royal Berkshire Fire Authority	Yes	16	12	Annual Leave and 1 meeting clashed with Overview and Scrutiny meeting
Grewal	Slough Race Equality Council	Yes	5	4	Illness
Grewal	South East Employers' Members' Scrutiny Network	Yes	0	0	Not invited to attend any meetings.
Grewal	St. Mary's School Educational Charity	Yes	1	1	(Was called to 2 but 1 was cancelled)
Haines	Colne Valley Park Standing Conference	Yes	2	2	
Hewitt	Local Authorities' Aircraft Noise Council	Yes	6	5	Illness
Hewitt	People 1st (Slough) Ltd	Yes	8	5	Clash with other Council meetings and annual leave.
Hewitt	South-East Employers (Deputy)	Yes	0	0	Not called to deputise.
Maclsaac	East Berkshire Adoption Advisory Panel	Yes	9	8	Clash with Licensing Committee Meeting.
Maclsaac	Middle Thames Relate	Yes	6	4	Travel difficulties and clash with other meetings.
Maclsaac	Slough and District Religious Studies Resources Centre Trust	Yes	8	7	Clash with other Council meeting.
Mann	Berkshire Pension Fund Advisory Panel	Yes	4 (+ 3 Panels)	4 (+ 1 Panel)	Illness and Annual Leave
Mann	Parking & Traffic Regulation o/s London Joint Committee	Yes	1	1	
Mann	Slough Race Equality Council	Yes	2	1	Annual Leave
Mann	South East Employers	Yes	4	3	Illness
Mann	Thames Valley Police Authority	Yes	1	1	
Munkley	East Berkshire College - Board of Governors	Yes	14	13	
Munkley	Strategic Aviation Special Interest Group (Deputy)	Yes	0	0	Not called to deputise.
O'Connor	Slough Deaf Centre Management Committee	Yes	0	0	
O'Connor	Slough Focus Steering Group (Deputy)	Yes	0	0	Not called to deputise.
Parmar	Association of Councils of the Thames Valley Region	Yes	2	2	
Parmar	River Thames Alliance	Yes	0	0	Not invited to any meetings.
Parmar	Slough and District Sports Council	Yes	0	0	Not invited to any meetings.

Member Attendance on Outside Bodies from May 2008 - 2009

APPENDIX 2

Surname	Body Appointed to	Form	Meetings Called to	Meetings Attended	Comments / Reasons for non attendance
Parmar	Slough Community Leisure Ltd	Yes	6 (approximately)	All bar 1	Clash with another meeting.
Parmar	Stoke Park Trust Management Committee	Yes	0	0	Not invited to any meetings.
Parmar	Thames Valley Athletics Centre Management Committee	Yes	3	3	
Parmar	Thames Valley Athletics Centre Trust	Yes	Not less than 3	All	
Parmar	Thames Valley Waste Forum	Yes	2	2	
Plimmer	Joint East Berkshire Health Overview and Scrutiny Committee	Yes	4	4	
Small	Age Concern Slough & Berkshire East	Yes	3	2	Family commitment / sick
Small	Berkshire Healthcare NHS Foundation Trust	Yes	2	1	Clash with medical appointment.
Small	Britwell Youth & Community Project	Yes	2	0	Clash with Cabinet.
Small	Crossroads - Caring for Carers	Yes	12	6	Clash with Cabinet and Council meetings.
Small	Heatherwood & Wexham Park Hospitals NHS Foundation Trust	Yes	1	1	
Small	Joint Strategic Planning Committee	Yes	0	0	Informed not needed
Small	Local Authorities' Aircraft Noise Council	Yes	4	0	Other commitments
Small	Older Persons' Champion	Yes	Quarterly (approximately)	All meetings / events attended	
Small	People 1st (Slough) Ltd	Yes	14	9	Clash with Cabinet and sickness.
Small	Slough Council for Voluntary Service	Yes	1	0	Diary clash.
Small	Slough Home Improvement Agency Steering Committee	Yes	2	2	
Small	St. Mary's School Educational Charity	Yes	1	1	
Swindlehurst	Joint Strategic Planning Committee	Yes	4	3	Clash with another meeting.
Swindlehurst	Slough Community Leisure Ltd	Yes	5	3 in full, 1 part attended	Clash with work commitments and other Council meeting.
Swindlehurst	Slough Home Improvement Agency Steering Committee (Deputy)	Yes	1	0	Clash with work commitment
Swindlehurst	South East England Regional Assembly	Yes	8	6	Clash with work commitment and with another meeting.
Swindlehurst	Thames Valley Waste Forum	Yes	3	0	Clash with work commitments. Cllr Parmar is main SBC representative on this body.
Walsh	Berkshire Historical Environment Forum	Yes	1	0	Clash with another meeting. Apologies given.
Walsh	Colnbrook with Poyle Parish Council - District Council Observer	Yes	N/A	2	Clash with other Council meeting and Member training.

