

Date of issue: Friday 11th May, 2018

MEETING	EMPLOYMENT & APPEALS COMMITTEE – SPECIAL MEETING (To: All Members of the Council*) *Membership of the Committee will be determined at the Annual Council Meeting on 17 th May, 2018)
DATE AND TIME:	THURSDAY 17 TH MAY, 2018 AT 7.30PM [OR ON THE RISING OF THE ANNUAL COUNCIL MEETING WHICHEVER IS LATER]
VENUE:	THE CURVE - WILLIAM STREET, SLOUGH, BERKSHIRE, SL1 1XY
DEMOCRATIC SERVICES OFFICER: (for all enquiries)	CATHERINE MEEK 01753 875011

SUPPLEMENTARY PAPERS

The following Papers have been added to the agenda for the above meeting:-

* Item 2 was not available for publication with the rest of the agenda.

PART 1

<u>AGENDA ITEM</u>	<u>REPORT TITLE</u>	<u>PAGE</u>	<u>WARD</u>
2.	Appointment of Appointments Sub Committee (Chief Executive)	1 - 4	

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SLOUGH BOROUGH COUNCIL

REPORT TO: Employment & Appeals Committee **DATE:** 17th May 2018

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WARD(S): All

PART I
FOR DECISION

Appointment of Appointments Sub Committee (Chief Executive)

This report seeks the appointment of the Appointments Sub Committee (Chief Executive) and the allocation of seats the Sub Committee.

2. **Recommendations**

The Committee is requested to resolve:-

- (a) That an Appointments Sub Committee (Chief Executive) be appointed to undertake the recruitment for the Council's Chief Executive currently in process and that the Committee determine both its size and seat allocation.
- (b) That the terms of Reference of the Sub Committee be as set out in Paragraph 5.6.
- (c) That members be appointed to serve on the Sub Committee in accordance with the wishes expressed by Political Groups in respect of seats allocated to them.

3. **The Joint Wellbeing Strategy, the JSNA and the Five Year Plan**

There are no implications for the Slough Joint Wellbeing Strategy, the JSNA and the Five Year Plan as this report is administrative in nature.

4. **Other Implications**

(a) **Financial**

There are no financial implications of proposed action.

(b) **Human Rights Act and other Legal Implications**

The requirements of political proportionality as set out in the Local Government and Housing Act 1989 and associated Regulations apply to the Sub Committee. . If the Committee wishes to appoint a Sub Committee that does not reflect political proportionality this can be achieved with no member voting against the proposal. The Appointments Sub-Committee must include at least one Executive Member.

5 Supporting Information

Background

- 5.1 At its meeting on 25th January 2018 the Committee, following consideration of a recommendation from the Council agreed, in recognition of the significance of the position of the Chief Executive to the effective running of the Council, and in order to ensure that the appointment process of this position is inclusive of all political groups, to increase the size of the Appointments Sub Committee from five to eight members.
- 5.2 Membership was agreed as the Leaders and Deputy Leaders of the Conservative and Labour Groups (or their nominees), Councillor Coad and the Chair of the Employment and Appeals Committee and two further Labour members. Where possible, but not as a requirement, nominations should be drawn from members serving on the Employment and Appeals Committee. All members were appointed as voting members and were to receive the appropriate training’.

Appointments Sub Committee (Chief Executive)

- 5.3 Following the Local Borough Council elections on 3rd May 2018 there is a need for the Appointments Sub Committee (Chief Executive) to be reappointed.
- 5.4 The Committee will need to determine both the size of the Sub Committee and allocation of seats and agree that the requirement for political proportionality, as set out in the Local Government and Housing Act 1989, be waived with regard to the appointments to the Sub Committee.
- 5.5 The Appointments Sub Committee will be supported by the Service Lead (People) or their nominated officer and, where appropriate, external adviser/s.
- 5.6 The Council must approve the appointment of the Chief Executive and Head of the Paid Service before an offer of appointment is made.

Terms of Reference

- 5.7 The terms of reference of the Sub-Committee are

In accordance with the Officer Employment Procedure Rules to carry out the process for appointment and recommend to the Council the appointment of the Head of the Paid Service and Chief Executive, subject where appropriate to there being no well-founded objection by any member of the Executive.

Recruitment Process and Timelines

- 5.8 The post is currently being advertised with a closing date of Monday 21st May 2018. Provisional dates have been set for the Appointments Sub Committee (Chief Executive) to meet on Wednesday 20th June at 6.30 pm

to shortlist and Wednesday 4th July 2018 (9.30 am to 5.00 pm) to interview.

6 Background Papers

'1' - Constitution

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