Member Attendance on Outside Bodies from May 2008 - 2009

APPENDIX 2

Surname	Body Appointed to	Form	Meetings Called to	Meetings Attended	Comments / Reasons for non attendance
Walsh	Heathrow Airport Consultative Committee (Deputy)	Yes	1	1	As Deputy
Walsh	Joint East Berkshire Health Overview and Scrutiny Committee	Yes	All	All	
Walsh	Local Government Association (Deputy)	Yes	0	0	Not called to deputise.
Walsh	People 1st (Slough) Ltd	Yes	All	All bar two	
Walsh	Slough Council for Voluntary Service (Deputy)	Yes	0	0	Not called to deputise.
Walsh	Slough Race Equality Council	Yes	1	0	Clash with other SBC meeting.
Councillor Wright	Royal Berkshire Fire Authority	No*			
Councillor Zarait	Chalvey Community Association	No*			
Councillor Zarait	Chalvey Millennium Green Trust	No*			
Councillor Zarait	Slough Area Fund Development Group of Berkshire Community Foundation	No*			

NB - *Councillors Wright and Zarait failed to submit their annual feedback forms despite a number of reminders.

Member Attendance on Outside Bodies from 15th May 2008 - 13th May 2009 APPENDIX 3
Random Check Results

Councillor	Body Appointed to	Meetings Called to	Meetings Called to	Meetings Attended	Meetings Attended	Outside Body's Comments etc
		A	B	A	B	
Dhaliwal, A	Citizens' Advice Slough	4	4	2	1	Submitted apologies for two meetings
Dhaliwal, A	Colne Valley Park Standing Conference	2	2	0	1	
Dhaliwal, A	Joint East Berkshire Health Overview and Scrutiny Committee (Deputy)	1	1	1	1	
Dhaliwal, A	South East Employers	3	3 plus 1 Seminar	0	0	
Dodds	Berkshire Community Foundation	4	6	2	3	Apologies received on each occasion due to other Council business. Member is very proactive Trustee
Dodds	Groundwork Thames Valley	2	3	1	1	
Dodds	Joint East Berkshire Health Overview and Scrutiny Committee (Deputy)	0	0	0	0	
Dodds	Safer Slough Partnership	3	9	2	5	
Swindlehurst	Joint Strategic Planning Committee	4	3	3	2	
Swindlehurst	Slough Community Leisure Ltd	5	6	3 ,full 1 part	2	
Swindlehurst	Slough Home Improvement Agency Steering Committee (Deputy)	1	0	0	0	
Swindlehurst	South East England Regional Assembly	8	8	6	4	Deputy sent to a fifth meeting
Swindlehurst	Thames Valley Waste Forum	3	2	0	0	
Walsh	Berkshire Historical Environment Forum	1	1	0	0	Cllr Walsh registered to attend a meeting on 8th November 2008 but was unwell on the day and so did not attend.
Walsh	Colnbrook with Poyle Parish Council - District Council (As observer only)	N/A	N/A	2	1	Member in close communication with Parish Council
Walsh	Heathrow Airport Consultative Committee (Deputy)	1	1	1	1	
Walsh	Joint East Berkshire Health Overview and Scrutiny Committee	All	4	All	4	
Walsh	Local Government Association (Deputy)	0	0	0	0	
Walsh	People 1st (Slough) Ltd Board	All	6	All bar two	4	
Walsh	People 1st Performance & Best Value Sub-Cttee	Not reported	4	Not reported	3	
Walsh	Slough Council for Voluntary Service (Deputy)	0	0	0	0	
Walsh	Slough Race Equality Council	1	2	0	0	Clash with other Council duties. Cllr Walsh replaced by Cllr Mann after a few months

Note: **Figures in Columns lettered A are provided by the Members**
Figures in Columns lettered B are provided by the Outside Body

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SLOUGH BOROUGH COUNCIL

REPORT TO: Standards Committee **DATE:** 7th October 2009

CONTACT OFFICER: Steven Quayle
(For all Enquiries) Borough Secretary & Solicitor (01753) 875004

WARDS: All

PART I
FOR INFORMATION

THE STANDARDS COMMITTEE (FURTHER PROVISIONS) ENGLAND REGULATIONS 2009

1. **Purpose of Report**

1.1 The purpose of this report is to bring to Members' attention the contents of the Standards Committee (Further Provisions) England Regulations 2009 ("the Regulations") which came into force on 15th June this year.

2. **Recommendation(s)/ Proposed Action**

2.1 The Standards Committee is requested to note the contents of this report and the Regulations.

3. **Council Priorities – Economy and Skills**

Effective systems and processes

3.1 The Local Code of Conduct for Members (which comprises the Model Code published by the Government in 2007 together with some supplementary provisions) forms the bedrock of the conduct regime and aims to promote the public's trust and confidence in Members and faith in local democracy.

3.2 The Regulations set out new provisions relating to the initial assessment of complaints, new rules about dispensations in certain circumstances where Members have a personal and prejudicial interest and gives local authorities the option to set up Joint Standards Committees to discharge all or some of the standards' functions in Part III of the Local Government Act 2000.

4. **Other Implications**

4.1 Whilst this report does not have any financial or staffing implications the Regulations do give this Council the opportunity of handling complaints through a different mechanism if it is considered appropriate to do so.

4.2 It is not felt that the content of the Regulations will have a significant impact on the way the Council deals with its standards' functions.

5. Background/Supporting Information

5.1 The Regulations which are summarised in **Appendix A** cover the following areas:-

- a). Initial assessment of complaints,
- b). Joint Standards Committees, and
- c). Dispensations

5.2 The Regulations relating to the initial assessment of complaints enable the Standards Board for England to suspend the initial assessment functions of local Standards Committees and direct them to refer allegations to the Standards Board for England or to the Standards Committee of another local authority in prescribed circumstances. It is not considered that this is likely to occur in Slough as the Authority has had no adverse comments from the Board since the standards' regime came into force in 2000.

5.3 The subject of all six local authorities in Berkshire setting up a Joint-Standards Committee has been discussed by the Berkshire Solicitors' Group (which includes Monitoring Officer or Deputy Monitoring Officer representatives from each of the six Authorities) and there is no real enthusiasm to set up any Joint Standards Committees.

5.4 The Regulations relating to dispensations is an opportunity to clarify those which previously existed and which were open to interpretation.

6. Conclusion

6.1 The Regulations are to be welcomed but they are not considered to have any real impact on this Council at the present time.

7. Background Papers

The Standards Committee (Further Provisions) England Regulations 2009

8. Appendix

Appendix A Summary of the Standards Committee (Further Provisions) England Regulations 2009

A SUMMARY OF THE 2009 REGULATIONS

1. Initial Assessment of Complaints

As Members will know the Local Government and Public Involvement in Health Act 2007 introduced a system in which assessment of allegations and breaches of the Local Code of Conduct for Members would be undertaken by the local authorities' own Standards Committees through a Sub-Committee. However, provision was made at Section 57 D of the Local Government Act 2000, for the Standards Board for England, in prescribed circumstances to suspend the initial assessment of the functions and direct the Standards Committee to refer allegations to the Standards Board for England or to the Standards Committee of another local authority. The Regulations specify the circumstances in which the Standards for England may give such a direction. They are:-

- The Standards Committee has failed to have regard to guidance issued by the Standards Board.
- The Standards Committee has failed to comply with a direction issued by the Standards Board.
- The Standards Committee or the local authority's Monitoring Officer has failed to carry out functions in a reasonable time or reasonable manner.
- The local authority or its Standards Committee has invited the Standards Board to give such a direction.

As indicated in the body of the report it is not considered that such a direction is likely given the Standards Committee dealings with the Standards Board in the past. However, it should be noted that if the Standards Board are minded to give a direction the Regulations set out a process by which such a direction will be given.

2. Joint Standards Committees

The Regulations allow two or more local authorities to set up a Joint Standards Committee to discharge all or some of their functions in Part III of the Local Government Act 2000 or functions relating to local authority Members, officers, staff and committees in Part I of the Local Government & Housing Act 1989.

Once a local authority has arranged for the Joint Standards Committee to have responsibility for a particular function the individual local authority

will no longer be able to exercise that function itself. If a Joint Standards Committee is responsible for all the functions of a Standards Committee under Part III of the 2000 Act and Part I of the 1989 Act then the Joint Standards Committee is to be treated as the Standards Committee of each of the local authorities that set it up.

The membership of a Joint Standards Committee must include at least one Member from each local authority that establishes it but it must not include any more than one Member of the Executive of any of those local authorities in total. Joint Standards Committees are also able to appoint Independent members separately or independently in accordance with the requirements of Standards Committee (England) Regulations 2008. There are also requirements for a Member for each authority which establishes a Joint Standards Committee to be present at meetings where particular functions are discharged in order for the meeting to be quorate and for at least one Parish Council member to be present when this relates to a member or a former member of a Parish Council.

The local authorities which establish a Joint Standards Committee must agree its terms of reference and send details of those to the Standards Board.

The Regulations provide for the expenses of the joint committee to be met by the Authorities that establish it in the proportions they agree. If they disagree the Regulations provide for the proportions to be determined by a single arbitrator agreed upon by the appointing Authorities.

As indicated in the body of the report there is little enthusiasm for the establishment for the Joint Standards Committee in Berkshire particularly at present when there are a few complaints being dealt with by each Authority.

3. Dispensations

A Standards Committee can grant a dispensation to a Member in the following circumstances:-

- a). Where more than 50% of the Members who would be entitled to a vote at a meeting are prohibited from voting as they have a personal and prejudicial interest, or
- b). Where the number of Members that are prohibited from voting at a meeting would upset the political balance in the meeting to the extent that the outcome of voting would be prejudiced.

To decide whether these criteria apply Members must ignore any dispensations that have already been given to others at the meeting. This means previously granted dispensations are disregarded for the purposes of working out whether the two circumstances above apply.

For example, if there were 10 members of the Committee, six of whom would not be able to vote on some business all six can claim a dispensation. If previously granted dispensations were not disregarded a situation could arise where once two people have been granted dispensation the remaining four would be ineligible. This is because, at that point there would be less than 50% of the Committee who could vote.

Even where the criteria apply Members cannot get a dispensation to:-

- allow them to take part in voting at an Overview & Scrutiny Committee about a decision made by any body of which they were a member at the time the decision was taken.
- allow an Executive Member with a prejudicial interest in an item of executive business to take an executive decision about it on their own.

It is for the Authority's Standard Committee to decide what criteria they will apply when considering a request from a Member or Members. The criteria are currently being worked on and will be submitted to the next meeting of Standards Committee.

By law a Member must submit an application in writing for consideration by the Standards Committee. It is up to the Standards Committee to decide whether or not they grant a dispensation. There is no right of appeal from their decision.

The Standards Committee can decide the nature of dispensation it grants. For example, the dispensation may allow a Member to speak and not vote or to fully participate and vote. The Committee can also decide how long a dispensation should apply although it cannot be longer than 4 years. After 4 years has elapsed the dispensation effectively expires.

Any dispensation decision must be recorded in writing and must be kept with the Register of Members Interests maintained by the Monitoring Officer.

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SLOUGH BOROUGH COUNCIL

REPORT TO: Standards Committee

DATE: 7th October 2009

CONTACT OFFICER: June Cook, Member Services Manager
(For all Enquiries) (01753) 875019

WARD(S): All

PART I
FOR INFORMATION

WORK PROGRAMME 2009/2010

1. **Purpose of Report**

1.1 To submit for information the Committee's work programme for 2009/2010

2. **Recommendation(s)/Proposed Action**

2.1 The Committee is asked to note/comment on the attached revised work programme (**Appendix A**) and identify any other matters they would like the Committee to consider during the forthcoming municipal year.

3. **Community Strategy priorities**

3.1 By adopting the action now proposed the Council will help ensure that governance of the highest order is maintained which will contribute to achieving the Council's community strategy priorities.

4. **Other Implications**

(a) **Financial** – None

(b) **Risk Management** – There are no specific risks arising from this report .

(c) **Human Rights Act and Other Legal Implications** - None

(d) **Workforce** -There may be some staffing implications in terms of increased work load for certain members of staff.

5. **Supporting Information**

5.1 Attached (**Appendix A**) is the revised work programme for the Committee for 2009/2010.

5.2 The training on revisions to the Local Code of Conduct and Members' obligations and responsibilities as representatives of the Council on outside bodies, originally scheduled to be held before the end of November 2009, has not yet been arranged as we are still awaiting publication of new regulations by the Government.

5.3 Consideration at this meeting of the new National Code of Conduct for Employees has also been deferred as we are still awaiting its publication by the Government.

- 5.2 In addition to the tasks outlined in the programme, the Committee, through its Assessment, Review and Local Determination Sub-Committees, may also be required to consider any complaints regarding Members' alleged breaches of the Members' Code of Conduct.

6. Background Papers

None

STANDARDS COMMITTEE WORK PROGRAMME 2009/2010

<u>Date</u>	<u>Action</u>	<u>Lead Officer(s)</u>
7 th October 2009	<ol style="list-style-type: none"> 1. Members' performance monitoring report for 2008/2009 to be submitted. 2. New guidance issued by the Standards Board for England on granting dispensations, establishing Joint Standards Committees and other action available to the Standards (Assessment) Sub-Committee 3. Work Programme update 	<p>Borough Secretary & Solicitor</p> <p>Borough Secretary & Solicitor</p> <p>Member Services Manager</p>
Nov/Dec/Jan 2009/10 (Date to be confirmed)	Training for all elected and co-opted Members on revisions to the Local Code of Conduct (currently awaiting publication of new Government Regulations) and Members' obligations and responsibilities as representatives of the Council on outside bodies.	Borough Secretary & Solicitor/ Deputy Borough Solicitor / Member Services Manager
11 th January 2010	<ol style="list-style-type: none"> 1. Criteria to be used by the Standards Committee in considering applications for the grant of a dispensation. 2. Consideration of National Code of Conduct for Employees (provisional - awaiting publication of new national code) 	Borough Secretary & Solicitor
29 th March 2010	In light of the new national Employee Code of Conduct, the current Member/Officer Code of Conduct to be reviewed, prior to consultation with the Trade Unions, Corporate Management Team, Corporate Consultative Forum and Employment and Appeals Committee (Provisional)	Borough Secretary & Solicitor
May/June 2010 (Date to be confirmed)	Following consultation, the revised Member/Officer Code of Conduct to be reported back to the Committee prior to its submission to Council for approval (provisional).	Borough Secretary & Solicitor

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